

Selectmen's Meeting
Monday, July 6, 2015

Chairman Morgan called the meeting to order at 2:05 PM. Present were Selectmen Richard Morgan, Franklin Riley and Robert Freeman, and Ellen White, Town Administrator, who recorded the minutes.

Morgan opened the meeting with the Pledge of Allegiance.

Morgan made an announcement that a Town Employee, Bub Avery, passed away suddenly last week. Morgan expressed condolences to Avery's family and commended Avery for being a great mentor to many children over the past thirty years. Morgan stated that this meeting has been rescheduled to allow all employees to be able to attend the funeral service this afternoon.

Morgan made a motion to approve the minutes from the Selectmen's Workshop held on 6/29/2015. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 6/29/2015. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 7/4/2015 in the amount of \$152,087.46. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 6/27/2015 in the amount of \$95,127.42. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

A letter addressed to all who donated and volunteered during the woods fire on Bayle Mountain in May was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Rainbow Ridge Land Owner's Association requesting use of the gym on 8/1/2015 for an annual meeting. The schedule was verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the Contract. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was submitted for the week ending 7/4/2015.

A Contract for Use of Facilities was received from Lindamae Winkley requesting use of the Town Hall on 9/26/2015 for a wedding reception. The schedule was verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the Contract. Freeman seconded. A unanimous vote was taken.

Morgan announced that a county-wide relay, Take a Walk in Our Shoes, will take place on 9/20/2015 to support families and users struggling with heroin, opiate, and substance addictions. Morgan stated the relay will begin in Wakefield and end at Schuler Park in North Conway. Representatives for a 5-mile leg in each town are requested. Information is available in the Selectmen's Office or on Facebook.

A Timber Tax Warrant in the amount of \$439.51 was presented for signatures. Morgan made a motion to approve and sign the Warrant. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Stephen Kauffman for the property located on Map 230, Lot 1. The Intent is to cut 20 acres of the 40 acre parcel and the logger listed is William A. Day Jr. & Sons, Inc. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the Intent. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Alyssa Valle for the property located on Map 241, Lot 13. The Intent is to cut 43 acres of the 43 acre parcel and the logger listed is Frank Varney. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the Intent. Freeman seconded. A unanimous vote was taken.

Letters addressed to Chris Seamans and Scott Riley were presented for signatures. The letters acknowledge the Board's appreciation to these employees for working over and above their normal responsibilities to complete a vehicle repair that saved taxpayers several thousand dollars. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A memo received from Brad Harriman, Public Works Director, reviewed the proposal received from Jay K. Hounsell in the amount of \$1,923.00, to install a new stainless steel liner in the chimney at the Town Hall. Harriman stated that the repair is needed because the current liner is falling apart, and if left without repair, the entire chimney would need to be replaced. Morgan made a motion to accept the proposal. Freeman seconded. A unanimous vote was taken.

The Board received notification from Peter Waugh, Secretary of the Town's Safety Committee, that the 7/9/2015 Safety Meeting has been rescheduled for 7/16/2015.

A copy of the Request for Proposals for the hauling of the Town's municipal solid waste and demolition debris was submitted for the Board's review.

Old Business:

Whittier Covered Bridge – Harriman stated that a tentative meeting is scheduled for this Thursday. Riley confirmed he will attend. Harriman stated that he hopes the meeting will take place so they are able to resolve the questions related to Change Order #3.

Library Roof –Harriman reported that Jay Hounsell will be wrapping up the additional masonry work shortly and All Seasons Roofing began stripping the roof today.

Town Hall Chimney Repair- Harriman stated that Hounsell has minor work to do in the basement but the repair is 99% complete.

Morgan asked if Harriman has received any information on the Highway Garage. Harriman responded that he expects to receive a proposal from Bowen Corporation by the end of the month.

Freeman questioned whether Fire Chief Brownell has inspected the chimney repair. Harriman confirmed and stated that Hounsell is researching the UL rating as requested by the Chief.

New Business:

Morgan requested that the vacancy for the Laborer position be posted in-house beginning tomorrow. Morgan stated that the Union position requires posting in-house for 5-days.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

Kellie Skehan verified the date of the Safety Committee Meeting.

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) at 2:20 PM. Roll call vote was taken. Freeman answered yes, Riley answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 2:50 PM. Freeman seconded. A unanimous vote was taken.

Public session reconvened at 2:50 PM.

Morgan clarified that one of the reasons for the non-public session should have been noted as a legal matter under RSA 91-A:3 II (e).

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 2:53 PM.

Richard H. Morgan, Chairman

Franklin R. Riley

Robert C. Freeman

To be approved 7/13/2015