

Selectmen's Meeting
Monday, August 31, 2015

Chairman Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan, Franklin Riley, and Robert Freeman, and Ellen White, Town Administrator, who recorded the minutes.

Morgan opened the meeting with the Pledge of Allegiance.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 8/24/2015. Freeman seconded. A unanimous vote was taken. Morgan commented on the quality of the minutes stating that they seldom need to make corrections to them.

Morgan made a motion to approve the minutes from the Selectmen's Department Head Meeting & Workshop held on 8/24/2015. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 8/29/2015 in the amount of \$35,432.96. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 8/22/2015 in the amount of \$33,865.17. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken. Morgan announced that they still have not borrowed from the Tax Anticipation Note and the General Fund balance following this week's disbursements is \$843,209.00. Morgan stated that it appears they will not borrow until October at this point.

An Outdoor Event Application was received from Janice Spinney for the county-wide relay, Take a Walk in Our Shoes, that will take place on 9/20/2015 at 9:00 AM which is awaiting approval from the ambulance company. The Board is in receipt of the insurance binder. Morgan announced that Ossipee's leg of the relay will begin at the boat launch on Route 25 and go to Abbott's & Staples store, then back to the boat launch.

Morgan read a letter received from County Administrator Ken Robichaud reviewing the status of the County's financial status and the upcoming supplemental budget hearing that will take place on 9/9/2015 at 10:00 AM.

A memo was received from Brad Harriman, Public Works Director, reviewing quotes he has received for the double yellow line striping on Town roads. Harriman explained that he requested quotes from three companies but only received two. The quotes received are as follows:

- | | |
|------------------------------------|---------------------------|
| 1.) Industrial Traffic Lines, Inc. | 7.5 cents per lineal foot |
| 2.) Sir Lines-A-Lot, Inc. | 11 cents per lineal foot |
| 3.) L&D Striping | Did not respond |

Harriman's recommendation is to award the striping contract to Industrial Traffic Lines, Inc. Harriman stated that there is a total of 115,000 lineal feet of road to be striped this year. Morgan made a motion to proceed with awarding the contract to Industrial Traffic Lines, Inc. Freeman seconded. A unanimous vote was taken.

The Board received a copy of a petition to remove a rooster that is being a nuisance on Dore Street. Morgan stated that he is unsure what can be done but will look into the issue further.

The Highway Department Work Log was received for the week ending 8/29/2015.

A Request to the Trustees of Trust Funds for the withdrawal of \$21,433.70 from the Bridge Replacement and/or Repair Expendable Trust Fund for the reimbursement of engineering and material deposit expenses paid to Michie Corp. was presented for signatures. Morgan made a motion to sign the Request. Freeman seconded. A unanimous vote was taken.

The Board received a letter from FEMA acknowledging the successful completion and approval of the Town's Hazard Mitigation Plan Update in 2015. The letter confirms the Town's eligibility to apply for mitigation grants administered by FEMA.

The Board received a copy of a Notice of Decision from the Zoning Board of Adjustment for the denial of a variance appeal filed by the JFC Trust for the property located on Map 139, Lot 14.

The Board received a copy of a Notice of Planning Board Approval for the conditional approval of a Site Plan Review Application filed for the property owned by Roisin Prescott, LLC located on Map 14, Lot 11.

The Board received a copy of the Public Notice for the Public Hearing of the Carroll County Delegation on 9/9/2015 at 10:00 AM at the Mountain View Community Nursing Home.

A copy of the results for water testing completed at Duncan Lake and the Mill Pond was received from the NH Division of Public Health Services. The samples collected were found to be within the acceptable range.

The Board received a letter from the Community Development Finance Authority informing them of the application deadlines for the available Community Development Block Grant Funds.

The Board received a letter from the Greater Ossipee Area Chamber of Commerce requesting nominees for this year's three open director positions.

Morgan announced that he was served with a Summons in A Civil Action in the case of Gravel Development, LLC v. Mar-Corm, LLC; Town of Ossipee. Morgan stated this to be a complaint to settle a reclamation bond. Condict Billings, Planning Board member, stated that the issue will be resolved at the Planning Board Meeting on Tuesday.

The Consent Calendar Agenda was received from Executive Councilor Joe Kenney from the meeting of the Governor and Executive Council which took place on 8/26/2015.

Old Business:

Whittier Covered Bridge – Harriman reported that he has officially received the NH DOT's approval of funding for Change Order #3. Harriman stated that 3G Construction will be restarting construction on the Bridge this week.

Library Masonry Repairs – Harriman stated that Jay Hounsell has not been back to complete the repairs and he will be reaching out to Hounsell on Tuesday to see when he anticipates being done.

Tree Removal – Gwendolyn Guild thanked the Board and Harriman for the removal of the tree on Depot Square Street. She commented that she was impressed with how professionally the removal of the tree was done by Dan Libby. Harriman stated that he is still in the process of finding another company to remove the tree at the intersection of Ossipee Mountain Road and Moultonville Road.

Morgan reviewed a few corrections to be noted from last week's article in the Carroll County Independent: The Treasurer is Harry Merrow, and the expense of the Bayle Mountain Fire will be absorbed in the overall budget, not the Forest Fire Warden's budget. Morgan stated that the Forest Fire Warden's budget is only \$20,000 and cannot absorb the expense which well exceeded \$90,000.

New Business:

Morgan stated that an auction has been scheduled for Saturday, 9/19/2015 at 10:00 AM at the Town Hall where they will be disposing of several properties that have been donated or taken by Tax Deed in an effort

to get them back on the tax rolls. Morgan stated that the information is available on the Town's website and packets are available for purchase in the Selectmen's Office.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

Roger Sellars questioned why his home was being measured by an Assessor this afternoon. Morgan answered that the Town is in the process of a town-wide revaluation and several properties are being checked. Morgan added that the Board is also in the process of researching a complaint received by a neighbor alleging several issues in the neighborhood. Sellars stated that his home meets the square footage requirement and was approved by Zoning Enforcement Officer Dave Senecal. Riley stated that they are in the process of formulating a response to the complainant. He further questioned the length of the home. Sellars answered that it is 440 square feet.

Ron Adams, Conservation Commission Chairman, informed the Board that the Commission met last week at which time they have decided to have the chimney lined. They are also looking into having the furnace upgraded to a direct vent system which would eliminate the need for a second chimney. Adams stated that he is awaiting a quote from Dave Senecal regarding the electrical upgrades needed at the property. Discussion took place on renewing the tenant's lease agreement. A joint meeting will be scheduled in the near future.

Morgan announced that the Budget Committee will be meeting this Wednesday at 7:00 PM at the Freight House. He stated that the initial meetings are organizational until the budget process begins. White stated that they will likely decide on the schedule for reviewing the individual department budgets.

Carol Holyoake, Reporter for the Carroll County Independent, questioned if the Board has been informed of the new employee at the Water & Sewer Department. Morgan answered that they have not received any information. Holyoake stated that she has left several messages to set up a time to schedule a story but has not received a return call.

Morgan announced that the Board met in workshop earlier at which point they have finalized the response to the 2014 audit and also completed the final revisions to the Employee Manual. The final draft copy of the Employee Manual will be distributed to department heads for their comments.

White stated that there will be no meeting next Monday due to the holiday. Morgan stated that the Board is available to meet on Wednesday, if necessary.

Ed Comeau, State Representative, stated that other Towns have confirmed they will be attending the Delegation Meeting and questioned whether Ossipee will be attending. Morgan stated that he is satisfied with the reports that Comeau provides to the Board at their meetings. Morgan added that it is necessary for the supplemental budget to pass.

Holyoake asked Comeau about the appointment of new Commissioner Chris Ahlgren. Comeau responded that there were very few applicants and that he feels that Ahlgren's past knowledge and experience from serving on the Delegation will be beneficial to the Commission.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 4:49 PM.

Richard H. Morgan, Chairman

Franklin R. Riley

Robert C. Freeman

To be approved 9/14/2015