

Selectmen's Meeting
Monday, September 28, 2015

Chairman Morgan called the meeting to order at 4:18 PM. Present were Selectmen Richard Morgan, Franklin Riley, and Robert Freeman, and Ellen White, Town Administrator, who recorded the minutes.

Morgan opened the meeting with the Pledge of Allegiance.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 9/21/2015. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Department Head Meeting & Workshop held on 9/21/2015. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 9/26/2015 in the amount of \$40,831.61. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 9/19/2015 in the amount of \$110,332.61. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken. Morgan announced that they review each and every invoice prior to approving the voucher total.

A Timber Tax Warrant in the amount of \$220.09 was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

A Request to the Trustees of Trust Funds requesting the withdrawal of \$68,186.01 from the Whittier Covered Bridge Expendable Trust Fund for the reimbursement of expenses paid to 3G Construction was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

The Board received a letter acknowledging the approval of a grant award from the NH State Library for its FY 2015-2016 Moose License Plate Conservation Grant in the amount of \$9,803 to conserve the Ossipee's Inventories from 1816-1869 and Town Clerk Indexes from 1790-1909. Morgan made a motion to sign the grant agreement. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 9/26/2015.

A Contract for Use of Facilities was received from Ossipee Concerned Citizens requesting use of the Town Hall on 12/4/2015 and 12/5/2015 for a Christmas Fair. The schedule was verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the OCC Childcare Center requesting use of the Town Hall on 11/13/2015 and 11/14/2015 for a Penny Sale. The schedule was verified by Waugh and the applicable deposit has been received. Morgan made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Diamond Ledge Electronics in the amount of \$3,629.00 for the equipment setup of the Police Department's new pickup was presented for signatures. Morgan made a motion to approve the purchase order. Freeman seconded. A unanimous vote was taken.

A letter acknowledging the appointment of Bruce Parsons to be a member of the Conservation Commission was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

The Board received a letter from Assessor Todd Haywood reviewing the status of the 2015 Revaluation. Haywood states that the project is substantially finished and requests an extension of time beyond the 9/30/2015 completion date stated in the revaluation contract to allow the informal hearings to take place as scheduled for 10/1, 2, 5 & 6. Haywood also states that the extension of time will not affect the filing of the MS-1 which has been previously granted extension until 10/21/2015. Morgan made a motion to grant Haywood an extension of time until 10/6/2015. Freeman seconded. A unanimous vote was taken.

The Board received notice of the upcoming Safety Committee Meeting scheduled for 10/8/2015 at 1:00 PM.

The Board received a letter from Ken Robichaud, County Administrator, informing them of the approved supplemental budget appropriation in the amount of \$2.4 million dollars. Robichaud also included a copy of the County's form MS-42: Statement of County Appropriations and Revenues as Voted with the correspondence. Morgan announced that this form is necessary for the tax rate setting.

The Board received a copy of the 2015 Fall Newsletter from the Lakes Region Humane Society.

The Board received a letter from Gene & Dorothy Veracka of Indian Mound Hardware acknowledging their retirement and transfer of ownership of the hardware store to Aubuchon Hardware effective 9/30/2015. The letter also thanks the Town for their patronage.

The Board received a copy of a Public Utilities Notice regarding a hearing to take place on 9/30/2015 at 1:30 PM to review a temporary and permanent rate increase proposed by the Lakes Region Water Company. Morgan stated that Lakes Region Water Company administers the water system in the Indian Mound Property Owner's Association. Freeman stated that there is petition in circulation to stop the rate increase.

The Board received a copy of a letter received from the Abundant Harvest Family Church who will be seeking site-plan review to operate a church at the 530 Route 16 property. The letter outlines their plan to rent the building until the site-plan review has been approved at which time they will then proceed with purchasing the property. Morgan announced this letter to be informational only with no action required from the Board.

The Board received a memo from Brad Harriman, Public Works Director, reviewing the fuel bids received. Harriman states that he was only able to compare the prices using the fixed rate prices for consistency. Based upon the total gallons used, the bid received by Jesse E. Lyman computes to \$105,202.07, and the bid received by CN Brown computes to \$104,704.77. Using the rack plus pricing, Lyman's total reduces to \$98,212.67 with the option to enter into a fixed price at any time should the rates increase. Harriman recommends awarding the contract to the Town's current provider, Jesse E. Lyman. Morgan made a motion to award the contract to Jesse E. Lyman. Freeman seconded. A unanimous vote was taken. Harriman stated that the contract will go into effect 10/1/2015.

Old Business:

Whittier Covered Bridge – Harriman reported that he has received notification of a reimbursement incoming from the NH DOT in the amount of \$43,711.06, with another reimbursement shortly following that.

Library Masonry Repairs – Harriman reported that Jay Hounsell has bent the copper which is in storage until he is able to complete the work this or next week.

Tree Removal – Harriman reported that he has a quote incoming in the next week or two to remove the tree at the intersection of Moultonville Road and Ossipee Mountain Road.

Highway Garage – Harriman stated that he has contacted Bauen Corporation to inform them of the Board's approval to move forward with the design and engineering. A timeline is in progress and Harriman should be in receipt of a proposal toward the middle of October.

Morgan stated that he thinks it is now appropriate to move forward with renaming a ballfield in the memory of Bub Avery. Morgan suggested we start the process by reaching out to Waugh for suggestions on how to proceed.

New Business:
None presented.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

John Lee approached the Board to see if they have reviewed his timeline submitted for the 9 Dorrs Corner Road property. Morgan stated that they just reviewed the timeline and because the existing structure does not meet HUD requirements, they will not permit Lee to reside in it while the property is under construction. Morgan reviewed the minimum requirements for structures to be considered habitable. Lee questioned how soon he would need to vacate the property. Morgan requested that the temporary structure be removed expeditiously. Elizabeth Swan questioned how much it would cost to remove the structure. Further discussion took place on the removal of the structure and the requirement to obtain a demo permit if the structure is to be broken down on site. Additional discussion ensued.

Carol Holyoake, Reporter for the Carroll County Independent, questioned what some of the accounts payable items that were approved this week consisted of. Morgan responded with an invoice for \$68,000 to 3G Construction, \$1,000 in contracted services, \$5,000 to North Country Incinerator, \$6,500 for the scale repair at the Transfer Station, \$3,000 abatement, and \$4,500 for the capital assets module to name a few.

Harriman announced that the Fall Clean-Up Day is scheduled for Saturday, 10/10/2015 from 8:00 AM – 4:00 PM.

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) at 4:45 PM. Roll call vote was taken. Morgan answered yes, Freeman answered yes, and Riley answered yes. Morgan made a motion to adjourn the non-public session at 5:18 PM. Freeman seconded. A unanimous vote was taken.

Kellie Skehan, Town Clerk/Tax Collector, informed the Board of errors she found in the employee manual. Morgan requested that she review the errors with White. Skehan questioned items in the manual that differ from the Union Contract. Morgan responded that there is a clause in the employee manual stating that if the guidance differs from the Union Contract, the Union Contract prevails. Riley stated that he is not prepared to discuss her comments on the manual.

Public session reconvened at 5:19 PM.

Condict Billings, Trustee of Trust Funds, stated that he does not have the \$68,000 available to reimburse as requested. Morgan informed him of the \$43,000 reimbursement incoming from the NH DOT.

Billings suggested that an advocate be appointed to work with John Lee to help him understand what the milestones are that the Town would like in place. Morgan briefly reviewed the issue with the current structure and reiterated that they are willing to work with Mr. Lee but he must also work with the Town. Discussion ensued. Swan thanked the Board for discussing the matter. Morgan stated that a letter will be issued to Mr. Lee in response to his timeline proposal submitted.

Holyoake requested clarification on the rate increase. Morgan supplied her with a copy of the hearing notice.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:30 PM.

Richard H. Morgan, Chairman

Franklin R. Riley

Robert C. Freeman

To be approved 10/5/2015