

Selectmen's Meeting
Monday, November 9, 2015

Chairman Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes. Selectman Robert Freeman was absent-excused.

Morgan opened the meeting with the Pledge of Allegiance.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 11/2/2015. Riley seconded. A unanimous vote was taken.

The minutes from the Selectmen's Workshop held on 11/2/2015 were tabled until Selectman Freeman returns. Morgan was not present at the workshop and therefore abstained from voting to accept the minutes.

The Payroll Voucher was submitted for the week ending 11/7/2015 in the amount of \$35,372.10. Morgan made a motion to approve and sign the voucher. Riley seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 10/31/2015 in the amount of \$70,284.36. Morgan made a motion to approve and sign the voucher. Riley seconded. A unanimous vote was taken. Morgan commented that the Selectmen are approving the batch total and they review each invoice every week.

The Highway Department Work Log was received for the week ending 11/7/2015.

Riley stated that they have only borrowed \$500,000.00 from the Tax Anticipation Note to date, but anticipates that more will be borrowed soon.

The Board received a copy of a check received from Northeast Resource Recovery Association in the amount of \$140.93 for scrap metal recycling.

The Board received a letter from UNH acknowledging that Neil Eldridge has achieved Road Scholar One status through the Road Scholar Program. Morgan requested that a letter be written to congratulate Eldridge on his accomplishment.

The Grant Agreement with the NH State Library for the acceptance of grant funds in the amount of \$9,803.00 for the Conservation of Ossipee Inventories 1816-1869 and Town Clerk Indexes 1790-1909 was presented for signatures. Morgan made a motion to accept and sign the agreement. Riley seconded. A unanimous vote was taken.

A Request to the Trustees of Trust Funds for the withdrawal of \$16,000.00 from the Town Revaluation Capital Reserve Account for the reimbursement of payment made to Granite Hill Municipal Services was presented for signatures. Morgan made a motion to sign the request. Riley seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Julianne & Jeffrey Lepkowicz for the property located on Map 96, Lot 19. The intent is to cut 3 acres of the 4.2 acre parcel and the logger listed is Frank Varney. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Riley seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Robert & Deborah Wright for the property located on Map 272, Lot 50. The intent is to cut 0.5 acre of the 1.9 acre parcel and the logger listed is Boggs Logging. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Riley seconded. A unanimous vote was taken.

A Purchase Order payable to Beauregard Equipment Inc. in the amount of \$1,950.00 for the replacement of the hydraulic drive motor on the skid steer was presented for signatures. Morgan made a motion to sign the purchase order. Riley seconded. A unanimous vote was taken.

A Purchase Order payable to NH Hydraulics Inc. in the amount of \$1,939.77 for a new hydraulic lift piston for the dump body on Truck #8 was presented for signatures. Morgan made a motion to sign the purchase order. Riley seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Vanessa Smith requesting use of the gym on 11/21/2015 for a birthday party. The schedule was verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the contract. Riley seconded. A unanimous vote was taken.

A memo addressed to Zoning Enforcement Officer David Senecal requesting the review of all signs along Routes 28, 16 and 25 for compliance with the Sign Ordinance was presented for signatures. Morgan made a motion to sign the memo. Riley seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Ossipee Historical Society requesting use of the Tax Collector's Office on 12/1/2015, 1/5/2016, 2/2/2016, 3/2/2016, and 4/5/2016 for monthly meetings. The schedule was verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the contract. Riley seconded. A unanimous vote was taken.

The Consent Calendar Agenda was received from the Governor and Executive Council Meeting that took place on 11/4/2015.

The Board received a letter from the Lakes Region Planning Commission acknowledging Rick St. Jean's interest in serving as an alternate to the Technical Advisory Committee. Morgan stated that Brad Harriman, Public Works Director, is the voting member to the committee. Morgan made a motion to appoint Rick St. Jean to serve as the alternate to the Technical Advisory Committee. Riley seconded. A unanimous vote was taken. Morgan requested that White send a letter to St. Jean acknowledging the appointment.

The Board received a copy of the Annual Report from the Lakes Region Planning Commission.

Old Business:

Whittier Covered Bridge – Harriman reported that the roofing material has been delivered and is on schedule to be installed next Monday. Harriman stated that he has received change order #4 in the amount of \$18,000.00. Hoyle, Tanner & Associates is in the process of reviewing the change order and Harriman senses that it will be denied because most of the work has already been completed without prior authorization. Morgan questioned the status of preparations being made for the next phase. Harriman responded that the IGE process is in progress and once approval is received from the NH DOT, it will be ready to go out to bid in the spring. Morgan expressed concern for further delays in the project if it does not go out to bid until spring. Harriman responded that it will be a relatively quick process and should not be an issue. Morgan requested that Harriman push for the phase to be put out bid to by 3/1/2016. Harriman informed the Board that the next construction meeting at the Bridge is scheduled for Tuesday, 11/17/2015 at 1:00 PM. Riley confirmed he will attend.

Highway Garage – Harriman stated that he will be meeting with Bauen Corporation on Tuesday, 11/17/2015 at 10:00 AM. Morgan requested that White verify if Freeman will be available to attend.

Intersection of Routes 28 & 171 – Harriman stated he will follow up with the NH DOT this week.

New Business:

Morgan announced that there were two automobile accidents that occurred with Town vehicles; one with a police cruiser on Sunday morning, and one with a Highway Department pickup truck this morning. Both accidents thankfully resulted in no injuries.

Morgan announced they would begin the budget review of outside agencies.

Life Ministries – President Stanley Anderson introduced incoming President Ken Cromwell and presented the budget request in the amount of \$6,000.00. Anderson reviewed the services provided noting 27% of their support is given to Ossipee residents. Morgan thanked them for the services they provide. Morgan made a motion to approve the budget request in the amount of \$6,000.00. Riley seconded. A unanimous vote was taken.

Ossipee Revitalization Group (Main Street) – Director Gail Montgomery presented the budget request in the amount of \$9,500.00 and reviewed the status of the Gazebo project which is nearly complete. She also reviewed events the program hosted this year and the need for funds to offset their operating expenses. Morgan stated that he fully supports the program but other organizations such as the Old Home Week Committee are able to function without any received support from the Town. Discussion ensued. Morgan made a motion to reduce the budget request to \$5,000.00. Riley seconded. Morgan and Riley stated that if the \$5,000.00 is not enough, Montgomery should request the additional funds at the Budget Committee Meeting. A unanimous vote was taken.

White Mountain Community Health – Patricia McMurray presented the budget request in the amount of \$4,033.00 stating that they did not request funding in 2015 due to a Medicaid-provided enhancement they received. McMurray reviewed the services available including medical service provided to 150 Ossipee patients last year, food pantry, medication support, and transportation. Morgan made a motion to approve the budget request in the amount of \$4,033.00. Riley seconded. A unanimous vote was taken.

Northern Human Services – Eve Clotts presented the budget request in the amount of \$4,425.00 stating that the funding provides support to those who do not qualify for their service and to provide funds for training and additional staff. Morgan made a motion to approve the budget request in the amount of \$4,425.00. Riley seconded. A unanimous vote was taken.

Medication Bridge – Jack Drinkwater presented the budget request in the amount of \$353.00. Statistics provided included assistance to 39 Ossipee residents with 304 prescriptions. Morgan made a motion to approve the budget request in the amount of \$353.00. Riley seconded. A unanimous vote was taken.

Caregivers of Southern Carroll County – Phil Wasmuth presented the budget request in the amount of \$2,500.00 and reviewed the door-to-door service statistics including a total of 10,968 reimbursed miles traveled year to date. Morgan stated that Ossipee residents are highly dependent on their service. Morgan then made a motion to approve the budget request in the amount of \$2,500.00. Riley seconded. A unanimous vote was taken.

Kingswood Youth Center & Appalachian Mountain Teen Project – Jean Clark presented the Kingswood Youth Center's budget request in the amount of \$4,000.00 and the Appalachian Mountain Teen Project's budget request in the amount of \$1,200.00. Clark reviewed the services provided to students in grades 7-12. Morgan made a motion to approve the Kingswood Youth Center's budget request in the amount of \$4,000.00. Riley seconded. A unanimous vote was taken. Morgan made a motion to approve the Appalachian Mountain Teen Project's budget request in the amount of \$1,200.00. Riley seconded. A unanimous vote was taken.

End 68 Hours of Hunger – Sally Humer presented the budget request in the amount of \$3,000.00 and stated that currently 50 students in the elementary school and 12 in Head Start are being supplemented with food for the weekend. Wolfeboro's need increased this year reducing the percentage of use by Ossipee from 66%

to 58%. Morgan made a motion to approve the budget request in the amount of \$3,000.00. Riley seconded. A unanimous vote was taken.

Central NH VNA & Hospice – Muriel McLane presented the budget request in the amount of \$14,000.00 and stated that 2,363 visits have been made to Ossipee residents. Services include maternal assistance, home care, hospice, and blood pressure clinics. The agency relies heavily on funding from towns and fundraising efforts. Morgan made a motion to approve the budget request in the amount of \$14,000.00. Riley seconded. A unanimous vote was taken.

Freedom Food Pantry – Doris Sirois presented the budget request in the amount of \$8,000.00 stating that 45% of families served came from Ossipee. She spoke of the impact of the closure of Lakeview Rehabilitation leaving 400 people out of work, the drought in the west and bird flu being cause for food shortages and the impact of no COLA increase in SSDI leaving many in need. Morgan stated that last year's request of \$5,000.00 was raised by the Board of Selectmen to \$8,000.00 and encouraged the agency to request additional funding if they find it is needed. Morgan made a motion to approve the budget request in the amount of \$8,000.00. Riley seconded. A unanimous vote was taken.

Ossipee Historical Society – Kellie Skehan presented the budget request in the amount of \$4,000.00 stating that the Society has struggled from year after year getting people to become involved. The

Historical Society owns the Court House, Grant Hall and Early Settlers Meeting House. Skehan stated that they have received grant funding to complete some renovations at the Grant Hall. They have hosted several programs and opened the Court House and Grant Hall during the weekends. The funding goes toward heating and insurance costs. Morgan made a motion to approve the budget request in the amount of \$4,000.00. Riley seconded. A unanimous vote was taken.

Tri-County CAP Fuel Assistance – Lisa Hinckley presented the budget request in the amount of \$12,000.00 stating that 696 residents were served. With the reduced fuel rates, funding will be able to go further and the program will be opening early this year. Morgan made a motion to approve the budget request in the amount of \$12,000.00. Riley seconded. A unanimous vote was taken.

Schools Out – Jen Berkowitz presented the budget request in the amount of \$20,000.00 and reviewed the services provided to the 138 students currently enrolled in the program. Berkowitz also reviewed the sliding scale fee where students eligible for free or reduced lunches are eligible for reduced fees. \$27,785 in scholarships were provided last year. Morgan made a motion to approve the budget request in the amount of \$20,000.00. Riley seconded. A unanimous vote was taken.

Ossipee Children's Fund – Saylee Merrow and Jane Podson presented the budget request in the amount of \$20,000.00. Morgan questioned how much is given back to the Town's Recreation Department in scholarship award. Podson responded that around \$15,000.00 was awarded for the summer recreation program but families must apply and be found eligible. The scholarship goes to the family and is then paid to the Recreation Department on their behalf. 227 scholarships were awarded this year. Morgan made a motion to approve the budget request in the amount of \$20,000.00. Riley seconded. A unanimous vote was taken.

Carroll County Transit – Jay Ash presented the budget request in the amount of \$3,000.00 stating that 523 trips were provided to 77 individuals from Ossipee. The funding is used to offset maintenance, salaries and background checks and those funds are then matched by federal funding. Other servicing towns are also contributing. Morgan made a motion to approve the budget request in the amount of \$3,000.00. Riley seconded. A unanimous vote was taken. Julie Rosiak questioned if this is for the Blue Loon bus. Ash and Morgan confirmed.

Starting Point – Melissa Couture presented the budget request in the amount of \$2,254.00 and stated that 36 people in Ossipee have been served which figures to be 9% county-wide. Couture reviewed the services provided and noted the reduction in their request is formula based. Morgan made a motion to approve the budget request in the amount of \$2,254.00. Riley seconded. A unanimous vote was taken.

Ossipee Concerned Citizens and OCC Daycare – Donna Sargent presented the Ossipee Concerned Citizen's budget request in the amount of \$20,000.00 and the OCC Daycare's request in the amount of \$7,000.00. Morgan made a motion to approve Ossipee Concerned Citizen's request in the amount of \$20,000.00. Riley seconded. A unanimous vote was taken. Morgan questioned how the daycare is doing. Sargent responded that the all-day program at the school has affected the attendance numbers but the morning and afterschool programs are doing well. Morgan made a motion to approve the OCC Daycare's budget request in the amount of \$7,000.00. Riley seconded. A unanimous vote was taken.

Life Bridge Mentoring – Morgan read aloud the letter received that they will not be requesting funding this year but request consideration in future years if the need presents itself.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

John Lee requested an explanation in writing as to why his building permit application has been denied twice. Morgan reviewed the issue with Lee's requests. Discussion ensued. Morgan requested clarification as to whether Lee needs a building permit to have the concrete slab installed. Lee requested permission to use a camper on the property for the winter. Morgan responded that he is not able to without an active building permit and reiterated that they are not prepared to issue a permit without a definitive plan. Riley requested the information Lee has obtained stating he is due a written explanation of the denial. Lee responded that he would provide a copy tomorrow.

Carol Holyoake, Reporter for the Carroll County Independent, questioned if there had been any feedback for the proposed Economic Development Committee. Morgan responded that he is hopeful that members from the current ad-hoc committee will be interested in taking part in some training and to work with the Town to make necessary changes to bring in more business and provide more jobs to the area. Holyoake questioned what the Selectmen's involvement will be. Morgan stated that they would be available to provide direction but are not looking to micromanage. The Board would be looking for recommendations for zoning and planning improvements.

Holyoake questioned how Senator Kelly Ayotte's meeting went last week. Morgan responded that it was very well attended.

Holyoake questioned if a ceremony would take place for Veteran's Day. Morgan responded that a ceremony is scheduled for Wednesday, 11/11/2015 at 11:00 AM at the Town Hall. Holyoake stated there is also a dedication ceremony scheduled in the afternoon at Mountain View.

Ed Comeau, State Representative, reported on Carroll County stating that a Human Resources Generalist has reported issues with the retirement plan in addition to the dental benefit issue previously reported. He stated that the County has implemented a Fraud Prevention Policy.

Comeau reported that at the State Level, on 11/18/2015, Governor Maggie Hassan and the Executive Council will be discussing a \$1 million appropriation toward the fight against heroin and opiates.

Morgan announced that the Budget Committee will be meeting on Thursday this week (11/12/2015 at 6:30 PM at the Freight House).

Being no further input, Morgan made a motion to adjourn. Riley seconded. A unanimous vote was taken.

Adjourned at 5:43 PM.

Richard H. Morgan, Chairman

Franklin R. Riley

ABSENT
Robert C. Freeman

To be approved 11/16/2015