

Selectmen's Meeting
Monday, November 16, 2015

Chairman Morgan called the meeting to order at 4:17 PM. Present were Selectmen Richard Morgan, Robert Freeman, and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes.

Morgan opened the meeting with the Pledge of Allegiance.

Freeman made a motion to approve the minutes from the Selectmen's Workshop held on 11/2/2015. Riley seconded. Morgan abstained. Majority vote carried.

Morgan made a motion to approve the minutes from the Selectmen's Workshops held on 11/9/2015. Riley seconded. Freeman abstained. Majority vote carried.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 11/9/2015. Riley seconded. Freeman abstained. Majority vote carried.

The Payroll Voucher was submitted for the week ending 11/14/2015 in the amount of \$35,881.16. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 11/7/2015 in the amount of \$125,598.85. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken. Morgan commented that the Selectmen are approving the batch total and they review each invoice every week.

A Request for an Abatement was received from Mark Washburn for the property located on Map 228, Lot 3. The property was assessed for a building but is actually an undeveloped property resulting in a refund of \$607.00. Morgan made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A letter addressed to Neil Eldridge congratulating him on receiving Roads Scholar One status from University of New Hampshire's Road Scholar Program was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter of commitment acknowledging that the Town of Ossipee will be participating in the 2016 Lakes Region Household Hazardous Waste Product Collection Program was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 11/14/2015.

The Board received a quote from Jacob Sawyer to complete the winter plowing and sanding of Youngs Road. The quote is for \$50.00 for plowing and \$50.00 for sanding per storm. Brad Harriman, Public Works Director, explained that Youngs Road is a 300' road located off Browns Ridge Road which is maintained by the State of NH. Sawyer already takes care of the maintenance of Stoneview Road (private) and it has been found to be worthwhile to have him do Youngs Road at the same time. Morgan expressed concern for subcontracting loader work to push the bankings back. Harriman responded that it will not be done unless authorized, otherwise the Highway Department would take care of any loader work. Morgan made a motion to approve the quote. Freeman seconded. A unanimous vote was taken.

The Board received a request from the Lakes Region Mutual Fire Aid requesting Ossipee's GIS Mapping Data to assist with their Computer Aided Dispatch system. Morgan made a motion to approve the request. Freeman seconded. A unanimous vote was taken.

The Board received an invitation to attend the Mount Washington Valley Economic Council's 2015 Annual Meeting and Awards Dinner on 11/19/2015 at the Red Jacket Mountain View Resort.

The Board received an email from the Carroll County Coalition for Public Health inviting the public to attend free Community Emergency Response Training to be held at the West Ossipee Fire Station in the evening of 12/4, 12/5 and 12/6/2015.

The Board received the third quarter report from ambulance service provider CarePlus/North Conway Ambulance Service. Morgan stated that 93 calls were responded to at the Advanced level, 39 at the Basic level and 15 did not require transport. Of the calls, 15 were provided to non-residents and 116 to residents of Ossipee.

Old Business:

Intersection of Routes 28 & 171 – Harriman stated he has not received a response from his follow up with the NH DOT last week.

Sidewalks – Harriman stated that he has still not received any response back to correspondence he sent several weeks ago.

Whittier Covered Bridge – Harriman stated that the construction meeting has been confirmed for tomorrow at 1:00 PM. Riley confirmed he will be attending.

Highway Garage – Harriman stated that he will be meeting with Bauen Corporation tomorrow at 10:00 AM. Freeman confirmed he will be attending.

New Business:

Harriman informed the Board that he was approached by the Rainbow Ridge Association (private) who is requesting stop signs and speed limit signs for their roads. The Board was in agreement that they are private roads and the Town should not provide signage. Morgan further questioned whether speed limits are enforceable on private roads.

Morgan announced they would begin the budget review.

Long-Term Debt – White stated that there is no long term debt however, there is interest for the Tax Anticipation Note. She reviewed that a rough calculation of this year's interest that will exceed the \$5,000.00 budgeted for 2015 and recommended increasing the amount to \$10,000.00. Morgan made a motion to approve the budget request in the amount of \$10,000.00. Freeman seconded. A unanimous vote was taken.

Insurance – White reported that the current provided, Property Liability Trust, will no longer be providing coverage after 6/30/2016 and she is in the process of receiving quotes from Primex and Davis & Towle Insurance, but she does not anticipate receiving figures until after the first of the year. Using an average of the past three years of premiums and adding 5-7%, she estimated the insurance to be as follows: General - \$65,000.00; Unemployment Compensation - \$5,000.00; Workers Compensation - \$85,000.00. White stated the total of \$155,000.00 is \$30,645.00 less than the 2015 budget but is for 12 months instead of the 18 months budgeted for in 2015. Morgan made a motion to approve the budget request in the amount of \$155,000.00. Freeman seconded. A unanimous vote was taken.

Library – Librarian Maria Moulton and Library Trustee Raymond Wright presented the budget request in the amount of \$221,485.00. Moulton reviewed the increase to be the result of an increase in wages and benefits. Wright reviewed the addition of a cleaning person, previously a position that was subcontracted. Morgan made a motion to approve the budget request in the amount of \$221,485.00. Freeman seconded. A unanimous vote was taken.

Fire Warden – Adam Riley presented the budget request in the amount of \$21,955.00 noting that he added in the FICA and Medicare figures as requested. Morgan announced that they met with Riley in a workshop last week to determine how they would reimburse the Deputy Wardens for issuing the fire permits. A rate was set at \$5.00 per permit. Riley commented that you cannot plan for any disaster and he finds the budget to be appropriate. Morgan made a motion to approve the budget request in the amount of \$21,955.00. Freeman seconded. A unanimous vote was taken.

Emergency Management – Bob Freeman presented the budget request in the amount of \$6,700.00 noting the amount to be level-funded but they moved some line items around to accommodate the purchase of new radios. Morgan made a motion to approve the budget request in the amount of \$6,700.00. Riley seconded. Freeman abstained. Majority vote carried.

Water & Sewer – Commissioners Chester “Ski” Kwiatkowski and Will Dewitt and Superintendent Wayne “Bo” Eldridge presented the budget request in the amount of \$395,693.35. Ski stated that they have been working on the budget over the past four months and were able to continue the decrease that has occurred since 2013. Morgan thanked them for presenting their budget and stated that he may have questions at the Budget Committee Meeting.

Ski informed the Board that the issue presented by the snowmobile club where snow has been piled on the railroad tracks behind the Mountain View Station was corrected last year when it was brought to their attention.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

Ski stated that the roof is leaking on both of the Water & Sewer Department buildings. The question arose as to whose responsibility it is to maintain the buildings. Ski stated that the Water & Sewer Department has maintained and made improvements to the office in the past. Discussion ensued. Dewitt questioned the agreement made last year to reduce the water fee in lieu of the Town charging rent for the buildings. Morgan clarified that the agreement was made to eliminate the excessive charge being assessed to the Town. Morgan requested that they determine what and how much is needed to repair and to discuss it with Harriman. Freeman questioned whether the Water & Sewer Department budgets for building maintenance. Bo responded that they do not. Ski added that the other building is used to store supplies and old files. Carol Holyoake, Reporter for the Carroll County Independent, questioned if there is a lease agreement for the property. Morgan responded that there is not.

Morgan announced that the Budget Committee will be meeting to review the outside agencies on Wednesday (11/18) and Thursday (11/19) this week.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 4:50 PM.

Richard H. Morgan, Chairman

Franklin R. Riley

Robert C. Freeman

To be approved 11/23/2015