

Selectmen's Meeting
Monday, January 4, 2016

Chairman Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan, Robert Freeman, and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes.

Morgan opened the meeting with the Pledge of Allegiance.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 12/28/2015. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 12/26/2015 in the amount of \$1,139.37. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 12/26/2015 in the amount of \$2,913.64. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 1/2/2016 in the amount of \$41,458.73. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Tineka Houle requesting use of the gym on 1/10/2016 from 12:00-4:00 PM for a Celebration of Life. The schedule has been verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A letter presented by State Representative Ed Comeau addressed to the NH DOT referencing the Intersection of Routes 28 and 171 was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

The Recycling Center Daily Cash Log was received for the month of December. The total amount collected was \$4,446.50.

The Highway Department Work Log was received for the week ending 1/2/2016.

An Outdoor Event Application was received from Sunny Villa for their Vintage Snowmobile Races to take place Sundays beginning 1/3/2016. An insurance binder has been provided and the application has been previously reviewed and signed off by all applicable departments. Morgan made a motion to approve the application. Freeman seconded. Riley abstained. Majority vote carried.

The Board received a memo from Kellie Skehan, Town Clerk/Tax Collector, reviewing the dates the Town Clerk's Office will be closed in 2016.

A Purchase Order payable to Kofile Preservation in the amount of \$2,000.00 for the preservation of town books using 2015 funds was presented for signatures. Morgan made a motion to sign the purchase order. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Treasurer, State of NH - NHCI in the amount of \$1,537.77 for the replacement of street signs using 2015 funds was presented for signatures. Morgan made a motion to sign the purchase order. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to EJ Prescott Inc. in the amount of \$3,517.53 for the purchase of culvert pipe using 2015 funds was presented for signatures. Morgan made a motion to sign the purchase order. Riley seconded. A unanimous vote was taken.

A Purchase Order payable to Granite State Minerals Inc. in the amount of \$1,303.79 for the purchase of road salt using 2015 funds was presented for signatures. Morgan made a motion to sign the purchase order. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Patricia Armine for the property located on Map 63, Lot 7. The intent is to cut 6 acres from the 6.95 acre parcel and the logger listed is Brandon Valley. The taxes are paid and there is no cemetery noted. Morgan made a motion to sign the intent. Freeman seconded. A unanimous vote was taken.

A Supplemental Intent to Cut Timber was received from Robert Olsen for the property located on Map 41, Lot 13. The logger listed is Perley Ryder. Morgan made a motion to sign the supplemental intent. Freeman seconded. A unanimous vote was taken.

A Request to the Trustees of Trust Funds for the withdrawal of \$1,260.00 from the Bridge Replacement and/or Repair Expendable Trust Fund for the reimbursement of payments made to White Mountain Survey Co., Inc. was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Robert R. and Ester L. Roakes for the property located on Map 223, Lot 8. The property was previously owned by Housing and Urban Development which is tax-exempt and should remain in exempt status for the rest of the year even though it transferred ownership in October. The request is to abate \$3,089.00. Morgan made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

Old Business:

Whittier Covered Bridge – Brad Harriman, Public Works Director, reported that he received an email today that the project phase is “substantially complete”. A document notating this status will be signed by 3G Construction and submitted for the L-CHIP grant reimbursement. Morgan questioned how soon before the document would be processed. Harriman responded that he should have it this week.

Highway Garage – Harriman informed the Board that a meeting has been scheduled for this Friday at 9:00 AM at which time an electrician will be making a site visit in preparation for providing a budget figure. Morgan questioned whether the original figure of \$485,000 will be changing. Harriman responded that some updates have been made that will increase the cost but the increase can be offset by a less expensive lift option he is researching. Morgan suggested that Harriman consider getting a quote to have the metal siding on the existing building replaced. Harriman confirmed and stated there is also some roof repairs he would like to have made.

New Business:

Morgan announced that the Budget Committee will be meeting on Wednesday, 1/20/2016 at 6:30 PM.

Morgan also announced that the Board will be meeting on Wednesday, 1/6/2016 at 2:00 PM for discussion on Warrant Articles.

White stated that she was contacted by Water & Sewer Commissioner Chester “Ski” Kwiatkowski who requested it be announced that the snow that has been piled on the railroad tracks behind the Mountain View Station was not done by the Water & Sewer Department. Harriman stated that it was also not done by the Highway Department. Morgan requested that Ossipee Valley Snowmobile Club be contacted and referred to contact the Mountain View Station as it appears to have been done by whomever plows their parking lot.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

None presented.

Carol Holyoake, Reporter for the Carroll County Independent, asked if there are any important upcoming dates. Morgan reviewed the dates for upcoming meetings as follows:

Selectmen's Meeting for Warrant Article Review – Wednesday, 1/6/2016 at 2:00 PM

Budget Committee – Wednesday, 1/20/2016 at 6:30 PM

Public Hearing – Wednesday, 2/3/2016 at 6:30 PM

Riley added that the Town Safety Committee Meeting is this Thursday at 1:00 PM in the upstairs conference room. White stated that Petition Warrant Articles are due on Tuesday, 2/2/2016. Morgan stated that Town Meeting is always the second Tuesday in March. Holyoake questioned what the Public Hearing is for. White answered that it is a Public Hearing for the annual budget when it is reviewed and given final recommendation by the Budget Committee.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 4:34 PM.

Richard H. Morgan, Chairman

Franklin R. Riley

Robert C. Freeman

To be approved 1/11/2016