

**Selectmen's Meeting
Monday, February 8, 2016**

Chairman Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes. Selectman Robert Freeman was absent.

Morgan opened the meeting with the Pledge of Allegiance.

Morgan announced that Selectman Freeman would be absent as he is responding to a fire call.

Morgan made a motion to approve the minutes from the Selectmen's Finance Meeting & Workshop held on 2/1/2016. Riley seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 2/1/2016. Riley seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 2/6/2016 in the amount of \$38,849.39. Morgan made a motion to approve and sign the voucher. Riley seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 1/30/2016 in the amount of \$51,417.37. Morgan made a motion to approve and sign the voucher. Riley seconded. A unanimous vote was taken.

Morgan stated that a revision was made to Warrant Article #15 by Attorney Sager and it now reads as follows:

"To see if the Town will vote to accept a donation from the Chickville Cemetery Association, Incorporated, consisting of three parcels of real estate: the first being Tax Map 231, Lot 12 consisting of land and a building known commonly as the Chickville Church or Chickville Meeting House, and the second and third being Tax Map 108, Lot 18 and Tax Map 231, Lot 2 consisting of land known commonly as the Chickville Cemetery. The donation shall be subject to the right of those families who have relatives interred in the cemeteries or who own cemetery lots to use the Chickville Church/Meeting House for memorial services and other functions, subject to the reasonable limitations imposed by the Town for use of Town-owned buildings. Majority vote required."

Morgan made a motion to recommend this Article. Riley seconded. A unanimous vote was taken.

A Warrant Article submitted by petition was presented for recommendation:

"To see if the Town will vote to raise and appropriate the sum of three thousand dollars (\$3,000) to be added to the Conservation Commission budget. This amount, plus three thousand dollars (\$3,000) from the Conservation Commission monies not raised from taxes, to be used to fund a build-out analysis of the future growth of the Town which will assist in updating Ossipee's existing Master Plan. Majority vote required."

Morgan made a motion to not recommend this Article. Riley seconded. A unanimous vote was taken. Morgan stated that the Conservation Commission does not revise the Master Plan, the Planning Board does, and the presentation given on the build-out analysis was not for the Master Plan

Six copies of the Town Warrant were presented for signatures. Morgan made a motion to sign the Warrant. Riley seconded. A unanimous vote was taken. Morgan requested that Selectman Freeman be given the opportunity to review and sign the Warrant prior to posting it.

Carol Holyoake, Reporter for the Carroll County Independent, questioned if the revisions noted at the Budget Committee's Public Hearing had been incorporated into the document. White responded that the line item for the Main Street Program was earmarked for the gazebo project in 2015 but not in 2016, and that correction has been made.

Morgan announced that they will be holding an informal hearing in conjunction with the Selectmen's Meeting on 2/29/2016 where the public can ask questions related to any of the Warrant Articles. Morgan requested that White invite the Water & Sewer Commissioners to attend.

The Highway Department Work Logs were submitted for the weeks ending 1/30/2016 and 2/6/2016.

The Board received copies of two letters received from the NH DOT regarding two reimbursements incoming for expenses paid on the Whittier Covered Bridge Project. The amounts of the reimbursements are \$59,051.00 and \$53,045.44 and should be received within the next three weeks.

The Project Agreement between the Town and NH DOT for the third phase of the Whittier Covered Bridge Project was presented for signatures. Brad Harriman, Public Works Director, stated that the agreement is consistent with the past agreements for the other phases. He added that this phase will include an additional 80% reimbursement of the Town's 20% matching contribution. Morgan made a motion to sign the agreement. Riley seconded. A unanimous vote was taken. Morgan questioned the timeframe for Phase III and whether the Bridge will be completed in 2016. Harriman responded that the NH DOT is waiting on the allocation of funding which will delay the Town from entering into a contract until 4/1/2016. Discussion ensued. The Board requested that Harriman find out whether the Town can expend funds for Phase III in advance to start the permitting process.

An Intent to Cut Timber was received from Ernest and Britney Bodreau for the property located on Map 257, Lot 10. The intent is to cut 7 acres from the 9 acre parcel and the logger listed is Phillip Gilpatrick. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Riley seconded. A unanimous vote was taken.

Morgan announced that a Public Hearing has been scheduled for Tuesday, 2/16/2016 at 4:00 PM at the Town Hall in accordance with RSA 202-A:11-b for discussion on the following question to be placed on the ballot: "Shall we permit the public library to retain all money it receives from its income-generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income-generating equipment? Majority vote required." Morgan stated that he is unable to attend but Selectmen Riley and Freeman will be present for the hearing.

The Board received the contract between the Town and Stantec Consulting Services, Inc. in the amount of \$4,400.00 for the 2016 landfill monitoring as required by NH DES. Harriman stated that the contract amount includes the filing of the required Biennial Summary Report which is due in July. Harriman also stated that this contract is consistent with the past contracts. Morgan made a motion to approve the contract. Riley seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Center Ossipee Fireman's Association for use of the gym on 3/18/2016 and 3/19/2016 for their Ham Night Penny Sale. The schedule has been verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the contract. Riley seconded. A unanimous vote was taken.

The Recycling Center Daily Cash Log was received for the month of January. The total amount collected was \$4,989.20.

The programming updates were received from Time Warner Cable.

The Board received a letter from the auditors, Plodzik & Sanderson, reviewing the status of the audit. The completed audit will be available in April 2016.

The Board received a copy of the legislative bulletin provided by the NH Municipal Association. Morgan reviewed pending legislation (HB-331) that will allow the Selectmen to appoint a Selectman Pro-Tem on Election Day in the case of any absences.

The Board received a copy of the Dredge and Fill application for the property located at 2190 Route 16 for the expansion of Ossipee Auto Parts. Morgan requested that application be forwarded to the Conservation Commission.

Old Business:

Highway Garage Addition – Harriman reported that Bauen Corp. will be providing information to post at Town Meeting. Morgan requested that the information be available for the hearing on 2/29/2016.

New Business:

None presented.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

Holyoake asked if the Selectmen are seeking a property for a beach on Ossipee Lake. Morgan explained that the Board is looking into areas for short and long term planning including building improvements and other purchases including land for a potential Town beach on Ossipee Lake. Morgan and Riley both discussed a 5-year and 10-year plan that the Board will be working on to incorporate these plans. Holyoake questioned how these plans will differ from the Master Plan. Morgan responded that the Master Plan has not been followed and is due for an update, and also that this would be more of a capital improvement plan. Julie Rosiak asked the Board to not lose sight of the Town Beach on Duncan Lake which is in need of work.

Holyoake asked if plans have been made for the memorial dedication of the gymnasium. White responded that the dedication will take place on Monday, 2/29/2016, prior to the Selectmen's Meeting but she is waiting to hear back from the family for a convenient time of day.

Holyoake asked who the State bid was awarded to for the vehicle recently purchased by the Water & Sewer Department. White responded that she was unable to find the information for the model of the vehicle purchased. Harriman stated that the dealership who was awarded the State bid is located in Plymouth, MA.

Holyoake questioned variations in the Water & Sewer Department's budget stating the sewer budget went down but the water budget went up and questioned why. Morgan responded that the budget information is not disclosed to the Selectmen; it is up to the users on the system and Budget Committee to obtain that information. Discussion took place on the operation of the Water & Sewer Department.

Holyoake questioned if a lot of applications have been received on the two available positions. White answered that a few applications for each position have been received. Holyoake commented that the job description for the Boards & Commission Secretary position is very extensive for a part-time position.

Morgan reviewed the following upcoming meetings:

Voting tomorrow, 2/9/2016, from 8:00 AM – 7:00 PM – Primary Election at Town Hall

2/16/2016 at 4:00 PM – Public Hearing - Library ballot question

2/29/2016, time to be announced – Bub Avery Memorial Dedication, Gymnasium at Town Hall

2/29/2016 at 6:30 PM – Meet the Candidates Night at Town Hall

3/8/2016 from 10:00 AM – 7:00 PM – Town Election at Town Hall

3/9/2016 at 6:30 PM – Town Meeting at Town Hall

Being no further input, Morgan made a motion to adjourn. Riley seconded. A unanimous vote was taken.

Adjourned at 5:04 PM.

Richard H. Morgan, Chairman

Franklin R. Riley

ABSENT

Robert C. Freeman

To be approved 2/22/2016