

**Selectmen's Meeting
Monday, April 4, 2016**

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:

Chairman Riley called the meeting to order at 4:15 PM.

Chairman Riley opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Franklin Riley, Robert Freeman and Richard Morgan.

Announcements:

Police Chief James Eldridge introduced Jim Hayford. Hayford, an Ossipee resident, is Corporal in the Town of Madison and will be joining the Ossipee Police Department as a part-time Patrolman to assist with shift coverage. The Board welcomed Hayford.

Morgan stated that the Police Department had a busy week with the robbery that took place at Northway Bank in West Ossipee and several burglaries that occurred over the weekend. Morgan stated that all suspects are currently in custody and thanked the Department for their efforts.

Meeting Minutes:

Riley made a motion to approve the minutes from the Selectmen's Meeting held on 3/28/2016. Freeman seconded. A unanimous vote was taken.

Riley made a motion to approve the minutes from the Selectmen's Joint Meeting on the Whittier Covered Bridge Project held on 3/28/2016. Freeman seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 4/2/2016 in the amount of \$157,280.55 including wages of \$36,560.07, payroll taxes of \$11,973.82 and benefits of \$108,746.66. The Accounts Payable Voucher total for the week was \$446,062.92 including accounts payable of \$8,398.92 and a payment to the School District of \$437,664.00. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken. Riley commented that the Board reviews each and every invoice prior to approving the manifest totals.

Review of Red Folder:

A letter addressed to Brewster Vittum, Supervisor of the Recycling Facility & Transfer Station, thanking the employees for their efforts in sorting various metals to turn in for additional recycling revenues was presented for signatures. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Colonial Ford in the amount of \$35,014.00 for the purchase of the Highway Department's new 2016 Ford F350 was presented for signatures. Riley made a motion to sign the purchase order. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Staples in the amount of \$1,299.00 for the purchase of a new fireproof file cabinet was presented for signatures. Riley made a motion to sign the purchase order. Freeman seconded. A unanimous vote was taken.

A Notice of Intent to Cut Timber was received from Eleanor Mathews for the property located on Map 275, Lot 14. The intent is to cut 10 acres of the 25-acre parcel and the logger listed is Tim Nolin. The taxes are

paid and there is no cemetery noted. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was submitted for the week ending 4/2/2016. Riley stated that the Department is getting a good start on the spring work. Riley requested that any reports of dangerous trees be reported to the Highway Department.

A Timber Tax Warrant in the amount of \$2,117.98 was presented for signatures. Riley made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

The Board received correspondence from the NH DOT notifying them of their intent to conduct geotechnical field explorations at the bridges on Route 16 over Lovell River, Bearcamp River and the Relief Bridge of Bearcamp River.

An Intent to Excavate was received from Ossipee Aggregates for the property located on Map 130, Lot 10. The intent is to excavate 2,500 cubic yards of earth and the taxes are paid. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

An Intent to Excavate was received from Ossipee Aggregates for the property located on Map 266, Lot 7. The intent is to excavate 929,655 cubic yards of earth and the taxes are paid. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

An Intent to Excavate was received from Pike Industries for the property located on Map 250, Lot 8. The intent is to excavate 96,500 cubic yards of earth and the taxes are paid. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

An Intent to Excavate was received from Coleman Concrete for the property located on Map 124, Lot 23. The intent is to excavate 1,000 cubic yards of earth and the taxes are paid. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$21.00 was presented for signatures. Riley made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

An Application for Veteran's Credit, Service Connected Total and Permanent Disability and Elderly Exemption was submitted for review. The Assessor has determined that the applicant has met all requirements to qualify for the credits. Riley made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

The Board received a copy of a letter sent to the Water & Sewer Department from the Governor Wentworth Regional School District in response to their abatement request filed on 9/9/2015. Riley stated that an abatement of \$9,680.66 had been approved for overpayments made for water usage but the District is also seeking an abatement of the commercial fees charged to the District amounting to \$69,901.73. Julie Rosiak questioned if the Board of Selectmen can step in and take action. Riley responded that they cannot. Riley stated that the Board has requested a joint meeting with the Water & Sewer Commissioners to take place next Monday, 4/11/2016 to discuss the transition and better understand how the Department operates. Morgan expressed his concern for any agreements that extend beyond 1/1/2017 when the Selectmen take over control of the Department.

A memo received from Jessi O'Blenes, Assessing Clerk, explained that an Application for Conservation Restriction Assessment was submitted and approved at the 3/28/2016 Selectmen's Meeting for Matthew & Cheryl Sawyer when it should have been an Application for Current Use. Along with the memo, a corrected

form, Application for Current Use, was submitted by Matthew & Cheryl Sawyer for their property located on Map 132, Lot 44 to put 18.1 acres of the 20.1 acre parcel into Current Use Assessment. Riley made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

A Deputy Health Officer Appointment Form appointing Stephen McConarty as the Deputy Health Officer was presented for signatures. Riley stated that Ellen White is the Town's Health Officer and McConarty has been selected to be the Deputy Health Officer. Riley made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

A Deputy Warden Appointment Form appointing Chris Ouellette as Deputy Forest Fire Warden was presented for signatures. Riley made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

The Board received a copy of a check received from Northeast Resource Recovery Association in the amount of \$1,712.65 for recycling.

The Memorandum of Understanding between the Carroll County Public Health Network and the Town of Ossipee was presented for signatures. Riley reviewed the purpose of the cooperative agreement is to provide available resources and/or town facility use in the event of a public health emergency event. Riley made a motion to sign the memorandum. Freeman seconded. A unanimous vote was taken.

Riley stated that the Board reviewed the applications received for the part-time Recreation Program Assistant position. Morgan made a motion to present a conditional offer of employment to Slayd Dore. Freeman seconded. A unanimous vote was taken.

Old Business:

Whittier Covered Bridge – Riley stated that the Project is moving into Phase III.

Highway Garage Addition – Riley stated that the contract is still under review by the Town Attorney.

Intersection of Routes 171 & 28 – Nothing new to report.

Bub Avery Memorial Gymnasium Floor – Riley stated that this is still in progress; quotes will be received to see if it is a project that can be completed this year.

New Business:

Chickville Cemetery & Meeting House – White stated that the deed for the transfer of the properties is in the process of being executed. This will remain an agenda item for continued discussion on the maintenance and upkeep of the properties.

Morgan stated he would like to send a memo to Mother Nature requesting the return of Spring!

This concluded the business portion of the meeting and Riley opened the meeting to public input.

Public Input:

Rosiak commented on last week's article in the Carroll County Independent reviewing a discussion on the foot traffic and beautification of a "downtown area" and sustainable energy. She noted that this was a sidebar conversation and not part of the Selectmen's Meeting. Morgan stated that the newspaper article is not a transcription of the Selectmen's Meeting rather an overview of topics related to Ossipee. Further discussion took place on the hope of success for the new Economic Development Committee as well as the Sidewalk

project. Additional discussion took place on NH DOT project delays hindering the Town's ability to move forward on projects such as the Sidewalks and Whittier Covered Bridge.

Ed Comeau, State Representative, reported that he has received no response on the certified letter sent to the Commissioner regarding the Intersection of Routes 171 and 28.

Brad Harriman, Public Works Director, reported that an oak tree, large in diameter, came down on Blake Hill Road during the wind storms over the weekend.

Morgan announced that Harriman is late to attend the Selectmen's Meeting as he was requested by the Board to attend the Water & Sewer Commissioner's Meeting at 3:30 PM.

Non-Public Session:

Riley polled the Board to enter a non-public session at 4:51 PM pursuant to RSA 91-A:3, II (c) for a tax matter. Roll call vote was taken; Riley answered yes, Freeman answered yes, and Morgan answered yes. Riley made a motion to adjourn the non-public session at 5:26 PM. Freeman seconded. A unanimous vote was taken.

Riley made a motion to return to the public session at 5:28 PM. Freeman seconded. A unanimous vote was taken.

Comeau questioned if the minutes from the non-public session were sealed. Riley confirmed.

Adjournment:

Being no further input, Riley made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:28 PM.

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 4/11/2016