

**Selectmen's Meeting
Monday, June 13, 2016**

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:

Chairman Riley called the meeting to order at 4:15 PM.

Riley opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Franklin Riley, Robert Freeman and Richard Morgan.

Meeting Minutes:

Riley made a motion to approve the minutes from the Selectmen's Meeting held on 6/6/2016. Freeman seconded. A unanimous vote was taken.

Riley made a motion to approve the minutes from the Selectmen's Meeting #1 held on 6/6/2016. Freeman seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 6/11/2016 in the amount of \$46,974.45. The Accounts Payable Voucher total for the week ending 6/4/2016 was in the amount of \$38,200.90. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken. Riley commented that the Board reviews each invoice prior to approving the manifest total.

Review of Red Folder:

A Request for an Abatement was received from William Hoysgaard for the property located on Map 37, Lot 3, Sub Lot 56. The Assessor noted inconsistencies found between the condominium units and made adjustments to the condominium features but they did not affect the assessment. The Assessor therefore recommends denial. Riley made a motion to deny the abatement request. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Laurie J. Haggerty for the property located on Map 37, Lot 3, Sub Lot 71. The Assessor recommends a reduction in value of \$4,400.00 resulting in a refund of \$92.23 to account for story height corrections made. Riley made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Eben C. and Mary J. Berry for the property located on Map 37, Lot 3, Sub Lot 75. The Assessor recommends a reduction in value of \$5,900.00 resulting in a refund of \$123.67 to account for story height corrections made and adjustments made for the unit's location and view. Riley made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from the Roy Family Revocable Trust for the property located on Map 37, Lot 3, Sub Lot 62. The Assessor recommends a reduction in value of \$35,200.00 resulting in a refund of \$737.80 to account for story height corrections made and adjustments made for the unit's location and view. Riley made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Janice K. Gilbert for the property located on Map 37, Lot 3, Sub Lot 64. The Assessor recommends a reduction in value of \$38,100.00 resulting in a refund of \$798.58 to account for story height corrections made and adjustments made for the unit's location and view. Riley made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Bruce O. and Marilyn G. Breuer for the property located on Map 37, Lot 3, Sub Lot 68. The Assessor recommends a reduction in value of \$38,200.00 resulting in a refund of \$800.68 to account for story height corrections made and adjustments made for the unit's location and view. Riley made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from David S. and Lisa M. Emma for the property located on Map 37, Lot 3, Sub Lot 63. The Assessor recommends a reduction in value of \$35,200.00 resulting in a refund of \$744.08 to account for story height corrections made and adjustments made for the unit's location and view. Riley made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from James D. III and Ruth F. Haggerty for the property located on Map 37, Lot 3, Sub Lot 66. The Assessor recommends a reduction in value of \$38,100.00 resulting in a refund of \$798.58 to account for story height corrections made and adjustments made for the unit's location and view. Riley made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from John and Mary Girasella for the property located on Map 37, Lot 3, Sub Lot 67. The Assessor recommends a reduction in value of \$36,500.00 resulting in a refund of \$765.04 to account for story height corrections made and adjustments made for the unit's location and view. Riley made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

Form A-5: Land Use Change Tax and Form A-5W: Current Use Land Use Change Tax Collector's Warrant for the property owned by MCP Realty Trust LLC, located on Map 118, Lot 4, were presented for signatures. The application is to remove 2 acres from Current Use Assessment when the property was subdivided. Riley made a motion to approve and sign the forms. Freeman seconded. A unanimous vote was taken.

A Petition and Pole License was received from Eversource for the installation of one pole on Remle Road. Riley made a motion sign the license. Freeman seconded. A unanimous vote was taken.

A letter addressed to Michael Dugas of NH DOT regarding the proposed improvements to be made to the Intersection of Routes 28 and 171 was presented for signatures. The letter references the Selectmen's letter dated 3/24/2014 where a request was made to make necessary provisions during the construction phase for a future traffic light. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken. It was noted that two accidents have occurred at the intersection since NH DOT's presentation held on 6/1/2016.

An Intent to Cut Timber was received from David L. and Winifred G. Mitchell for the property located on Map 57, Lot 2. The intent is to cut 10 acres of the 38.95 acre parcel and the logger listed is Perley Ryder. The taxes are paid and there is no cemetery noted. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Pike Industries, Inc. in the amount of \$160,118.00 for 2016 paving projects was presented for signatures. Riley made a motion to approve the purchase order. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to All States Asphalt, Inc. in the amount of \$66,673.25 for providing sand seal on Ossipee Mountain Road and Old Route 28 was presented for signatures. Riley made a motion to approve the purchase order. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to North Country Tractor in the amount of \$3,344.00 for the purchase of a lawn tractor for the cemetery maintenance was presented for signatures. Riley stated that the purchase order was signed off by the Board individually last week.

The Highway Department Work Log was received for the week ending 6/11/2016.

The 2017 Map Maintenance Proposal was received from Cartographic Associates, Inc. in the amount of \$3,300.00 for the tax map updates. White stated that there are no changes from the previous proposal. Riley made a motion to sign the proposal. Freeman seconded. A unanimous vote was taken.

Riley stated that the franchise agreement currently in effect with Time Warner Cable is due to expire 8/17/2017. The agreement is due to automatically renew for a period of 5-years unless the Board votes to not allow the automatic renewal one year prior to its commencement. Riley made a motion to not automatically extend the contract beyond 8/17/2017. Freeman seconded. A unanimous vote was taken.

Form MS-535: Financial Report of the Town Budget was presented for signatures. Riley stated that this form is a summary of the financial audit prepared by the auditors. Riley made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

The final copy of the Annual Financial Report for the year ended 12/31/2015 was received. Riley stated that several findings noted over the years have been corrected and new policies have been implemented this year to resolve the few lingering deficiencies.

Old Business:

None presented.

New Business:

None presented.

Public Input:

Ed Comeau, State Representative, stated he will be attending the legislative session on Thursday and will get additional signatures from State Representatives to be added to the NH DOT letter at that time.

Comeau discussed the committee he is on in Brookfield working toward getting Time Warner Cable to cover the non-service areas in Town. He asked to be kept aware of any developments. White stated that the existing agreement has been in place since 2001 and it needs to be reviewed before it automatically renews.

Dallas Emery questioned the Planning Board's authority to consider the Towns of Effingham and Freedom as abutters for the Westward Shores Campground expansion. Riley stated that it is allowed through State Statute when regional impact is affected by the project. White stated that the Statute also allows the Local Planning Commission to be considered an abutter as well. Emery questioned why Ossipee was not allowed the opportunity for expansions that took place on the Freedom side of the lake. It was commented that a lot of the expansion projects took place prior to the Statute being in effect.

Non-Public Session:

Riley polled the Board to enter a non-public session at 4:43 PM pursuant to RSA 91-A:3, II (c) for a tax matter. Roll call vote was taken: Riley answered yes, Freeman answered yes, and Morgan answered yes. Riley made a motion to adjourn the non-public session at 5:12 PM. Freeman seconded. A unanimous vote was taken.

Riley made a motion to return to the public session at 5:13 PM. Morgan seconded. A unanimous vote was taken. Riley stated that the minutes from the non-public session were sealed. Morgan stated that Selectman Freeman had to leave to attend to an emergency call.

Adjournment:

Being no further input, Riley made a motion to adjourn. Morgan seconded. A unanimous vote was taken.

Adjourned at 5:14 PM.

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 6/20/2016