

**Selectmen's Meeting**  
**Monday, June 27, 2016**

These minutes were recorded by Elaine Sherman, Finance & Benefits Administrator, and transcribed by Ellen White, Town Administrator.

**Call to Order:**

Chairman Riley called the meeting to order at 4:15 PM.

Riley opened the meeting with the Pledge of Allegiance.

Riley opened the meeting to Peter Waugh, Recreation Director, who introduced the participants from the Granite State Track and Field who qualified for the State Finals held last Friday:

Ashton Andruskiewicz placed 2<sup>nd</sup> for the Softball Throw, Division 1 (ages 9-10)

Quinn Bouwens placed 7<sup>th</sup> for the Long Jump, Division 3 (ages 13-14)

Brennan Lawton placed 8<sup>th</sup> in the 100m Dash, Division 3 (ages 13-14)

Rachael Paraskos placed 5<sup>th</sup> in the Long Jump, Division 3 (ages 13-14) and also placed 2<sup>nd</sup> in the Softball Throw, Division 3 (ages 13-14)

Elizabeth Wilbur placed 6<sup>th</sup> in the 400m Dash, Division 3 (ages 13-14) and also 2<sup>nd</sup> in the 800m Run, Division 3 (ages 13-14)

The Board thanked Waugh and congratulated the participants.

**Attendance by Roll Call:**

Present were Selectmen Franklin Riley, Robert Freeman and Richard Morgan.

**Meeting Minutes:**

Riley made a motion to approve the minutes from the Selectmen's Meeting held on 6/20/2016. Freeman seconded. A unanimous vote was taken.

Riley made a motion to approve the minutes from the Selectmen's Workshop held on 6/20/2016. Freeman seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 6/25/2016 in the amount of \$44,274.44. The Accounts Payable Voucher total for the week ending 6/18/2016 was in the amount of \$30,437.72. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken. Riley commented that the Board reviews each invoice prior to approving the manifest total.

**Review of Red Folder:**

The Warrant for Unlicensed Dogs was presented for signatures. Riley made a motion to sign the Warrant. Freeman seconded. A unanimous vote was taken.

Two letters of thanks were presented to the Police Department for their assistance responding to an untimely death on 6/9/2016, and also for their assistance with the Memorial Motorcycle Ride on 6/19/2016. The Board requested that acknowledgements be sent to the Department.

An Intent to Cut Timber was received from Richard C. Janvrin for the property located on Map 231, Lot 17. The intent is to cut 2 acres of the 3 acre parcel and the logger listed is Arthur B. Wood. The taxes are paid and there is no cemetery noted. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

An Outdoor Event Application was received from Hobbs Tavern & Brewing Co. for outdoor music to be held at the 3 Covered Bridge Road property on 8/27/2016 from 6:00-9:00 PM. Riley suggested forwarding the application for review by the Town Attorney. Roger Murray, Attorney representing Hobbs, explained that they addressed the Board's concern with parking across Route 16 by closing down the second floor of the restaurant to utilize the available parking on Hobbs' premises. Murray also reviewed the other details related to sanitary facilities, police details, and serving of food and alcoholic beverages. Riley made a motion to forward the application to the Town Attorney. Freeman seconded. Morgan commented that he foresees no problem with the application now that they have eliminated the parking across Route 16. A unanimous vote was taken.

The Board received notification of the next Safety Committee Meeting to be held on Thursday, 7/9/2016 at 1:00 PM in the Conference Room.

The Board received a letter from the NH DOT acknowledging an incoming reimbursement of \$92,710.32 for the Whittier Covered Bridge project. Riley stated that delays such as this reimbursement, originally requested from the Town in January, are the result of having to meet State and Federal funding requirements which have delayed the completion of the project.

The Highway Department Work Log was received for the week ending 6/25/2016.

The Board received a memo from Brad Harriman, Public Works Director, reviewing quotes received for supplying new carbide cutting edges for the grader. The quotes received are as follows:

|                  |                |
|------------------|----------------|
| Nortrax          | \$1,757.60/set |
| Jordan Equipment | \$1,467.86/set |
| Viking Cleves    | \$1,336.70/set |

Harriman recommends awarding the bid to Jordan Equipment, a vendor used in the past with good results, and also requests the purchase of two sets to have a replacement on hand. Riley made a motion to approve the purchase of two sets of carbide cutting edges from Jordan Equipment in the amount of \$2,935.72. Freeman seconded. A unanimous vote was received.

A Request for an Abatement was received from Joseph Missaghi for the properties located on Map 110, Lot 35 and Map 101, Lot 7. The Assessor recommends denying the request because the properties have relatively level frontage on Route 16, and although the taxpayer supplied a letter indicating value from a realtor, there was no comparative market analysis. Riley made a motion to deny the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from John and Angela Furber for the property located on Map 136, Lot 14, Sub Lot 41. The request is to abate the tax for the structure that was removed in 2015 and the resulting refund/abatement is in the amount of \$43.00. Riley made a motion to approve the abatement. Freeman seconded. A unanimous vote was taken.

The Board received a copy of a check received from Northeast Resource Recovery Association in the amount of \$635.58 for recycling.

Morgan questioned whether the recycling totals are being updated at the Transfer Station. Harriman responded that they will be updating the reporting of the totals to include any recyclables in storage in addition to what has been turned in for recycling.

A Purchase Order payable to Atlantic Recycling Equipment, LLC in the amount of \$9,405.00 for the repair of the horizontal baler at the Transfer Station was presented for signatures. Riley made a motion to approve

the purchase order. Freeman seconded. A unanimous vote was taken. Harriman stated that the parts will be in within 7-10 days to complete the repair.

A Purchase Order payable to Mark Bishop Plumbing & Heating in the amount of \$6,700.00 for the plumbing work to be completed for the Highway Garage Addition was presented for signatures. Riley made a motion to approve the purchase order. Freeman seconded. A unanimous vote was taken.

The Board received a memo from the NH Municipal Association with the 2017-2018 Legislative Policy Process and important dates.

The Board received an invitation from the Greater Ossipee Area Chamber of Commerce Open Golf Tournament to be held at the Indian Mound Golf Course on 8/26/2016 to benefit the GOACC Scholarship Fund.

### **Old Business:**

Whittier Covered Bridge – Harriman reported that he spoke with Hoyle, Tanner & Associates and they understand the Board's frustration with the timeframe presented. Discussion took place on ways to shorten the engineering time outlined in the proposed phases in an effort to get the project completed in 2017.

Highway Garage Addition – Harriman stated that the construction is moving along and the siding should be almost complete this week.

Intersection of Routes 28 & 171 – Riley stated that the letter signed last week was mailed to NH DOT and another accident has occurred. Morgan suggested a letter be sent acknowledging the four accidents that have taken place since NH DOT's presentation on 6/1/2016.

### **New Business:**

Josh Arnold from G.A.L.A. and Joy Gagnon from the UNH Cooperative Extension came in to speak about the raised garden beds that were installed behind the Ossipee Concerned Citizens' building last year. Arnold stated that they are working on some improvements to include drip irrigation to assist with watering, addition of some short beds, and creating better accessibility to the beds. Arnold was requested to coordinate with Harriman to create a better access around the beds to accommodate for wheel chairs and persons with disabilities.

Harriman reported that the handrail on the front steps at the Library has been repaired.

### **Public Input:**

Donna Gridley questioned if there is a permit required for yard sales. Morgan responded that there is not. Discussion took place on yard sales that seem to be more permanent in nature.

Gridley questioned who is responsible for lawn maintenance for properties listed for sale. Morgan responded that the Town has no regulations in place for lawn maintenance. Riley stated that it would be the property owner's responsibility unless they had an agreement with the realtor.

Gridley questioned the status of the house at the end of Danville Road that is falling into Ossipee Lake. Gridley supplied pictures taken last week noting that from the front of the house, it does not look as bad as it does from the rear. Morgan stated that contact was made with NH DES last year and they did not want to get involved. Discussion ensued. The Board stated that they will have Zoning Enforcement Officer Steve McConarty look into it.

Ash Fischbein questioned why the Board is sending the Outdoor Event Application back to the Town Attorney when the opinion given by Attorney Sager two weeks ago was recommending the Board approve the application. He expressed concern with allowing enough time to properly promote the event to make it successful. Riley responded that it is necessary in making their determination within the time frame they are allowed and stated that a decision will be given to Fischbein in writing. Morgan requested a meeting be set up for next week to decide on the application.

Dallas Emery questioned why there is no parking allowed along Covered Bridge Road. Morgan responded that there is a parking ordinance that was enacted when the Whittier Covered Bridge was across the river to limit nighttime access and minimize vandalism to the Bridge. Morgan also stated that there was land filled in by the Town to create a parking area that was later determined to be private property and the property owners were not pleased.

Emery expressed concern for an out of town Police Officer using excessive speed on Moultonville Road responding to a call. Cole Perry also stated concern for other agencies doing the same, sometimes without lights and/or sirens. The Board stated the importance for responding as quickly as possible while maintaining safety. Additional discussion ensued.

Emery questioned the status of the retaining wall to be installed on Moultonville Road. Harriman explained that they were not able to complete it while the excavator was on site for the Highway Garage Addition site work but it is on schedule for late summer or early fall. Harriman also stated that the paving to be completed on Moultonville Road will also be completed by the fall.

Fischbein questioned if there is a Town or State right-of-way on either side of all bridges. Riley responded he is not aware of it and as far as he is aware, the surrounding properties have been surveyed to the edge of the bridge.

Harriman announced the Household Hazardous Waste Collection will be held on Saturday, 8/6/2016.

**Non-Public Session:**

Riley polled the Board to enter a non-public session at 5:08 PM pursuant to RSA 91-A:3, II (a) for a personnel matter and RSA 91-A:3, II (c) for tax matter. Roll call vote was taken: Riley answered yes, Freeman answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 5:44 PM. Freeman seconded. A unanimous vote was taken.

Riley made a motion to return to the public session at 5:45 PM. Morgan seconded. A unanimous vote was taken.

Emery questioned if the gym floor is going to be replaced. Riley responded that quotes have been received in the range of \$18,000-\$25,000. Morgan added that they are waiting to see what is needed for Government Building repairs to see whether it will fit in this year's budget.

Ed Comeau questioned whether the minutes were sealed. Riley responded that the minutes were sealed for both the personnel matter and tax matter.

**Adjournment:**

Being no further input, Riley made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:47 PM.

Franklin R. Riley, Chairman

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Robert C. Freeman

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Richard H. Morgan

To be approved 7/11/2016