

Selectmen's Meeting
Wednesday, July 6, 2016

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:

Chairman Riley called the meeting to order at 10:00 AM.

Riley opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Franklin Riley, Robert Freeman and Richard Morgan.

Meeting Minutes:

Riley made a motion to approve the minutes from the Selectmen's Meeting held on 6/27/2016. Freeman seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 7/2/2016 in the amount of \$142,854.33. The Accounts Payable Voucher total for the week ending 6/25/2016 was in the amount of \$183,760.92. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

Review of Red Folder:

A job description for the position of Part-Time Custodian was presented for review. Riley made a motion to approve the job description. Freeman seconded. A unanimous vote was taken. Riley requested that White post the position immediately. He also stated that by offering this position, the Board feels that they can get better service for less money than what is being paid to subcontractors for the cleaning.

The Outdoor Event Application previously received from Hobbs Tavern & Brewing Company for outdoor music to be held at the 3 Covered Bridge Road property on 8/27/2016 was presented for review. Riley stated that the opinion given by the Town Attorney is that the event should be approved since the previous safety concerns raised by the Board have been addressed. Morgan made a motion to approve the application and open for discussion. Freeman seconded. Morgan stated that although the Board's concerns have been addressed with the new application, he is still opposed due to the fact that the commercial business is spilling over into the Village District even with open opposition from their neighbors. He is also not in agreement with the Zoning Board of Adjustment's decision that a variance is not required. Morgan stated that the Board is currently working on updating the Outdoor Event Ordinance which should correct the current issues. Riley abstained from voting. Majority vote carried.

An Outdoor Event Application was received from Ossipee Auto Parts for a Meet & Greet with Chase Elliott to be held on 7/16/2016 from 4:00-6:00 PM. Previously reviewed by all applicable departments, Riley made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 7/2/2016.

A Supplemental Property Tax Warrant in the amount of \$506.00 was presented for signatures. Riley made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$675.34 was presented for signatures. Riley made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

The Recycling Center Daily Cash Log was received for the month of June. The total amount collected was in the amount of \$6,442.15.

A Request for an Abatement was received from Farrel G. Miracle and Eleanor Chatelle for the property located on Map 54, Lot 2, Sub Lot 3. The Assessor recommends a reduction in value from \$28,300 to \$22,500 to account for an adjustment made to the quality of the building and temporary depreciation allowed for water damage. The reduction results in a refund/abatement in the amount of \$93.00. Riley made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A Request to the Trustees of Trust Funds for the withdrawal of \$20,311.98 from the Ossipee Town Sidewalk Expendable Trust Fund for reimbursement of the payment made to the Safe Routes to School Program for the cancellation of Project #15535 was presented for signatures. Riley made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

Form 941: Employer's Quarterly Federal Tax Form for the quarter ending 6/30/2016 was presented for signatures. Riley stated the total amount of deposits made for the quarter was \$135,826.68. Riley made a motion to sign the return. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Jordan Equipment Co. in the amount of \$2,935.72 for the purchase of (2) grader blade cutting edges was presented for signatures. Riley made a motion to sign the purchase order. Freeman seconded. A unanimous vote was taken.

The Board received a copy of the check received from the NH DOT in the amount of \$92,710.32. Riley stated that this check is for grant reimbursement of expenses related to the Whittier Covered Bridge project and noted that the Town has been waiting for the reimbursement since January.

The Board received a copy of a letter from the Town of Effingham Planning Board addressed to the Planning Board regarding the expansion of Westward Shores Camping Resort. Riley stated that the letter was addressed by the Planning Board during last night's meeting.

The Board received notification that the Town of Ossipee's Septage Facility Permit is due to expire on 8/31/2016. White stated that Water & Sewer Superintendent Wayne Eldridge is working on submitting the required documents for the permit which is due every 10-years.

The Board received a copy of the Environmental Fact Sheet provided by the NH Department of Environmental Services regarding outdoor burning.

The Board received a copy of the Watershed News published by the Green Mountain Conservation Group.

The Board received an invitation from the Society for the Protection of New Hampshire Forests to attend their inaugural gathering of Conservation Easement Landholders to be held on 8/13/2016 from 9:00 AM-1:00 PM in Sullivan, NH.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 6/29/2016.

New Business:

George Bolton: Discussion on tax matter – No show.

Building Permit Fees - White presented the Board with a copy of the fee schedule from the Town of Wolfeboro and stated that Zoning Enforcement Officer Steve McConarty is suggesting an amendment to Ossipee's fee schedule to cover renovation projects that do not fit into the current fee schedule. Additional

discussion took place on the building permit requirements. The Board requested a list of what the Town is presently charging in comparison to surrounding towns for discussion in a future workshop.

Jeff Reardon from Davis & Towle Insurance presented the Board with the bond documents required by the NH Department of Transportation for the issuance of boat and motor vehicle registrations. Discussion took place on the inclusion of coverage required for Wards Boat Shop, an authorized boat agent appointed by the Town.

Brad Harriman, Public Works Director, informed the Board that the Highway Department is currently working on repairing a sink hole on Moultonville Road which may be the result of a major water main leak.

Harriman stated that Tri-County CAP hauled a load of demo materials to the Transfer Station totaling \$116.92 for homes that were weatherized in Ossipee Mountain Estates. He questioned how the Board would like to handle the charge since they are not set up with a charge account. The Board agreed to exempt the charges for this load but requested that the agency coordinate with the Transfer Station for future disposal.

Old Business:

Highway Garage Addition - Harriman reported that the Highway Garage Addition is going very well and it should be fully enclosed by the end of this week. Harriman stated that the interior work will be starting shortly.

Whittier Covered Bridge Project - Harriman stated that he has a call in to Hoyle, Tanner & Associates to see what can be done to speed up the engineering process in the last phase of the Whittier Covered Bridge Project.

Public Input:

None presented.

Non-Public Session:

Riley polled the Board to enter a non-public session at 10:50 AM pursuant to RSA 91-A:3, II (a) for a personnel matter and RSA 91-A:3, II (d) for property acquisition. Roll call vote was taken: Riley answered yes, Freeman answered yes, and Morgan answered yes. Riley made a motion to adjourn the non-public session at 11:15 AM. Freeman seconded. A unanimous vote was taken.

Riley made a motion to return to the public session at 11:16 PM. Freeman seconded. A unanimous vote was taken. Riley stated that the minutes were sealed.

Reardon stated that the bond documents will be corrected to include the three agents from Wards Boat Shop. He stated he will overnight them to the Town for execution and White will bring them to the office on Tuesday. Riley made a motion to execute the bond. Freeman seconded. A unanimous vote was taken.

Selectman Morgan left the meeting at 11:20 AM.

Riley polled the Board to enter a non-public session at 11:22 AM pursuant to RSA 91-A:3, II (c) for a tax matter. Roll call vote was taken: Riley answered yes, and Freeman answered yes. Riley made a motion to adjourn the non-public session at 11:42 AM. Freeman seconded. A unanimous vote was taken.

Riley made a motion to return to the public session at 11:43 AM. Freeman seconded. A unanimous vote was taken.

Adjournment:

Being no further input, Riley made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 11:43 AM.

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 7/11/2016