

**Selectmen's Meeting  
Monday, July 18, 2016**

These minutes were recorded by Ellen White, Town Administrator.

**Call to Order:**

Chairman Riley called the meeting to order at 4:15 PM.

Riley opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Franklin Riley, Robert Freeman and Richard Morgan.

**Meeting Minutes:**

Riley made a motion to approve the minutes from the Selectmen's Department Head Meeting & Workshop held on 7/11/2016. Freeman seconded. A unanimous vote was taken.

Riley made a motion to approve the minutes from the Selectmen's Meeting held on 7/11/2016. Freeman seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 7/16/2016 in the amount of \$42,291.11. The Accounts Payable Voucher total for the week ending 7/9/2016 was in the amount of \$185,099.30 including payments made to the Fire Precincts totaling \$108,747.25 and to Bauen Corp for the Highway Garage Addition in the amount of \$68,225.57. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken. Riley stated that the Board reviews and approves each invoice prior to signing the manifest each week.

**Review of Red Folder:**

A Timber Tax Warrant in the amount of \$104.24 was presented for signatures. Riley made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

A Request to the Trustees of the Trust Funds for the withdrawal of \$933.46 from the Whittier Covered Bridge Expendable Trust Fund for the reimbursement of expenses paid to Hoyle, Tanner and Associates was presented for signatures. Riley made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Chocorua Forestlands LLC for the properties located on Map 208, Lots 1 and 2. The intent is to cut approximately 80 acres from the 244 acre total and the logger listed is Jeffery Coombs. The taxes are paid and there is no cemetery noted. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Carlen Contois requesting use of the Freight House on 7/31/2016 from 3:00-7:00 PM for a baby shower. The schedule has been verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Riley made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A memo addressed to Kellie Skehan, Town Clerk/Tax Collector, requesting that she begin the deeding process on the following properties was presented for signatures:

Map 130, Lot 12, Sub Lot PM – 700 Route 16  
Map 218, Lot 21 – 97 Ossipee Mountain Road  
Map 218, Lot 22 – 101 Ossipee Mountain Road  
Map 66, Lot 47 – 13 Frost Road  
Map 129, Lot 1 – 47 White Pond Road  
Map 13, Lot 4 – 64 Old Mill Road  
Map 270, Lot 2 – 276 Water Village Road  
Map 24, Lot 29 – 3 O’Sullivan Way  
Map 110, Lot 21 – 6 Sunny View Drive  
Map 80, Lot 22 – Route 16B  
Map 80, Lot 23 – Route 16B  
Map 121, Lot 20 – 7 Clough Road  
Map 92, Lot 117 – 78 Main Street  
Map 80, Lot 4 – Route 16B

Riley made a motion to sign the request. Freeman seconded. Morgan commented that the Board prefers not to deed any properties and stated that they have worked with several property owners to establish a payment plan, where others have not made any effort to pay or enter into an agreement. Riley added that it is the Board’s responsibility to the taxpayers to ensure everyone is paying their fair share. A unanimous vote was taken. Ash Fischbein questioned if there will be a property auction to dispose of the properties. Riley responded that there will be an auction once they determine there are enough properties to make it worthwhile.

A letter addressed to the Ossipee Old Home Week Committee thanking them for a successful Old Home Week celebration was presented for signatures. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to Police Chief Eldridge acknowledging a letter of thanks received from Francis Lord regarding the Memorial Motorcycle Ride held on 6/19/2016 was presented for signatures. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to Sergeant Robert King acknowledging a letter of thanks received for his response to a call that occurred on 6/9/2016 was presented for signatures. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to Sergeant Anthony Castaldo acknowledging a letter of thanks received for his response to a call that occurred on 6/9/2016 was presented for signatures. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to Wayne Earl in response to a complaint of garbage being dumped along East Side Drive was presented for signatures. The letter acknowledges the Boards appreciation for Mr. Earl disposing of the garbage properly and also waived the dumping fees for tires he is willing to dispose of. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to Ossipee Corner Fire Department thanking them for their support in ensuring public safety during the Ossipee Old Home Week events was presented for signatures. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken. Morgan stated that the fireworks display is dependent on the fire departments presence both before and after the fireworks display.

A letter addressed to West Ossipee Fire Department thanking them for their support in ensuring public safety during the Ossipee Old Home Week events was presented for signatures. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to Center Ossipee Fire Department thanking them for their support in ensuring public safety during the Ossipee Old Home Week events was presented for signatures. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to CarePlus Ambulance Service thanking them for their support in ensuring public safety during the Ossipee Old Home Week events was presented for signatures. Riley made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

Riley announced the date for the Public Hearing to review the revisions to the Temporary Outdoor Event Ordinance to be held on Monday, 8/1/2016 at 5:00 PM. Riley stated that the Board has worked on the revisions for several weeks and the Town Attorney has also had a chance to review it and provide comments. Copies of the draft ordinance are available in the Selectmen's Office and were also distributed during the meeting. Notice of the hearing will be advertised in the Conway Daily Sun (7/19), Carroll County Independent (7/21), at the Ossipee Town Hall, Center Ossipee Post Office and on the Town's website.

The Board received an update from Garret Graaskamp, Coordinator of NH Fish and Game, for the boat access ramp at Pine River stating the ramp will be closed effective 8/1/2016 until at least Labor Day while it is under construction. Riley stated that past requests to delay the construction have gone unanswered. Discussion ensued. Morgan made a motion that a response be sent back to Fish and Game, and copied to the Governor and Executive Council, requesting the ramp closure and project be delayed. Freeman seconded. A unanimous vote was taken.

The Board received a letter from Tri-County Cap reviewing their services along with an overview of their strategic plan for fiscal years 2017-2021.

The Board received a letter from the NH DOT in response to the letter sent 6/13/2016 requesting further review of the proposed improvements for the intersection of Routes 28 and 171. The letter states that the NH DOT will be reevaluating the range of alternatives based on input received from the Selectmen and public during their presentation held on 6/1/2016, and will return to the Town with their findings.

The Board received a copy of a letter addressed to the Planning Board from the Ossipee Lake Alliance with their concerns related to the Westward Shores Campground expansion. Riley stated that the Planning Board hearing is scheduled for Tuesday, 7/19/2016 at 7:00 PM at the Freight House.

Riley announced the NH DOT will be holding their presentation on the proposed Route 16 improvement projects Tuesday, 7/19/2016 from 5:00 – 8:00 PM in the Bub Avery Memorial Gymnasium.

The Highway Department Work Log was received for the week ending 7/16/2016.

The Calendar Consent Agenda was received from the meeting of the Governor and Executive Council held on 7/13/2016.

The Board received a letter from Karen Payne, who attended last week's Selectmen's Meeting, with information on the canine detection program used to detect failing septic systems. Dallas Emery commented that the cost presented was in the amount of \$4,500. White added that concern presented by the Conservation Commission was that each lakefront property would have to be evaluated, not just Westward Shores Campground.

An email received from Susan Wiley informed the Board of a meeting at the County Administration Building to be held on 7/20/2016 at 1:00 PM at which time the Kendall Foundation will be presenting information on the future of the Carroll County Farm and woodlands.

#### **Old Business:**

Whittier Covered Bridge – Brad Harriman, Public Works Director, reviewed a change order submittal related to work completed, but not approved. Discussion ensued. Harriman also informed the Board that Hoyle, Tanner & Associates may be able to combine some meetings in the Study Phase to help expedite the project intimating there is possibility for the Bridge to be put back over the river in 2017. Discussion took place on funding delays that have held up the progress on the project. White informed the Board that the Department of Revenue has determined that the money raised in two Warrant Articles for the Town's portion of the grant funds will not lapse and will carry through as long as the State and Federal Bridge Aid is in place. The Board requested Harriman to schedule a meeting with Hoyle, Tanner & Associates for further discussion on the project.

Highway Garage Addition – Harriman reported that the floor will be poured tomorrow and he will be meeting with the electrician and Eversource to coordinate the electrical service installation. Harriman stated that he has also met with Accu Temp regarding the furnace needs, and the overhead door company. The completion of the addition is still on schedule for August.

Bub Avery Memorial Gymnasium Floor – Discussion took place on projects to be completed out of the government buildings budget and Warrant Article. Riley stated that they will wait to see what is available for funds later in the year to determine whether funds can be encumbered or a Warrant Article be presented in 2017 for the floor's replacement.

Morgan discussed the budgets of the Conservation Commission, Planning Board and Zoning Board, all of which are depleting faster than other budgets. Morgan suggested a memo be sent to the Boards and Commission requesting they hold off on any discretionary spending to account for the overages in the secretarial wages.

#### **New Business:**

None presented.

#### **Public Input:**

Ash Fischbein informed the Board of the next meeting of the Economic Development Committee which will be held at the Freight House on Wednesday, 8/20/2016 at 6:00 PM. Fischbein stated that they will be starting a discussion on creating a budget to include the cost of a website, separate of the Town's but linked. Discussion took place on the cost of the website and how to handle the automatic withdrawals.

Fischbein stated that he will be forwarding the format of the letter needed for the EDC's publication to White.

Fischbein expressed his disappointment with the draft Temporary Outdoor Event Ordinance presented and reviewed the challenges he has faced over the past year with applications submitted to hold concerts at the 3 Covered Bridge Road property. Discussion ensued. Morgan stated that the purpose of the Ordinance was never to circumvent the zoning regulations and the Board has never been challenged with requests such as Fischbein's. Fischbein stated that all other application processes he has been through with various departments in the Town have offered him guidance in how to get approvals but he feels that he was not given any assistance from the Board of Selectmen. Morgan responded that his permit was approved once their concerns were addressed. Riley added that Fischbein was directed by the Selectmen to the Zoning Board of Adjustment to seek a variance, but he instead chose to appeal the Selectmen's decision.

Matt Trahan questioned how other towns handle these type of requests for outdoor events. The Board was unable to answer his question. Morgan reviewed how the Ordinance and permit application was originally adopted in an effort to keep the Police, Fire and Emergency Services informed. Mellisa Seamans questioned how many pages were added in the update. White answered that the new draft is similar to the original but includes the application and Ordinance all in one document so applicants are aware of what is required in the Ordinance. Fischbein questioned if the concert request would be approved through the revised ordinance. Morgan answered that it would not.

Seamans asked if the Board would be ratifying the Ordinance at the time of the Public Hearing. The Board confirmed that while they welcome public comments at the hearing, they do plan to adopt it. Seamans questioned where the updates came from. Morgan responded that language was incorporated from the Town of Wolfeboro in addition to updates made to the RSA language. Seamans questioned where the applicant's assurance is that their application will be approved based on language in the updated Ordinance. Discussion ensued.

Trahan questioned how the Board will be moving forward with the water & sewer system and budgeting for repairs and improvements. Harriman responded that the Commissioners have already started their budget preparations and added that he and Superintendent Wayne Eldridge have been working together over several months preparing for short-term and long-term system improvements. Harriman stated that several leaks have been detected and repaired, and other processes have been started to get the system working to its full potential.

Ed Comeau, State Representative, questioned if the Town received any notification from the NH Fish and Game Department regarding the boat ramp construction. Morgan answered that the Town was not notified. White added that Commissioner Normandeau responded to that question when asked stating that the Town was notified through the Wetlands Permit filed several years ago. Comeau questioned if there was any research done by NH Fish and Game to determine what impact it would have on the Town including loss of revenue. He further questioned whether NH Fish and Game followed the right procedures to begin the project. Comeau then requested a copy of the letter to be sent to the NH Fish and Game so that he can retrieve signatures from other State Representatives.

#### **Adjournment:**

Being no further input, Riley made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:30 PM.

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Franklin R. Riley, Chairman

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Robert C. Freeman

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Richard H. Morgan

To be approved 7/25/2016