

**Selectmen's Meeting  
Monday, August 15, 2016**

These minutes were recorded by Ellen White, Town Administrator.

**Call to Order:**

Chairman Riley called the meeting to order at 4:15 PM.

Riley opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Franklin Riley, Robert Freeman and Richard Morgan.

**Meeting Minutes:**

Riley made a motion to approve the minutes from the Selectmen's Workshop held on 8/8/2016. Freeman seconded. A unanimous vote was taken.

Riley made a motion to approve the minutes from the Selectmen's Meeting held on 8/8/2016. Freeman seconded. A unanimous vote was taken.

Riley made a motion to approve the minutes from the Public Hearing on the Temporary Outdoor Event Ordinance revisions held on 8/1/2016. Freeman seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 8/13/2016 in the amount of \$40,277.67. The Accounts Payable Voucher total for the week ending 8/6/2016 was in the amount of \$1,275,635.49 including payments to the Fire Precincts of \$108,747.25 and a payment to the School District of \$1,028,963.00. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

**Review of Red Folder:**

The Highway Department Work Log was received for the week ending 8/13/2016.

A Request to the Trustees of Trust Funds for the withdrawal of \$11,618.00 from the Invasive Species Control Expendable Trust Fund for the reimbursement of expenses paid to Solitude Lake Management was presented for signatures. Riley made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Kellie Skehan, Town Clerk/Tax Collector requesting use of the gym on 8/24/2016 for election training. The schedule has been verified and there is no applicable deposit. Riley made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from the Marusak Family Trust for the property located on Map 61, Lot 37. The Assessor recommends denying the request as the taxpayer has not responded to requests sent for a complete inspection of the property. Riley made a motion to deny the abatement request. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from the Marusak Family Trust for the property located on Map 61, Lot 32. The Assessor recommends denying the request as the taxpayer has not responded to requests sent for a complete inspection of the property. Riley made a motion to deny the abatement request. Freeman seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$2,387.15 was presented for signatures. Riley made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$841.09 was presented for signatures. Riley made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Chester Johnson for the property located on Map 11, Lot 27. The intent is to cut 0.3 acre from the 1.476 acre parcel and the logger listed is Richard Buswell. The taxes are paid and there is no cemetery noted. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

The Board received a letter from the Conservation Commission requesting consideration for funding a program identified to assist with determining septic systems that are in failure around Ossipee Lake which have a potential for ruining the quality of the water in the lake. Riley stated that there are other towns on the lake contributing to the lake's water quality. Riley made a motion to take the recommendation under advisement. Freeman seconded. A unanimous vote was taken.

An Application for Sign Permit was received from the Mountain Grainery, LLC requesting the installation of a 4'x8' banner advertising the Ossipee Airlines Distillery on Map 130, Lot 9. The applicable fee has been paid and Steve McConarty, Zoning Enforcement Officer, has determined that the application meets all requirements of the Sign Ordinance. Riley made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Goldstar Products Inc. in the amount of \$996.00 for the purchase of granular ice melt was presented for signatures. Riley made a motion to approve and sign the purchase order. Freeman seconded. A unanimous vote was taken. Brad Harriman, Public Works Director, stated that he is also in receipt of the quotes for the road salt which he will be reviewing.

The current heating oil and fuel contract was discussed. Harriman stated that he will be requesting bids prior to the contract expiration in October. Harriman stated that he will also be requesting bids for the propane once he reviews the consumption levels.

A Purchase Order payable to Diamond Ledge Electronics in the amount of \$4,145.00 for the purchase of equipment for the new police cruiser was presented for signatures. Riley made a motion to approve and sign the purchase order. Freeman seconded. A unanimous vote was taken.

The Board received a copy of the Septage Facility Permit Renewal from the NH DES for the Camp David Septage Facility on Elm Street. Riley stated that the renewed permit is valid for the term of 9/1/2016-9/1/2026.

The Board received a letter from County Administrator, Ken Robichaud, commending the Highway Department for the culvert repairs and brush removal completed on County Farm Road. The letter also requests markers be placed around the culvert drains to alert motorists to the deepened culvert on the sharp turn. Harriman reported that he has ordered markers and they will be installed within the next two weeks.

The GIS Services Maintenance Agreement with CAI Technologies was presented for signatures. White stated that there are no changes from the previous contract for the online tax map support. Riley made a motion to approve and sign the agreement. Freeman seconded. A unanimous vote was taken.

#### **Old Business:**

Whittier Covered Bridge – Harriman reported that he will be requesting a monthly update on any progress being made for the final phase. Riley questioned if further funding approval will be needed to proceed. Harriman responded that the grant is already in place and no further funding approval will be needed unless there is a change order requested, but that will only go through the State process not Federal.

Highway Garage Addition – Harriman reported that the electrical service has been delayed by Eversource but should be completed within the next two weeks. He also reported that the doors are in and are scheduled to be installed this week. The Board requested that Harriman reach out to Eversource to see if they can expedite the service to not delay the electrician's progress on the project. White stated she will forward the contact information for the municipal liaison.

**New Business:**

None presented.

**Public Input:**

None Presented.

**Non-Public Session:**

Riley polled the Board to enter a non-public session at 4:33 PM pursuant to RSA 91-A:3, II (c) for a tax matter and RSA 91-A:3, II (a) for a personnel matter. Roll call vote was taken: Riley answered yes, Freeman answered yes, and Morgan answered yes. Riley made a motion to adjourn the non-public session at 4:57 PM. Freeman seconded. A unanimous vote was taken.

Riley made a motion to return to the public session at 4:48 PM. Freeman seconded. A unanimous vote was taken. Riley stated that the minutes from the non-public session were sealed.

**Adjournment:**

Being no further input, Riley made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 4:59 PM.

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Franklin R. Riley, Chairman

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Robert C. Freeman

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Richard H. Morgan

To be approved 8/22/2016