

**Selectmen's Meeting
Monday, August 29, 2016**

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:

Chairman Riley called the meeting to order at 4:15 PM.

Riley opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Franklin Riley, Robert Freeman and Richard Morgan.

Meeting Minutes:

Riley made a motion to approve the minutes from the Selectmen's Workshop held on 8/22/2016. Freeman seconded. A unanimous vote was taken.

Riley made a motion to approve the minutes from the Selectmen's Meeting held on 8/22/2016. Freeman seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 8/27/2016 in the amount of \$59,526.16. The Accounts Payable Voucher total for the week ending 8/20/2016 was in the amount of \$133,297.83. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

Review of Red Folder:

The Highway Department Work Log was received for the week ending 8/27/2016.

A proclamation acknowledging August 26, 2016 as the date of Recreation Director Peter Waugh's retirement was presented for signatures. Riley made a motion to sign the document. Freeman seconded. A unanimous vote was taken.

The Board received a written complaint from Kishan Tandon regarding a missing road sign on Long Sands Road. Brad Harriman, Public Works Director, informed the Board that the replacement sign was ordered along with several other missing signs that have been received. However, when replacing the signs last week, they found that they did not have enough of the mounting brackets which are now on order. Riley requested that the sign be replaced this week even if a bracket needs to be borrowed from another sign or surrounding town. Morgan stated there to be concern with emergency personnel being able to respond to an unidentified road. Discussion took place on setting a policy that missing signs be replaced within a certain timeframe. Riley suggested ordering spare stock of signs that go missing on a regular basis.

The Board received a copy of a check received from Casella in the amount of \$2,568.84 for cardboard recycling.

The Board received a copy of a check received from Planet Aid in the amount of \$156.90 for recycling revenue for the clothing bin at the Transfer Station.

The Board received a copy of a check received from Northeast Resource Recovery Association in the amount of \$207.54 for scrap metal recycling.

An Intent to Cut Timber was received from Kurt and Dina Gondveer for the property located on Map 231, Lot 10. The intent is to cut 6 acres from the 6.4 acre parcel and the logger listed is Brandon Valley. The taxes

are paid and there is no cemetery noted. Riley made a motion to sign the intent. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Brad Harriman, Public Works Director, reviewing quotes received for the purchase of a rotary lift system. The quotes received are as follows:

Automotive Garage Tools, LLC	\$45,053.86
Sanel Auto Parts Co.	\$46,197.73

Harriman explained that there are only two regional distributors which is why a third quote was not obtained. Harriman recommends awarding the contract to Automotive Garage Tools, LLC as the price includes accessory attachments not included in the quote given by Sanel Auto Parts. Riley made a motion to approve the purchase through Automotive Garage Tools, LLC. Freeman seconded. A unanimous vote was taken. Morgan questioned if the large jack stands have been ordered. Harriman responded that they are included in the total price.

A Purchase Order payable to Automotive Garage Tools, LLC in the amount of \$45,053.86 for the purchase of the rotary lift system was presented for signatures. Riley made a motion to sign the purchase order. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Industrial Traffic Lines, Inc. in the amount of \$9,100.00 for double yellow line road striping was presented for signatures. Riley made a motion to sign the purchase order. Freeman seconded. A unanimous vote was taken.

A Request to the Trustees of the Trust Funds for the withdrawal of \$35,370.50 from the Benefit Pay Capital Reserve Fund for the reimbursement of wages and benefits paid was presented for signatures. Riley made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Baron's Appliances in the amount of \$648.00 for the purchase of a refrigerator and microwave for the Highway Garage was presented for signatures. Riley made a motion to sign the purchase order. Freeman seconded. A unanimous vote was taken.

An updated job description for the position of Truck Driver/Laborer was presented for approval. Riley made a motion to approve the updated job description. Freeman seconded. A unanimous vote was taken.

The Board received a copy of an email received from Tamara Brisad and Galyn Beesley acknowledging the assistance provided by the Highway crew in relocating a snapping turtle that was on Leavitt Road. Riley requested that a copy be sent to the Highway Department.

The Board received a copy of the consent calendar agenda from the meeting of the Governor and Executive Council held on 8/24/2016.

Riley stated that the Ossipee Lake Boat Launch on Pine River is still on schedule for closure for its reconstruction on 9/6/2016.

Old Business:

Highway Garage Addition – Harriman reported that he has submitted the work order to Eversource twice prior and a third time today and should hear back in a day or two as to when the service will be scheduled. Morgan made a motion to have Riley call Eversource. Freeman seconded. Majority vote carried.

Riley announced that the final revisions on the Temporary Outdoor Event Ordinance have been reviewed and announced that a Public Hearing has been scheduled for Monday, September 12, 2016 at 5:30 PM. Riley stated that the updated draft copies of the ordinance will be made available in the Selectmen's Office on Tuesday.

New Business:

Riley announced that the job opening for the Truck Driver/Laborer position has been advertised.

Public Input:

Ash Fischbein questioned if the requests for bids for the Highway Garage Addition went out beforehand and also if they were figured in the amount allocated at Town Meeting. Riley responded that all items were figured into the total cost and the project is currently under budget.

Harriman reported that the Valley Road Bridge project is on a temporary hold due to the detection of a protected flower species and presence of the long-eared brown bat in the area.

Non-Public Session:

Riley polled the Board to enter a non-public session at 4:35 PM pursuant to RSA 91-A:3, II (a) for a personnel matter. Roll call vote was taken: Riley answered yes, Freeman answered yes, and Morgan answered yes. Riley made a motion to adjourn the non-public session at 4:44 PM. Freeman seconded. A unanimous vote was taken.

Riley made a motion to return to the public session at 4:48 PM. Freeman seconded. A unanimous vote was taken. Riley announced that the minutes from the non-public session were sealed.

Fischbein discussed the erosion issue that has been occurring on his property over the past 13 years due to elevated and lowered water levels of the Mill Pond. Fischbein estimates that he has lost approximately 8' of rock wall/beach. He stated that originally improvements were going to be made during the water line replacement that is on his property but now the water line is going to be bypassed onto Town property. He questioned what can be done to stop further erosion. Harriman and Wayne Eldridge, Water & Sewer Superintendent, reviewed the new proposal to run the new water line onto Town property along Paddy Acre Road. Riley questioned whether the erosion is a result of the Town or Mother Nature. Harriman responded that there is minimal impact created from opening the dam. Fischbein rebutted stating the water levels are controlled by man and that is the reason why his property was exempt from being required to have flood insurance. The Board requested that Harriman meet with Fischbein to further review the erosion issue and see if a resolve can be met.

Adjournment:

Being no further input, Riley made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 4:52 PM.

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 9/12/2016