

**Selectmen's Meeting  
Tuesday, October 11, 2016**

These minutes were recorded by Ellen White, Town Administrator.

**Call to Order:**

Chairman Riley called the meeting to order at 9:00 AM.

**Attendance by Roll Call:**

Present were Selectmen Franklin Riley, Robert Freeman and Richard Morgan.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 10/8/2016 in the amount of \$38,371.95. The Accounts Payable Voucher total for the week ending 9/24/2016 was in the amount of \$135,941.30. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

**Review of Red Folder:**

The Board received a letter from the Ossipee Lake Alliance requesting that action be taken on the property located at 44 Danville Road where the house is falling into the lake. The Board acknowledged that this property has already been referred to the Town Attorney for action under the Hazardous and Dilapidated Structure statute (RSA 155:B). A response in writing will be provided to the Ossipee Lake Alliance acknowledging that this matter is being dealt with.

An Outdoor Event Application was received from Sunny Villa Restaurant for their Vintage Snowmobile Races from January-April. Due to the change in the ordinance, White was asked to contact all recurring agencies directing them to the Planning Board for a Site Plan amendment for any events that are to occur on more than a temporary basis.

The Board received a copy of a letter from the Conservation Commission requesting that the Zoning Enforcement Officer investigate a property on Bayle Mountain Road for concern related to fill that is being brought onto the property. The Board requested that White have Steve McConarty investigate the concern.

The notice for the date, time and location of the polls for the election on 11/8/2016 was presented for signatures. Riley announced that the polls will be open from 8:00 AM – 7:00 PM. Riley made a motion to sign the notice. Freeman seconded. A unanimous vote was taken.

Form 941: Employer's Quarterly Federal Tax Return was presented for signatures. Riley stated the total of deposits paid during the third quarter of 2016 was \$129,877.77. Riley made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Ossipee Old Home Week Committee requesting use of the Town Hall on 10/15/2016 for a Penny Sale with setup occurring on 10/14/2016. The schedule has been verified by Ellen White, Town Administrator, and the applicable deposit has been received. Riley made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Brad Harriman, Public Works Director, reviewing the quotes received for a new compressor for the Highway Garage. The quotes received are as follows:

<u>Company</u>	<u>Brand</u>	<u>(2) 5 HP Motors</u>	<u>(2) 7.5 HP Motors</u>
Napa	Napa	\$3,815.00	\$4,795.00
Sanel	Bel-Aire	\$3,895.00	\$4,495.00
DL Thurotte	Atlas Copco	\$5,190.00	\$6,333.00
DL Thurotte	Champion	\$5,499.00	\$7,561.00
Able Air	Saylor Beall	\$5,561.00	N/A

Harriman's recommendation is to purchase the compressor through Napa with the (2) 5 HP motors for \$3,815.00. Riley made a motion to approve Harriman's recommendation. Freeman seconded. A unanimous vote was taken.

The Board received a letter from the NH DOT regarding the upcoming meeting scheduled for 10/17/2016 at 5:30 PM for further discussion on the intersection improvements of Routes 28 and 171.

The Board announced the fall drawdown of Ossipee Lake was scheduled for 10/10/2016 for a total of 3.25' below full lake level.

A Contract for Use of Facilities was received from the Friends of the Chickville Church requesting use of the Chickville Meeting House on 12/19/2016 for a Christmas service. The schedule has been verified by Ellen White, Town Administrator, and the applicable deposit has been waived. Riley made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Friends of the Chickville Church requesting use of the Chickville Meeting House on 5/21/2017 for a Memorial Day Service. The schedule has been verified by Ellen White, Town Administrator, and the applicable deposit has been waived. Riley made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A settlement offer received from Ralph Buchanan Jr. was presented for review. Mr. Buchanan is willing to settle his BTLA appeal for a total assessment of \$60,000 for his property located on Map 127, Lot 1. Morgan made a motion to deny the settlement agreement and advance the appeal to BTLA. Riley seconded. A unanimous vote was taken.

The Board received a letter from HealthTrust requesting candidates willing to serve on HealthTrust's Board of Directors.

The Board received a copy of the notification of a Special Use Permit approved for Northgate Ossipee LLC for the expansion of a recreational camping park on Map 29, Lot 1.

Programming updates were received from Charter Communications. Riley stated that negotiations for the cable franchise agreement will begin soon. Discussion took place on the need for extending the cable service to more areas in Town.

The Board received an invitation from the Greater Ossipee Area Chamber of Commerce for their annual meeting and dinner on 10/26/2016. The Board is unable to attend.

The 2016 Fall Newsletter was received from the Lakes Region Humane Society.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 10/5/2016.

### **New Business:**

Budget Review – The Board of Selectmen's budget was reviewed. It was agreed that it would be level-funded. Discussion took place on the Conservation Agent's budget which includes the wages for the Town's Timber Monitor. The current budget does not support the hours being worked per week. Morgan questioned whether the position is doing what it was intended for. White responded that the Intents to Cut and Reports of Cut are being reviewed, and cutting sites are also being visited. The Board requested a meeting be scheduled with the Timber Monitor for next Monday, 10/17/2016.

Water and Sewer Transition – White distributed copies of the answers received to the questions the Board formulated on the Water & Sewer Department functions. Morgan stated that he will need time to review the information

provided. White stated that she is still awaiting clarification from DRA on how to handle the accounting once the Department's control transitions over to the Selectmen. White was asked to schedule an audit of the Department's books for the end of the year. Discussion took place on the user fees and the cost to support the system. White suggested a joint meeting with the Town of Wolfeboro's Town Manager and Finance Director for discussion on how their Water & Sewer Department is operated. Morgan stated that he would like to see more water testing being completed on the system. White was asked to gather a report of budget versus actual expenditures from the Water & Sewer Department for review prior to 11/21/2016.

**Old Business:**

9 Dorrs Corner Road Property – White reported that the cease and desist order has been served on the property. John Lee will be providing an updated timeline of what he can have completed in order to occupy the mobile home and what he will not be able to do due to financial restrictions.

**Public Input:**

Ed Comeau requested draft copies of the line by line budgets for the Town and Water & Sewer Department and that they be posted online for public review. White stated that the budget review is scheduled to begin next week at which point the department's budgets will be available for review.

**Non-Public Session:**

Riley polled the Board to enter a non-public session at 10:13 AM pursuant to RSA 91-A:3, II (b) for the hiring of a public employee. Roll call vote was taken: Riley answered yes, Freeman answered yes, and Morgan answered yes. Riley made a motion to adjourn the non-public session at 10:18 AM. Freeman seconded. A unanimous vote was taken.

Riley made a motion to return to the public session at 10:18 AM. Freeman seconded. A unanimous vote was taken. Riley announced that the Board voted to offer a conditional offer of employment to Tracy Waterhouse for the position of Truck Driver/Laborer.

**Adjournment:**

Being no further input, Riley made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 10:19 AM.

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Franklin R. Riley, Chairman

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Robert C. Freeman

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Richard H. Morgan

To be approved 10/17/2016