

**Selectmen's Meeting
Monday, October 31, 2016**

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:

Chairman Riley called the meeting to order at 4:15 PM.

Riley opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Franklin Riley, Robert Freeman and Richard Morgan.

Meeting Minutes:

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 10/24/2016. Freeman seconded. Riley abstained. Majority vote carried.

Riley made a motion to approve the minutes from the Selectmen's Workshop held on 10/24/2016. Freeman seconded. Riley abstained. Majority vote carried.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 10/30/2016 in the amount of \$130,588.86. The Accounts Payable Voucher total for the week ending 10/22/2016 was in the amount of \$81,809.91. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken. Riley commented that the Selectmen review each invoice prior to approving the batch total in the weekly manifest.

Review of Red Folder:

The Board received a letter from the Conservation Commission responding to their request for a Plan of Action for the cleanup of the Windows on the Ossipee property. The Commission acknowledged that they complete a spring and fall cleanup and will also continue to do brush cleaning to keep the banks clear and clean. In addition, the Commission requested occasional police patrol of the property to deter anyone using the property as a restroom facility.

A Temporary Outdoor Event Application was received from Jakes Seafood/Explore Winter Gardens LLC for a roadside attraction to be held from 12/15/2016-3/15/2017. Riley made a motion to refer the applicant to the Planning Board per the new Ordinance adopted. Freeman seconded. Morgan added that the applicant should be informed that they can be approved for one temporary event for up to 3-days if they are not able to get their approvals in place prior to the commencement of the event. A unanimous vote was taken.

The Board received an invitation to attend the Mount Washington Valley Economic Council's Annual Meeting on 11/17/2016 at the Red Jacket Mountain View Resort. Ash Fischbein, Economic Development Committee Chairman, confirmed that he had also received an invitation.

An Intent to Cut Timber was received from Northgate Ossipee LLC for the properties located on Map 23, Lots 7 & 8; Map 24, Lots 15 & 18; Map 28, Lots 5 & 6; and Map 29, Lots 1 & 2. The intent is to cut approximately 35 acres of the 239 combined acres and the logger listed is Garland Lumber Company. The taxes are paid and there is no cemetery noted. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from the Harry C. Merrow Family Trust for the property located on Map 217, Lot 23. The intent is to cut 24 acres of the 78 acre parcel and the logger listed is Greenleaf Products, Inc. The taxes are paid and there is no cemetery noted. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from the Harry C. Merrow Family Trust for the properties located on Map 88, Lot 1, and Map 217, Lots 21 & 22. The intent is to cut 110 acres of the 306 combined acres and the logger listed is Greenleaf Products, Inc. The taxes are paid and there is no cemetery noted. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from the Harry C. Merrow Family Trust for the property located on Map 217, Lot 19. The intent is to cut 3 acres from the 6 acre parcel and the logger listed is Greenleaf Products, Inc. The taxes are paid and there is no cemetery noted. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 10/29/2016.

The Board received a memo from Brad Harriman, Public Works Director, reviewing the quotes received for the paving around the Highway Garage Addition. The quotes received are as follows:

Sunday Paving & Sealing, Inc.	\$18,980.00
Lakes Region Paving, LLC	\$22,000.00
Perm-A-Pave, LLC	\$22,000.00
F.R. Carroll, Inc.	\$25,200.00

Harriman's recommendation is to award the contract to Sunday Paving as long as they do not require a 50% deposit to start as stated in their proposal. Riley made a motion to approve Sunday Paving & Sealing for \$18,980.00. Freeman seconded. Morgan stated that he is in agreement as long as the deposit requirement is waived. A unanimous vote was taken. Riley then made a motion to approve Lakes Region Paving for \$22,000.00 only if the deposit is required by Sunday Paving & Sealing. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Harriman reviewing the change order received from Bauen Corporation for the Highway Garage Addition. The change order is for a reduction in the contract price from \$421,382.00 to \$385,628.00, a difference of \$35,754.00. Harriman explained that a portion of the savings will be utilized toward the cost for paving, electricity for the new compressors and heat sensors. Riley made a motion to approve the change order. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Harriman in regard to the underground propane tank located at the Freight House. Harriman explained that the tank is owned by Rymes Propane and they will not work out a deal with Jesse Lyman Company to accept a tank from their stock in exchange. Rymes has presented a proposal for the Town to purchase the tank outright at a cost of \$2,950.00. Riley made a motion to approve to open for discussion. Freeman seconded. A unanimous vote was taken. Morgan suggested requesting that Rymes remove their tank. Harriman stated that the tank has 700 gallons of propane remaining in it. Discussion ensued. Harriman was asked to contact Jesse Lyman and Rymes to see what additional options are available. Riley made a motion to table for further discussion next week. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Harriman reviewing the current status of the Whittier Covered Bridge. Harriman explains that based on Hoyle, Tanner & Associates progress thus far, and pending no further delays from the State, the project is on track for going out to bid in the spring and work commencing in 2017. Morgan suggested a letter be sent requesting that all other agencies involved expedite their processes to get the Bridge back on its abutments next year.

The Board received a copy of a Notice of Decision from the Planning Board acknowledging the Site Plan Review approval for case #16-4-SPR for Lisciotti Development (Dollar General).

The Board received a copy of a letter addressed to Northgate Ossipee LLC in regard to the appeal requests filed by the Town of Freedom Selectmen and Town of Effingham Conservation Commission. The appeal requests are on the agenda for the 11/8/2016 Zoning Board of Adjustment Meeting at 7:00 PM.

The Board received a letter from the City of Franklin inviting them to attend a forum on 11/14/2016 from 6:00-7:30 PM at the Franklin Opera House regarding the gradual elimination of education stabilization grants as enacted in 2015 under House Bills 1 & 2. Morgan questioned the actual amount of impact it will have on the Town of Ossipee. White was asked to contact the School Board for further information and discussion next week.

The Board received a letter from the Department of Revenue acknowledging that the Uniform Standards of Professional Appraisal Practice (USPAP) Standard 6 report submitted by Granite Hill Municipal Services for the 2016 tax year was found to comply with all requirements of Standard 6 and applicable laws and regulations.

The Board received a copy of a check received from Northeast Resource Recovery Association in the amount of \$139.64 for scrap metal recycling.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 10/26/2016.

Programming updates were received from Charter Communications.

Old Business:

Whittier Covered Bridge – Discussed earlier in the meeting.

Conservation Commission - Windows on the Ossipee Mountains Property – Discussed earlier in the meeting.

New Business:

Budget Review:

Selectmen's Office – The budget requested is \$662,611.00, a decrease of 2.55% or \$17,305.00 from the 2016 budget of \$679,916.00. Riley made a motion to approve the Selectmen's Office budget in the amount of \$662,611.00. Freeman seconded. A unanimous vote was taken.

Government Buildings – The budget requested is \$216,216.00, a decrease of 2.05% or \$4,532.00 from the 2016 budget of \$220,748.00. Riley made a motion to approve the Government Buildings budget in the amount of \$216,216.00. Freeman seconded. A unanimous vote was taken.

Highway Department - The budget requested is \$1,293,450.00, a decrease of 0.31% or \$4,000.00 from the 2016 budget of \$1,297,450.00. Riley made a motion to approve the Highway Department budget in the amount of \$1,293,450.00. Freeman seconded. A unanimous vote was taken.

Transfer Station – The budget requested is \$439,543.00, an increase of 1.49% or \$6,460.00 from the 2016 budget of \$433,083.00. Morgan noted that the increase is inclusive of a \$1,000.00 increase in the electric fees, \$2,000.00 in equipment maintenance, and \$3,000.00 in hauling/dumping fees. Riley made a motion to approve the Transfer Station budget in the amount of \$439,543.00. Freeman seconded. A unanimous vote was taken.

Police Department – The budget requested is \$1,125,266.00, an increase of 5.99% or \$63,603.00 from the 2016 budget of \$1,061,663.00. Riley noted the increase to be the result of a wage survey that was completed and increases made to bring the wages in line with surrounding communities. Riley stated that the Town invests approximately \$34,000.00 to train an officer and are often faced with them leaving employ with the town for better pay in a surrounding town. Morgan commented that a recent change to the health insurance plan will reduce the health insurance line for the department. Riley made a motion to approve the Police Department in the amount of \$1,125,266.00. Freeman seconded. A unanimous vote was taken.

Police Department Special Duty – The budget requested is \$25,000.00, level-funded. Riley stated that the money must be raised but is reimbursed through State Grant Funds. Riley made a motion to approve the Police Department Special Duty budget in the amount of \$25,000.00. Freeman seconded. A unanimous vote was taken.

Dog Officer – Anthony Sacco, Dog Officer, presented the budget request of \$13,829.00, level-funded. Riley stated that \$22,487.01 has been expended to date due to the result of the Sweet Paws Inn closure and the shelter costs related to dogs that were held in custody during the court trial. Police Chief Eldridge stated that he has not received an update from the Attorney General's Office, but would follow up to find out the status of the appeal on the decision made by the court. Riley made a motion to approve the Dog Officer budget in the amount of \$13,829.00. Freeman seconded. A unanimous vote was taken.

Registration – The budget requested is \$4,826.00, a decrease of 315.01% or \$6,416.00 from the 2016 budget of \$11,242.00. Riley commented that the reduction is a result of one election in 2017 compared to four elections in 2016. Riley made a motion to approve the Registration budget in the amount of \$4,826.00. Freeman seconded. A unanimous vote was taken.

This concluded the business portion of the meeting and Riley opened the meeting to public input.

Public Input:

Lois Sweeney, Member of the Garden Club, presented a request to dedicate the planter in Courthouse Square to John Day, who was the founder of the island garden. She requested use of an existing sign post in the island to place a dedication plaque. Discussion took place on the ownership of the island garden; whether it be Town property or State. Harriman stated that he was sure it is State-owned but will verify and provide a post if necessary.

Morgan announced that Trick-or-Treat hours for the evening are from 5:00-8:00 PM and reminded all to travel safely.

Riley announced the next Budget Committee Meeting will be this Wednesday, 11/2/2016 at 6:30 PM at the Freight House. He also announced the Open House for the Highway Garage is scheduled for next Monday, 11/7/2016 from 3:30-6:30 PM.

Non-Public Session:

Riley polled the Board to enter a non-public session at 4:57 PM pursuant to RSA 91-A:3, II (a) for a personnel matter. Roll call vote was taken: Riley answered yes, Freeman answered yes, and Morgan answered yes. Riley made a motion to adjourn the non-public session at 5:05 PM. Freeman seconded. A unanimous vote was taken.

Riley made a motion to return to public session at 5:06 PM. Freeman seconded. A unanimous vote was taken.

Adjournment:

Being no further input, Riley made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:07 PM.

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 11/7/2016