

**Selectmen's Meeting
Monday, November 21, 2016**

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:

Chairman Riley called the meeting to order at 4:15 PM.

Riley opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Franklin Riley and Richard Morgan. Selectman Robert Freeman was absent-excused.

Meeting Minutes:

Riley stated that Morgan was not present for the 11/14/2016 Selectmen's Workshop & Department Head Meeting or the Selectmen's Meeting and with the absence of Selectman Freeman, they would have to be held until the next meeting for approval. Draft minutes are available for inspection in the Selectmen's Office and online.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 11/19/2016 in the amount of \$37,552.81. The Accounts Payable Voucher total for the week ending 11/12/2016 was in the amount of \$594,258.66 which included payment to the School District of \$406,984.00. Riley made a motion to approve and sign the check voucher. Morgan seconded. A unanimous vote was taken. Riley stated that the Board reviews each invoice prior to approving the manifest totals.

Review of Red Folder:

The Board received Notice of a Public Hearing from the NH DOT for project #14749 which will be held on Thursday, 12/8/2016 from 6:00-8:00 PM at the Ossipee Town Hall. The hearing will review the resurfacing of 3.4 miles beginning at mile marker 56.5 on Route 16, and the replacement of the Lovell River Bridge, Bearcamp River Bridge, and Bearcamp River Relief Bridge.

A letter addressed to NH DOT Commissioner Victoria Shaheen regarding the fatal accident that occurred at the intersection of Routes 28 & 171 and the need for intersection improvements was presented for signatures. Riley read the letter and then made a motion to sign it. Morgan seconded. A unanimous vote was taken. Riley stated that Senator Jeb Bradley has requested a meeting 12/6/2016 at 9:00 AM at the State House to discuss the intersection and acknowledged that representation from Ossipee will be present.

The Board received a memo from Brad Harriman, Public Works Director, requesting approval for pavement repair to be completed on Elm Street and Hodge Lane estimating the cost to be \$2,000-\$2500. Harriman stated that they are able to complete the work this coming Wednesday. Riley made a motion to approve the expenditure. Morgan seconded. A unanimous vote was taken.

The Highway Department Work Logs were received for the weeks ending 11/12/2016 and 11/19/2016.

A Request to the Trustees of Trust Funds for the withdrawal of \$700.00 from the Invasive Species Control Fund for the reimbursement of expenses paid to Solitude Lake Management was presented for signatures. Riley made a motion to approve the request. Morgan seconded. A unanimous vote was taken.

A Raffle Permit Application was received from the White Horse Addiction Center for a raffle being held on 12/3/2016. Riley made a motion to approve the permit. Morgan seconded. A unanimous vote was taken.

The Board received a 90-day Notice to a Public Hearing from the NH DOT for project #10431 affecting the properties located on Map 112, Lots 2 & 3, also known as the Windows on the Ossipee Mountains property. Riley stated that these properties will be impacted by the upcoming paving project.

The Board received notice of an upcoming workshop on Forest Laws for Municipal Officials being held by the UNH Cooperative Extension. The workshop is scheduled for 12/14/2016 from 8:00 AM – 3:00 PM at the Salisbury Town Hall.

The Board received a copy of a Notice of Decision from the Zoning Board of Adjustment for a Special Exception granted to Beth McBride, Map 66, Lot 37.

The Board received an invitation to attend the HealthTrust Annual Meeting and Board of Directors Election on 12/8/2016 at 1:00 PM at the HealthTrust Offices in Concord.

A Contract for Use of Facilities was received from Ellen White requesting use of the gym on Tuesdays from 6:00-7:00 PM for baseball drills/practice using tennis balls. The schedule has been verified by Craig Brady, Recreation Director, and the applicable deposit has been received. Riley made a motion to approve the contract. Morgan seconded. A unanimous vote was taken.

The programming updates were received from Charter Communications.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 11/18/2016.

Old Business:

Intersection of Routes 28 & 171 – Morgan and Lieutenant Joe Duchesne are going to attend the 12/8/2016 meeting. Ossipee Corner Fire Chief Adam Riley was also asked to attend if he is able.

Loss of education stabilization grant funds (tabled 10/31/2016) – White reported that she has not received an update or response to her request made to the School Board.

Hazardous & Dilapidated Buildings – Riley announced that the paperwork has been filed with the court for the two properties currently being dealt with under RSA 155:B.

9 Dorrs Corner Road – Riley announced that paperwork has been filed with the court related to the Cease and Desist that has been ordered on the property.

Recreation Committee – Riley requested the topic be tabled until next meeting.

New Business:

Budget Review:

Ambulance - Riley presented the budget request for ambulance service in the amount of \$260,420, an increase of \$67,991 from the approved 2016 budget. Riley noted the increase is due to funds that were encumbered that reduced the annual payment in 2016. Morgan noted that it is still less than the \$590,000 being paid prior to negotiating the current contract. Riley made a motion to approve the request in the amount of \$260,420. Morgan seconded. A unanimous vote was taken.

Long-Term Debt - Riley presented the level-funded request in the amount of \$10,000 stating that the Town does not have long-term debt but does borrow from a tax anticipation with interest that accrues on the amount borrowed. Morgan stated that up until last year, the Town borrowed in anticipation of taxes as early as March. For the past two years, there have been no funds borrowed until mid-October. Riley made a motion to approve the request in the amount of \$10,000. Morgan seconded. A unanimous vote was taken.

Insurance – Riley presented the request in the amount of \$123,500, an increase of \$58,500 from the approved 2016 budget. Riley stated that the amount raised in 2016 was for six months as the Town transitioned to a calendar year

from a fiscal year. White stated that there was an overall reduction when the Town changed its insurance provider. Riley made a motion to approve the request in the amount of \$123,500. Morgan seconded. A unanimous vote was taken.

Library – Librarian Maria Moulton and Library Trustee Chairman John Mingouri presented the request in the amount of \$220,895, a reduction of \$590.00 from the approved 2016 budget. Mingouri noted the reduction being a result of the change in the health insurance plan and elimination of the deductible. Mingouri stated that the Library has been able to fund \$21,000 from their savings toward the purchase of books, supplies, repairs and upgrades and anticipates they will be able to continue to do so for the next two years. Riley spoke in support of the Library and the service they provide to the community. Riley made a motion to approve the request in the amount of \$220,895. Morgan seconded. A unanimous vote was taken.

Fire Warden – Warden Adam Riley presented his level-funded request in the amount of \$21,955. Riley stated that the department was fortunate to have only a few smaller fires this year. He noted that there will be a few bills incoming prior to year-end. Riley made a motion to approve the request in the amount of \$21,955. Morgan seconded. A unanimous vote was taken.

Emergency Management – Riley stated that Dana Cullen Jr. was unable to attend but had reviewed the level-funded request of \$6,700 with White prior to the meeting. Riley made a motion to approve the request in the amount of \$6,700. Morgan seconded. A unanimous vote was taken.

Water & Sewer Department – Wayne “Bo” Eldridge presented the Board with a budget, for a figure unknown. Eldridge stated that he has a different budget to present for when the Town takes over the Department on 1/1/2017. Commissioner Dallas Emery questioned why their budget request is presented to the Town as it is based on user fees only. He also questioned how the transition will take place without co-mingling the funds as the Board of Selectmen and Public Works Director are paid from general taxation. Riley responded that they will be following the same rules and procedures as the Commissioners. Discussion took place on the ownership of the department’s vehicles and equipment. Morgan explained that all is owned by the Town including buildings, pipe, sewer treatment plant, etc. Emery stated that anything purchased is actually owned by the users supporting the system. Further discussion took place on the department not being a separate village district or precinct but rather a department of the Town that has been managed by a separate Board of Commissioners. Riley stated that the actual budget needs to be presented. Eldridge stated that he can provide one for next meeting. Additional discussion took place on capital purchases made and transfers made to Capital Reserves out of the operating budget. Morgan requested the total of funds that have been transferred to the Capital Reserves over the past three years from Trustee Condict Billings. Riley stated that they will proceed with going through the process to take over the department effective 1/1/2017 as approved by Town Meeting vote. Brief discussion took place on what will happen to the rates.

Morgan stated that he was surprised the Town Attorney was contacted by Attorney Dewhurst regarding concerns the Commission has with the transition. Morgan questioned whether the Commission voted to seek legal advice. Emery responded that they did and the vote should be recorded in the minutes. Morgan stated that the minutes are not provided to the Town. Emery responded that they are available in the office.

This concluded the business portion of the meeting and Riley opened the meeting to public input.

Public Input:

None presented.

Riley announced the Budget Committee will be meeting on Wednesday, 11/30/2016 at 6:30 PM and NH DOT will be holding their Public Hearing on Thursday, 12/8/2016 from 6:00-8:00 PM.

Non-Public Session:

None requested.

Adjournment:

Being no further input, Riley made a motion to adjourn. Morgan seconded. A unanimous vote was taken.

Adjourned at 4:48 PM.

Franklin R. Riley, Chairman

ABSENT
Robert C. Freeman

Richard H. Morgan

To be approved 11/28/2016