

Selectmen's Meeting
Monday, January 19, 2017

These minutes were recorded by Laura Nash, Boards & Commission Secretary in the absence of Ellen White, Town Administrator.

Call to Order:

Selectman Riley called the meeting to order at 9:05 AM.

Riley opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Franklin Riley, Robert Freeman, and Richard Morgan. Absent: Ellen White, Town Administrator

Additional Attendee's:

Present were Treasurer Harry Merrow, Town Clerk/Tax Collector Kellie Skehan, Finance & Benefits Administrator Elaine Sherman, Bill Eldridge Highway Foreman and Wayne "Bo" Eldridge Superintendent of Water & Sewer Department.

Meeting Minutes:

The minutes from 01/09/2017 will be reviewed and approved at the next meeting on 01/23/2017.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 01/14/2017 in the amount of \$32,307.52. The Payroll Taxes was submitted for week ending 01/14/2017 in the amount of \$10,937.52. The Accounts Payable Voucher total for the week ending 01/14/2017 was in the amount of \$43,245.04 and Accounts Payable Voucher total for the week ending 01/14/2017 was in the amount of \$67,348.80 for a total disbursements for this week of \$110,593.84. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

Review of Red Folder:

Steve McConarty submitted a request to have Friday, 01/19/2017 off. Sherman clarified Friday's date is 01/20/2017. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Conway Fire Department submitted a letter referencing paramedic intercepts. Conway Fire department has been providing paramedic intercepts for Care Plus Ambulance. Care Plus Ambulance will not cover the cost for paramedic intercept to Conway Fire department, leaving the responsibility of the bill to the patient. Conway Fire department will no longer provide paramedic intercept for Ossipee. Selectmen discussed options and will wait to hear from the other Fire Chiefs on how to proceed going forward.

The Highway Department Work Log was received for the week ending 01/01/2017 – 01/07/2017 and is available for viewing.

Intent to Cut: Tax Map: 264 Lot: 21, on Granite Rd. owner D&K Properties, LLC. C/o Nick Laganas, to cut 16 acres from the 16 acre parcel by Western Maine Timberlands, Inc. Taxes are paid and no cemetery on the property. Morgan made a motion to approve. Freeman seconded. A unanimous vote was taken.

Abatements: Riley noted there are several.

Town of Ossipee, 276 Water Village Rd. Tax map: 270 Lot: 002. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$381.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Town of Ossipee, 101 Ossipee Mountain Rd. Tax map: 218 Lot: 022. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$282.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Town of Ossipee, 97 Ossipee Mountain Rd. Tax map: 218 Lot: 021. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$282.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Town of Ossipee, 47 White Pond Rd. Tax map: 129 Lot: 001. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$724.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Town of Ossipee, 7 Clough Rd. Tax map: 121 Lot: 020. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$383.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Town of Ossipee, 78 Main St. Tax map: 092 Lot: 117. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$555.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Town of Ossipee, 6 Hodge Lane. Tax map: 090 Lot: 001. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$1,081.00. Morgan noted the Ossipee Police Department is checking the place day and night because it was reported someone is living there. Bo is to check on it again and call Police Department if needing to evict whoever is living there. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Town of Ossipee, Route 16B. Tax map: 080 Lot: 023. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$169.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Town of Ossipee, Route 16B. Tax map: 080 Lot: 022. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$397.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Town of Ossipee, Route 16B. Tax map: 080 Lot: 004. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$199.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Town of Ossipee, 13 Frost Rd. Tax map: 066 Lot: 047. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$64.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Town of Ossipee, 3 O'Sullivan Way. Tax map: 024 Lot: 029. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$442.00. Skehan advised the insurance coverage for this property needs to be reviewed to make sure it is on the Town's insurance and not the previous owner. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Town of Ossipee, 64 old Mill Rd. Tax map: 013 Lot: 004. The property was taken by the Town after April 1, 2016 it needs to be changed to Municipal Exempt so that the Town is not given a tax bill. Refund/Abatement: \$291.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Greg Small 110 Nichols Rd. Tax Map: 029 Lot: 001 Sub C18. Request for an Abatement of \$344.00. (Assessor Approval) The taxpayer's reason because their RV held a valid registration as of 03/01/2016, due to this a recreational vehicle is not subject to the real estate tax. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Claude and Brenda Kenney, 700 Route 16. Tax Map: 130 Lot: 012 Sub 120. Request for an Abatement of \$316.00. (Assessor Approval) The taxpayer's reason because their RV was put on the site at Beaver Creek in May 2016. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Christine Csokmay, 1 Terrace Pines Rd. Tax Map: 104 Lot: 14004 Sub 00Q. Request for an Abatement of \$259.16. (Assessor Approval) The taxpayer's reason because their RV held a valid registration as of 04/01/2016, due to this a recreational vehicle is not subject to the real estate tax. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

David Daley, 130 Gretchen Rd. Tax Map: 073 Lot: 109 Sub 011. Request for an Abatement of \$79.42. (Assessor Approval) The taxpayer's reason because their RV held a valid registration as of 03/01/2016, due to this a recreational vehicle is not subject to the real estate tax. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Letter received from NH DES referencing the solid waste facility. Based on the review, findings are reported acceptable and consistent with the on-going monitoring and reporting requirements specified in Groundwater Management Permit GWP-198404045-O-006. Morgan raised the issue of having employees licensed in order to maintain State requirements.

The Highway Department Work Log was received for the week ending 01/08/2017 – 01/14/2017 and is available for viewing.

Purchase recommendation from Brad Harriman to Board of Selectmen to approve the purchase of truck and tractor tires from Central Tire in the amount of \$10,000.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Purchase recommendation from Brad Harriman to Board of Selectmen to approve the purchase of the winter sand from Ossipee Aggregates for, the amount of \$35,000.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Brad Harriman submitted an initial report on a Road Safety Audit done on Route 16 and Mount Shaw Rd. intersection as well as Route 16, Granite Rd and Old Granite Rd. intersections. Harriman will have final version submitted by end of January.

Abatement application for Governor Wentworth Regional School District where the Commission entered into an agreement with the School District to refund them over six (6) quarters to correct an overpayment the school district made. Abatement: \$1,613.45 to finalize this quarter. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Abatement application for Governor Wentworth Regional School District where the Commission entered into an agreement with the School District to refund them over six (6) quarters to correct an overpayment the school district made. Abatement: \$3,226.86 for final clean-up of the books. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Intent to Cut: Tax Map: 139 Lot: 17, on 45 Pork Hill Rd. owner Paul Swegel, to cut 3 acres from the 33 acre parcel by Cole Bogs. Taxes are paid and no cemetery on the property. Morgan made a motion to approve. Freeman seconded. A unanimous vote was taken.

Northeast Resource Recovery Association issued a check to the Town of Ossipee covering a credit for Plastic-1-7 Baled in the amount of \$1,520.00 and a charge for Freon-Units in the amount of \$288.00 equaling a check in the amount of \$1,232.00 from the dump.

Timber Tax Warrant to the Town Clerk in the amount of \$184.06. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Employer's Quarterly Federal Tax Return in the amount of \$131,207.48. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Jeff & Laura Strout, Terrace Pine Rd. Tax Map: 104 Lot: 14001 Sub 013. Request for an Abatement of \$106.50. (Assessor Approval) The taxpayer's consulted the RV NADA book value for average selling prices for the model year, make, and equipment results in a value of \$12,200.00. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Permanent Application request for property tax credit/exemptions for a Veteran Exemptions. Reviewed and approved by Tax Assessor. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Rodney A. White, Sr. V.F.W. Auxiliary request the use of Bub Avery Memorial Gymnasium for a Penny Sale on April 22, 2017 from Noon to 8:30 PM, with use of the gym, kitchen, tables and chairs. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Petition and Pole License from Eversource Energy for one (1) pole, 111A/2Y located on Weetamore Road, Ossipee. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Warrant Articles:

Review of Warrant Articles. Morgan stated there needs to be a review of the amounts but also requested Sherman to provide a budget comparison along with Warrant Article amounts from last year to this year for comparison to see where the bottom line amount is at. Sherman and Skehan brought up several items that could potentially change the budget from various departments.

Warrant Article for the Police Department, Riley questioned if the intent is to buy two police cruisers needs to be verified.

Morgan is potentially looking to submit a Warrant Article to set up a Capital Reserve account to establish a beach on Ossipee Lake. But wants to know the budgets bottom line before moving forward.

Riley read but is not in favor of the first two submitted Warrant Articles from B. Harriman - Water & Sewer for this year.

Article 1 is to establish a Capital Reserve Account for repairs and improvements to the Town's Sewer Collection & Disposal System and appropriate the sum of \$75,000.00. Funds would go towards water line replace Ossipee Mountain Rd. starting at Mill Pond Dam go under the bridge, over the bank and up to Ossipee Mountain Rd. Cost is approximately \$76,000.00

Articles 2 is to establish a Capital Reserve Account for repairs and improvements to the Town's Water Treatment & Distribution System and appropriate the sum of \$75,000.00. Funds would go toward Camp David Septic repair and would cost approximately \$69,000.00 – \$70,000.00.

Articles 3 is to establish a Capital Reserve Account for maintenance type repairs to the Town's Sewer Collection & Disposal System.

Articles 4 is to establish a Capital Reserve Account for maintenance type repairs to the Town's Water Treatment & Distribution System, by utilizing the remaining leftover operating funds to establish these accounts.

Morgan repeated how he would like to see how the finances work out with the Water & Sewer before but attaching another \$150,000.00 in Warrant Articles. Riley said it will not go this year.

Bo would like to utilize some of the Water & Sewer maintenance funds to update the meters. Some are 20 years old and life expectancy is normally 15 years. Bo is to work up a proposal on the cost and submit it to the Town.

Riley and Morgan agree with the decisions and work to be done but does not recommend doing the major projects this year. The need to sort out the Water & Sewer budget and operation processes is the priority for the year.

Riley read (for information only) Variance Notice of Decisions submitted by the Zoning Board of Adjustment.

Review of Water & Sewer Red Folder:

Warrant Water & Sewer for State of NH from Kellie Skehan, Tax Collector in the amount of \$1,575.00 with penalties after February 23, 2017. Riley made a motion to approve. Freeman seconded. A unanimous vote was taken.

Water & Sewer Department invoices for approval w/e 01/14/2017:

Dig Safe System, Inc. –	12.00
Jesse E. Lyman. Inc. –	661.09
Town of Ossipee – Payroll –	3,823.27
Tractor Supply Credit card–	88.70
	<u>\$4,585.06</u>

Riley made a motion to approve and sign the individual invoices. Freeman seconded. A unanimous vote was taken.

Water & Sewer Department invoices for approval w/e 01/07/2017:

Petty Cash –	115.73
Eastern Analytical. Inc. –	12.00
Fairpoint Communication –	32.00
Harcros Chemicals, Inc. –	416.95
Lakes Region Septic –	250.00
Town of Ossipee – Payroll –	3,395.47
WEX Bank –	221.84
	<u>\$4,443.99</u>

Riley made a motion to sign the individual invoices approved at last week's meeting. Freeman seconded. A unanimous vote was taken.

Old Business:

Intersection of Routes 28 & 171 – Freeman reported there was a meeting; long term nothing to be done until spring. But short term there looking to change signage. Designs are being worked on and the money is available. Freeman report there was an accident there yesterday involving a mother and two and half week old baby.

Hazardous & Dilapidated Buildings – no change waiting on a court date.

9 Dorr's Corner Road – no change waiting on a court date.

Recreation Committee - need to look into it.

Budget Review: Water & Sewer Department – going to go with 2016 budget.

Morgan reported the Planning Board after 3.5 hours approved the ADU guidelines recommended by the Selectmen. A Warrant Article on ADU's will be submitted after a second public hearing on January 31, 2017. Both petitions were voted down and not recommended by the Planning Board.

Skehan to liaison with Rick Sager in getting the Warrant Articles ready for ballots.

Morgan noted there is still no contract agreement but there is a Union meeting right after this meeting. An option that was presented was for a one year contract but it was voted down.

New Business:

Sherman asked who is keeping track of the schedule for building usage. Originally, it was the responsibility of the Recreation Director. Ellen White, Town Administrator assumed the task until the new Recreation Director

Craig Brady had settled into his new position. The Board agreed it task should revert to the Recreation Director.

This concluded the business portion of the meeting and Riley opened the meeting to public input.

Public Input: Not applicable.

Non-Public Session:

Moved to non-public session at 10:14 AM until 10:27.

The next meeting will be scheduled on Monday, January 23, 2017 at 4:15 PM

Adjournment:

Being no further input Riley announced due to health reasons; he will not be running as a candidate this year on the Town ballot.

Riley made a motion to adjourn the meeting. Freeman seconded. A unanimous vote was taken.

Adjourned at 10:29 AM

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 1/23/2017