

Selectmen's Meeting
Monday, March 20, 2017

These minutes were recorded by Laura Nash, Boards & Commission Secretary in the absence of Ellen White, Town Administrator.

Call to Order:

Selectman Morgan called the meeting to order at 4:15 PM.

Riley opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra "Sam" Martin.
Absent was Ellen White, Town Administrator.

Additional Attendee's:

Present were Brad Harriman - Public Works Director, Bill Eldridge – Hwy Foreman, Wayne "Bo" Eldridge – Water & Sewer Dept. Supervisor, Craig Brady - Recreation Director, Ed Comeau - Government Oversight, Ash Fischbein, John and Connie Billings - Planning Board.

Welcome New Selectperson:

Sandra "Sam" Putnam Martin

Elect New Chairman:

Motion by Bob Freeman to nominate Rick Morgan as Chairman. Martin seconded. Morgan genuinely accepted. A unanimous vote was taken.

Morgan sincerely spoke on the decision of becoming Chairman noting the Chairman has no inherent powers. The Chairman simply runs the meetings and sets the agenda. Morgan wants to continue with the order of the agenda, the monthly department head meetings, meeting format, and not changing the process. The meeting are open to the public and welcome input.

Morgan did want to apologize up front but with a caveat, noting he sometimes uses colorful language to get his point across. But believes it is universally understood. Morgan stated he means no offense to anyone but the caveat is he is unlikely to change.

Public Input:

None

Meeting Minutes:

The minutes from 03/13/2017 were reviewed for approval.

Selectmen's Workshop Minutes from 03/13/2017; Morgan made a motion to approve as printed. Freeman seconded. Martin abstained. No discussion. A unanimous vote was taken.

Selectmen's Meeting Minutes from 03/13/2017; Morgan made a motion to approve as printed. Freeman seconded. Martin abstained. No discussion. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 03/18/2017 in the amount of \$57,577.83. The Accounts Payable batch total for the week ending 03/11/2017 was in the amount of \$53,096.76. The Accounts Payable Voucher total for the week ending 03/18/2017 was in the amount of \$110,674.76. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

Review of Red Folder:

Harriman submitted bid results for the Valley Road Bridge Replacement Sitework by Dan Hole Pond. The results were:

- | | |
|-------------------------|--------------|
| 1. Evans Brothers | \$32,500.00 |
| 2. Integrity Earthworks | \$59,950.00 |
| 3. G.W. Brooks | \$65,797.00 |
| 4. Dawson's Excavation | \$114,000.00 |

Based on budget numbers Harriman had worked up for the project it was +/- 30,000.00. If a bond is required, it will be about 3%-5% of the contracted price. As an example, the Evans bid would be about \$1,500.00 - \$1,600.00. Harriman recommends going with Evans Brothers for \$32,500.00. Morgan stated it is a requirement of the Town of Ossipee's purchasing policy for this size of a project to require a bond. **Motion** by Morgan to award the contract to Evans Brothers for \$32,500.00 and require a bond. Freeman seconded. No discussion. A unanimous vote was taken.

Certificate of Authority for the Selectmen to grant authority to Ellen White, Town Administrator to be the grant contact administrator for the Milfoil Program. **Motion** by Morgan to appoint Ellen White as the contact administrator. Freeman seconded. No discussion. A unanimous vote was taken.

Abatements:

Jeffrey & Elyse Barton, 40 Remle Rd. Tax Map: 033 Lot: 030 Sub: 000. Request for Abatement in the amount of \$274.58 because payment for 1st half tax bill was received on 06/30/2016 and the closing date of the closing and when the check was issued. It was unclear which owner the payment was from until contacting the bank and it was determined it belonged to the current owner. Morgan made a motion to approve. Freeman seconded. No discussion. A unanimous vote was taken.

Roger E. Bourbeau Jr., 44 Navajo Trail. Tax Map: 011 Lot: 007 Sub: 000. Request for Abatement in the amount of \$120.68 because payment for 1st half tax bill was received on 06/30/2016 and the closing date of the closing and when the check was issued. It was unclear which owner the payment was from until contacting the bank and it was determined it belonged to the current owner. Morgan made a motion to approve. Freeman seconded. No discussion. A unanimous vote was taken.

Purchase Order from Ossipee Police Department for Tritech Software Systems in the amount of \$13,812.50 for performance and mobile system upgrade approved at Town Meeting. Morgan made a motion to approve. Martin seconded. No discussion. A unanimous vote was taken.

Purchase Order from Ossipee Police Department for MacMulkin Chevrolet in the amount of \$26,610.00 for 2017 Chevrolet Caprice Police package Cruiser approved at Town Meeting. Morgan made a motion to approve. Freeman seconded. No discussion. A unanimous vote was taken.

Purchase Order from Ossipee Police Department for MHG, Inc. in the amount of \$32,687.50 for Dispatch Computer system (7 setups) and Misc. installation items for Dispatch Computer System approved at Town Meeting. Morgan made a motion to approve. Martin seconded. No discussion. A unanimous vote was taken.

Highway Department Work Log for week 3/12/2017 to 3/18/2017 is available for those interested.

Mary Raymond c/o JC Fence Company, 130 Gretchen Rd. Tax Map: 073 Lot: 109 Sub: 023 issue of Supplemental Warrant to collect supplemental property taxes in the amount of \$92.00. Morgan made a motion to approve. Freeman seconded. No discussion. A unanimous vote was taken.

David & Brandy Shea, 7 Circle Rd. Tax Map: 054 Lot: 002 Sub: 01C issue of Supplemental Warrant to collect supplemental property taxes in the amount of \$237.71. Morgan made a motion to approve. Freeman seconded. No discussion. A unanimous vote was taken.

Vacation Requests: approved and signed.

Timber Tax Warrant submitted from Ossipee Tax Collector from the State of NH stating you are hereby directed to collect the yield taxes listed in the amount of \$189.20 and with 18% interest from April 28, 2017 thereafter on all sums not paid on or before that day. Morgan made a motion to approve. Freeman seconded. A unanimous vote was taken.

Carl & Doreen Braley, 130 Gretchen Rd. Tax Map: 073 Lot: 109 Sub: 023. Request for Abatement in the amount of \$92.00 because we didn't receive the bill of sale on this property when it sole, so the wrong owner was billed. Morgan made a motion to approve. Freeman seconded. No discussion. A unanimous vote was taken.

Ossipee Mountain Estates Cooperative, Inc., 6 Pilgrim Lane. Tax Map: 054 Lot: 002 Sub: 020. Request for Abatement in the amount of \$144.00 because paid Jeopardy Tax for the removal of the mobile home this property in September. Morgan made a motion to approve. Freeman seconded. No discussion. A unanimous vote was taken.

Excavation Tax Warrant submitted from Ossipee Tax Collector from the State of NH stating you are hereby directed to collect the yield taxes listed in the amount of \$0.00 and with 18% interest from April 28, 2017 thereafter on all sums not paid on or before that day. Morgan made a motion to approve. Freeman seconded. A unanimous vote was taken.

Intent to Cut:

1. Second Notice: Tax Map: 201 Lot: 1, on Gilman Valley Rd. owner Chocorua Forestlands, LLC, to cut +/- 32 acres of 41 acres anticipated start date June by Jeffrey Coombs, Forester at Ossipee Mtn. Land Co. Taxes are paid and no cemetery on the property.

Intent to Excavate:

1. Town of Ossipee, Polly's Crossing Rd. Tax Map: 243 Lot: 2. Total acreage of Lot: 355+. Total Permitted area is 25 acres. Excavation area is ± 2 acres. Reclaimed area is 0 acres. Remaining cubic yards of Earth to Excavate is approximately 200,000 cu. yds. To be done by Downey Shea.
2. Town of Ossipee, Archer' Rd. Tax Map: 231 Lot: 1. Total acreage of Lot: 66. Total Permitted area is 5 acres. Excavation area is 5 acres. Reclaimed area is 0 acres. Remaining cubic yards of Earth to Excavate is (not listed) cu. yds. To be done by Robert J. Ambrose of Ambrose Bros., Inc.

Whittier Covered Bridge Project:

Morgan read a letter the Board constructed addressing frustration over NHDES potentially imposing a mitigation of this project. The project has been ongoing for 10 years at a cost of nearly \$2,000,000.00 and the Boards position of not paying a single penny towards mitigation. The letter is requesting State Officials to intervene. Harriman spoke with Sean James, who clarified it was a comment made during the preliminary design phase. The application has just gone to NHDES and it is at this stage where NHDES could ask for mitigation. So far, there has been no formal request for mitigation. James recommends not sending the letter until a formal request for mitigation is requested. The Board of Selectmen will hold off from sending the letter at this point. But Harriman is to keep the Selectmen abreast of the process. If there is a mitigation request, the Board adamantly will send the letter.

Letters:

Julianne Rosiak and Marie McConarty each submitted letters expressing an interest in being appointed to the Conservation Commission. Morgan commented there are currently (3) positions that will be open on Conservation Commission. There is (1) position open on the Budget Committee and (3) positions on the Zoning Board of Adjustments (1 elected and 2 alternates) not filled during elections. Anyone interested in sitting on anyone of these Boards, are to submit a letter of interest to the Board of Selectmen by the closing date of April 10, 2017.

Review of Water & Sewer Red Folder:

Water & Sewer Department Expense for approval w/e 03/17/2017 for Payroll/includes retirement, Sewer – Health Insurance, Sewer – Professional Fees, Sewer – System Maintenance, Sewer – Telephone, Water – Health Insurance, Water – Professional Fees, Water - System Maintenance and Water – Telephone for Total Expenses = \$4,723.52. Morgan made a motion to approve and sign the check voucher. Freeman seconded. No discussion. A unanimous vote was taken.

Payroll Reimbursement Request from Water & Sewer department to Town of Ossipee for week ending 03/18/2017 in the amount of \$3,936.19. Morgan made a motion to approve and sign the check voucher. Freeman seconded. No discussion. A unanimous vote was taken.

Warrant Water & Sewer for State of NH from Kellie Skehan, Tax Collector in the amount of \$75.00 with penalties after April 24, 2017. Morgan made a motion to approve. Freeman seconded. No discussion. A unanimous vote was taken.

Old Business:

Intersection of Routes 28 & 171 – no further updates

Intersection of Routes 16 & 25 & 28 – no further updates

Hazardous & Dilapidated Building – Pending Court date.

9 Dorrs Corner Road – on going – Court order to leave

Recreation Committee - no further updates.

Highway Dept. - Training & Licensing – same as last week.

Water/Sewer Dept. – Training & Licensing – same as last week

Harriman and Morgan complimented the Highway Crew on a wonderful job done during the March 14, 2017 snow storm. Morgan noted there was one letter of complaint received about a Highway driver, which has been forwarded to the Highway Department Supervisor to address. But all in all a well job done.

New Business:

Brady gave an update on the gym flooring project. Brady noted after speaking with facilities the floating floor will not work because of too many cracks. Brady looked into vinyl but the durability is not there. So, tile is the only option and has brought in color samples for the Board to select. Harriman is to revisit the bids and verify if the quote is still valid.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

Fischbein questioned the wide range of prices on bridge bids and cautioned the Board with going with the lowest bidder of Evans Brothers, to make sure everything is included per their quote. Harriman explained how the project was presented, reputation of each bidder and how came their selection.

Ed Comeau commented on trees which were cut at the intersection of Routes 28 & 171. Harriman informed him the State had those cut to improve the view after the last accident at the intersection. Additional signs were put up as well.

Non-Public Session:

Morgan polled the Board to enter a non-public session at 4:50 PM pursuant to RSA 91-A: 3, II (c) for tax matters. Roll call vote was taken: Morgan answered yes. Freeman answered yes. Martin answered yes.

Morgan made a motion to adjourn the non-public session at 4:53 PM. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to return to the public session at 4:55 PM. Freeman seconded. A unanimous vote was taken.

Morgan noted the Non-Public Session was on tax matters and the minutes are sealed.

Public Input:

Morgan called for any more public input.

Any Other Business Which May Come Before This Meeting:

None

Other Meetings:

The next meeting will be scheduled on Monday, March 27, 2017 at 4:15 PM

Morgan called for any further discussion. No discussion.

Adjournment:

Morgan made a motion to adjourn the meeting. Freeman seconded. A unanimous vote was taken.
Adjourned at 4:56 PM

Richard H. Morgan, Chairman

Robert C. Freeman

Sandra "Sam" Putnam Martin