

**Selectmen's Meeting
Monday, April 24, 2017**

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

Public Input:

Bryce Northrup discussed his intention to construct a trail on the Beech River Mill property for his Eagle Scout project. Northrup presented the Board with his proposal for their review. Discussion took place on the timeframe involved and approvals needed. Morgan made a motion to sign the certificate of authorization to proceed. Freeman seconded. A unanimous vote was taken. Joe Deighan, Conservation Commission member, stated that the Conservation Commission will be holding a work session this Wednesday at which point he would review the project with his fellow members. Northrup noted that the project should be completed within three months. The Board congratulated Northrup on his accomplishments.

Josh Arnold stated that Ossipee Listens will be hosting Ossipee Pride Day in conjunction with Valley Pride Day on Saturday, 5/6/2017, from 8:30-11:00 AM and requested permission to host a table in front of Town Hall where volunteers can pick up bags and gloves for the roadside cleanup. A barbeque following the cleanup will be held at the Holiday Inn in North Conway at noon. The Board agreed to allow the table be setup in front of Town Hall. Morgan requested that Arnold coordinate with Brad Harriman, Public Works Director, for the pickup and disposal of the bags on Monday, 5/8/2017. Harriman stated that the Highway crew has started some roadside pickup and will get Arnold the list of roads that have already been completed.

Bill Eldridge, Highway Foreman, informed the Board that Scott Riley, Dennis Coates, and Tracy Waterhouse from the Highway Department finished a motor rebuild on the spare truck which saved the Town well over \$10,000.

Meeting Minutes:

Morgan made a motion to accept the minutes from the 4/17/2017 Selectmen's Meeting. Martin seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the 4/17/2017 Selectmen's Work Session. Freeman seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 4/22/2017 in the amount of \$58,107.48. The Accounts Payable Voucher total for the week ending 4/15/2017 was in the amount of \$27,922.54. Morgan made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

Morgan stated that the Board reviews each invoice prior to approving the batch totals in the weekly manifest.

Review of Red Folder:

A Timber Tax Warrant in the amount of \$0.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Craig Brady, Recreation Director, recommending the hiring of Brenda Meader and Judith Waldron for the Summer Camp Counselor positions open in the Recreation Department. Morgan made a motion to hire both as recommended. Freeman seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$30.15 was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

The Board received notice from the Carroll County Conservation District of a workshop being held on how to access soils information on the web on 5/18/2017 from 9:30-12:30 at the Granite State College in Conway.

An application for Veteran's Credit was submitted for review. Having met all qualifications for the credit, the Assessor recommends granting the credit. Morgan made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 4/22/2017.

The Board received a copy of a request for extension of time from the court on the 44 Danville Road property in order to have a structural analysis completed on the property.

The Board received a copy of a check from Northeast Resource Recovery Association in the amount of \$3,405.11 for scrap metal and mixed bale recycling.

An Excavation Tax Warrant in the amount of \$13,091.02 was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$0.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$111.14 was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

Form A-5: Land Use Change Tax for the property owned by Scott Downing located on Map 248, Lot 10, Sub Lot 1 was presented for signatures. A total of 1 acre will be removed from Current Use Assessment. Morgan made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

A Land Use Change Tax Warrant in the amount of \$2,530.00 for the change mentioned above was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Julie and Mo Lom for the property located on Map 16, Lot 15, Sub Lot 13. The abatement in the amount of \$106.00 is due because the camper was not on site until after April 1st and therefore not taxable. Morgan made a motion to approve the abatement. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Cal Ripken Baseball requesting use of the YMCA Ballfield. The schedule has been verified by Craig Brady, Recreation Director, and the applicable deposit has been paid. Morgan made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$1,060.42 was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

The Board received a letter from the Kingswood Regional High School Guidance Office regarding the Senior Scholarship Award Ceremony being held on 6/8/2017 at 6:00 PM at which point the Lyford Merrow Scholarship will be awarded. Morgan made a motion to have Freeman represent the Board of Selectmen during the ceremony as he has in the past. Martin seconded. Freeman abstained. The motion passed.

The Board received notification of a request for bids for a baler and compactor being offered by the Town of Moultonboro. Morgan requested the information be forwarded to Harriman for review.

The Board received notification from Charter Communications regarding the calculation of the franchise fee for the period of 10/1/2016-12/31/2016 in the amount of \$6,472.46. Morgan questioned the status of the franchise agreement. White responded that she has received a boilerplate agreement from Charter but negotiations have not begun for the contract which expires in August. Morgan stated that he would like to see the coverage area expanded and requested a meeting be established to begin discussions.

The Board received notice from the Zoning Board of Adjustment of a Public Hearing to be held on 5/9/2017 at 7:00 PM regarding the Motion for the Rehearing for the Administrative Appeal of the Northgate Ossipee, LLC Site Plan Review.

The Board received a copy of a bill of sale for a 1980 Fleetwood 30' camper sold to the Town of Ossipee for \$1.00. Morgan noted this was for the proper disposal of the camper previously located on the 9 Dorrs Corner Road property.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 4/19/2017.

A Request for an Abatement was received from Joe Deighan for the property located on Map 101, Lot 10. The Assessor recommends a reduction in value of \$24,500 resulting in an abatement/refund of \$512.00 to correct the assessment to a rate per structure rather than per sign face. The billboard sign assessment would be changed from (6) sign faces to a total of (3) 12x41 structures. Deighan and the Board discussed the assessment in detail. Morgan recommended tabling the abatement request for a clearer description of the billboard signs from the Assessor.

Review of Water & Sewer Folder:

The contract between the Town and Dawson's Excavation for the replacement of 1,200 lineal feet of 2" water line was presented for signatures. Morgan made a motion to sign the contract. Freeman seconded. A unanimous vote was taken.

A request made to the Water & Sewer Department for payroll reimbursement in the amount of \$3,603.80 was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

The Payroll and Accounts Payable Manifest for the week ending 4/22/2017 in the amount of \$8,556.83 was presented for signatures. Morgan made a motion to approve the manifest. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$86.27 for water & sewer charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

Two Requests for an Abatement of water fees were received from Brian Hussey for the property located on Map 86, Lot 1. The requests are in the amount of \$35.34 and \$64.79 for water usage due to having to run

water so the pipes would not freeze. Discussion ensued. Morgan recommended tabling the requests for clarification from the Water & Sewer Superintendent.

Old Business:

Intersection of Routes 28 & 171 – Harriman reported that he reached out to Michelle Marshall at the NH DOT but she is on vacation. Ed Comeau, State Representative, provided an update on SB203 which will be amended into HB2 for funding.

Whittier Covered Bridge – Nothing new to report.

Hazardous & Dilapidated Buildings – In progress.

Cemetery Lot – Nothing new to report.

Sumner Brook Property – Morgan stated that ZEO Steve McConarty visited the property and noted repairs needed including roof and shingles, clapboard siding, paint on ceilings, electrical receptacles and carbon monoxide/smoke detection, railings and septic pumping. He also noted evidence of lead paint on the exterior of the building. Morgan stated that the lease agreement needs to be reviewed to determine who is responsible for the maintenance of the building. Morgan made a motion to have McConarty prepare bid specifications and open it for invitation to bid on having the work completed. Freeman seconded. A unanimous vote was taken.

Morgan offered clarification on the dog sniffing project by reviewing the process by which the Town Health Officer addresses the investigation of failed septic systems with the landowner to mitigate any issues. He reiterated that it is not allowable for anyone to enter private property without landowner permission in the State of New Hampshire.

New Business:

ZBA Members – White stated that the Zoning Board of Adjustments currently has one vacancy but is also missing member Chester “Ski” Kwiatkowski due to medical issues, often leaving the Board short enough members to have a quorum, especially when another member may need to recuse himself. Morgan put out a request for anyone interested in serving on the Zoning Board of Adjustment.

Harriman reported that the road ban has been lifted and noted the roads to be in good shape.

Morgan announced that dog licenses are due now and reminders are being sent out. He also announced that tax bills are due to be mailed on 5/9/2017 with a due date of 7/3/2017.

This concluded the business portion of the meeting and Morgan opened the meeting back up for public input.

Public Input continued:

Craig Brady, Recreation Director, presented the Board with pictures of the Newman Drew Road property known as the Boy Scout property. Brady proposed a cleanup of the property including addition of a parking area before the gate. Brady was referred to work with Harriman to facilitate the cleanup. Brady also suggested the inclusion of swim at your own risk signs on the water side of the property.

Brady presented the color samples for the new tile for the gymnasium floor. The Board agreed on Glacier #122. Discussion took place on incorporating the front entrance hall into the floor replacement using the same tile.

Morgan announced the Budget Committee will be meeting on 5/3/2017 at 6:30 PM at the Freight House.

Non-Public Session:

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) for a tax matter at 5:15 PM. Roll call vote was taken. Martin answered yes, Freeman answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 5:23 PM. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to return to public session at 5:24 PM. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to seal the non-public minutes. Freeman seconded. A unanimous vote was taken.

The next meeting is scheduled for Monday, May 1, 2017 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:25 PM.

Richard H. Morgan, Chairman

Robert C. Freeman

Sandra P. Martin

To be approved 5/1/2017