

**Selectmen's Meeting  
Monday, May 15, 2017**

These minutes were recorded by Ellen White, Town Administrator.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

**Public Input:**

None presented.

**Meeting Minutes:**

Morgan made a motion to accept the minutes from the 5/8/2017 Selectmen's Department Head Meeting & Work Session. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the 5/8/2017 Selectmen's Meeting. Freeman seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 5/13/2017 in the amount of \$39,730.80. The Accounts Payable Voucher total for the week ending 5/6/2017 was in the amount of \$14,071.39. Morgan made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

Morgan stated that the Board reviews each invoice prior to approving the batch totals in the weekly manifest.

A check voucher in the amount of \$181.27 was presented for signatures. White explained that this is to replace a check payable to Skehan Home Center from last week's accounts payable batch that was made out in the wrong amount. Morgan made a motion to sign the voucher. Freeman seconded. A unanimous vote was taken.

**Review of Red Folder:**

The Board received a memo from Brad Harriman, Public Works Director, reviewing quotes he received for the rental of a vibratory roller. Harriman explained that he reached out to five companies out of which two provided quotes as follows:

Hertz Rental	\$2,000/month
EW Sleeper	\$2,700/month

Harriman stated the quote from Hertz Rental to be within \$5.00 of last year's price and recommended the rental through them. Morgan made a motion to approve the rental through Hertz Rental. Martin seconded. A unanimous vote was taken.

A Supplemental Tax Warrant in the amount of \$116.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Mark Rush for the property located on Map 17, Lot 1, Sub Lot C03. The request is for a refund/abatement in the amount of \$114.00 because the camper was not on site as of 4/1/2017. Morgan made a motion to approve the request. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Jennifer Garber for the property located on Map 104, Lot 14001, Sub Lot 21. The Assessor recommends the abatement be denied because the owner asserts the camper was registered as of 4/1/2017 and should not be taxed; however, the assessment is for the attachments to the camper and are taxable. Morgan made a motion to deny the request. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Anita Costa and Chris Sylvanowicz for the property located on Map 23, Lot 7, Sub Lot G01. The request is for a refund/abatement in the amount of \$389.89 because the camper was not on site as of 4/1/2017. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Joseph H. Deighan for the property located on Map 101, Lot 10. The Assessor recommends a reduction in value from \$213,500 to \$189,500 resulting in a refund/abatement of \$512.05 in order to correct the assessment to a per structure valuation rather than a per sign face valuation. This change is noted for assessment purposes only. Morgan made a motion to approve the request. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from John & Louise Limoge for the property located on Map 17, Lot 1, Sub Lot C11. The request is for a refund/abatement in the amount of \$166.00 because the camper was not on site as of 4/1/2017. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Richard & Catherine Cox for the property located on Map 17, Lot 14, Sub Lot P07. The request is for a refund/abatement in the amount of \$200.00 because the camper was not on site as of 4/1/2017. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Ralph and Kerry Pinto for the property located on Map 14, Lot 14004, Sub Lot 1. The request is for a refund/abatement in the amount of \$116.00 because the camper was not on site as of 4/1/2017. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

The Board received notification from the Governor Wentworth Regional School District that they will be providing their Summer Feeding Program consisting of breakfast to be served to children up to age 18 at the Ossipee Elementary School from 7:45 – 8:15 AM and lunch from 11:00-11:30, and also lunch at Duncan Lake from 12:00-1:00 PM, Monday-Friday.

A Contract for Use of Facilities was received from the GWRSD Food Service requesting use of the Duncan Lake Beach for their Summer Feeding Program 7/5/2017-8/11/2017 from 12:00-1:00 PM. Morgan made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Rodney A. White, Sr. V.F.W. Auxiliary #8270 requesting use of the Bub Avery Memorial Gymnasium for a Penny Sale on 9/9/2017. The schedule has been verified by Craig Brady, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

Five Contracts for Use of Facilities were received from the Ossipee Old Home Week Committee requesting use of the following facilities:

Town Hall on 6/27/2017 for a Lego Contest

Main Street Gazebo on 6/28/2017 for an Ice Cream Social

Constitution Park on 7/2/2017 for a Riding Lawn Mower Contest

Constitution Park on 6/24/2017 for the Hurricane Mountain & Tribute to Journey Bands Concert

Constitution Park on 7/4/2017 for Fireworks and Food

Morgan suggested one application be submitted in the future with a schedule of events. Morgan made a motion to approve the contracts. Freeman seconded. A unanimous vote was taken.

The Engagement Letter for the Financial Review for the year ending December 31, 2016 completed by Plodzik and Sanderson, PA was presented for signatures. Morgan announced the cost of the audit will be \$15,750-\$18,750. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A Petition and Pole License submitted by Eversource for a utility pole to be installed on Granite Road was presented for signatures. Morgan made a motion to sign the license. Freeman seconded. A unanimous vote was taken.

An Application for a Sign Permit was received from Dennis Andrews for the property located on Map 14, Lot 5 was presented for signatures. Discussion took place on the type of sign which is noted to be similar to the one at Green Mountain Furniture and Subway; digital with a changing picture. Andrews explains that the frequency by which the picture will change will be set for no sooner than 15 seconds which should not be a distraction to motorists. Martin and Morgan briefly discussed their interpretation of the Sign Ordinance. Martin opposes the sign due to its appearance and the potential distraction it may cause. Morgan made a motion to approve the sign permit with the stipulation noted on the frequency of change. Freeman seconded. Martin voted in opposition. Majority vote carried.

The Board received a memo from Steve McConarty, Zoning Enforcement Officer, reviewing three quotes he received to replace the propane heater in the office at the Transfer Station. The quotes received are as follows:

Federal Piping	\$2,170.00
Jesse Lyman	\$2,145.00
AccuTemp	\$1,700.00

McConarty recommends awarding the bid to AccuTemp as the low bidder. Morgan made a motion to approve the bid received from AccuTemp. Freeman seconded. A unanimous vote was taken.

The Board received a copy of a check received from Northeast Resource Recovery Association in the amount of \$268.70 for scrap metal recycling.

The Highway Department Work Log was received for the week ending 5/13/2017.

The Board received a copy of the Access to Ossipee Lake Boat Ramp (Pine River/Route 25) status update posted on the NH Fish and Game Department's website on 4/25/2017 which states the ramp is still under construction and on schedule to be reopened for boat access Memorial Day weekend. White reported that Garrett Graaskamp is out of the office until 5/30/2017 so she was unable to get any further updates.

A revision to the 2017-2018 Union Contract was presented for approval. White stated that the health insurance plan noted on page 15 in the contract is no longer available and has been updated to reflect the new plan. Morgan made a motion to sign the revision. Freeman seconded. A unanimous vote was taken.

#### **Review of Water & Sewer Folder:**

The Payroll and Accounts Payable Manifest for the week ending 5/13/2017 in the amount of \$3,931.25 was presented for signatures. Morgan made a motion to approve the manifest. Freeman seconded. A unanimous vote was taken.

### **Old Business:**

Whittier Covered Bridge – Harriman reported that he spoke with Sean James from Hoyle, Tanner & Associates who informed him that the wetland documents are at the Federal EPA Office for approval and the preliminary design plans are at the NH DOT for their review/comment. James is optimistic that construction will commence in 2017.

Harriman reported that two trees that had fallen onto utility lines on Thurley Road and Pine Hill Road have been cleaned up.

Needle Collection – Morgan stated that he had the opportunity to speak with Police Chief Eldridge who bears full responsibility for the incident last week. Morgan clarified some incorrect statements made during the initial complaint and stated that the officer involved has reached out to the claimants. Ed Comeau commented that he wants to make sure there is a process to follow. Morgan responded that he is confident any needles will be picked up in a timely manner when reported to the Police Department in the future. Julianne Rosiak stated that she spoke with Sheriff Domenic Richardi, who laid blame on the Ossipee Police Department, and also Chief Eldridge, and noted there to be a breakdown in communications between the Sheriff's Office and the Ossipee Police Department. Rosiak stated that she was appreciative of Chief Eldridge taking the time to meet with her, as well as the Officer on duty, who was tied up on several calls that evening, and she now understands why the needles were not picked up in a timely manner. Freeman stated that the Police Department is very busy and if they are not able to collect the needles, the Fire Department can also dispose of them. Rosiak added that the article in the Carroll County Independent was down on the Ossipee Police Department for not following through on the matter but she wanted to note that there were two other agencies involved who were not named in the article. Rosiak concluded with her thanks to the Ossipee Police Department and she is at peace with the outcome.

### **New Business:**

Water & Sewer Leachfield Replacement Bid Opening: The bids received are as follows:

GW Brooks & Sons	\$71,295.00
Rumney Hill Excavation	\$83,150.00
Evans Brothers	\$39,750.00
Dawson Excavation	\$42,000.00

Morgan made a motion to have Harriman review the bids and bring his recommendation to next week's meeting. Martin seconded. A unanimous vote was taken.

Paving Bids – The bids received are as follows:

R & D Paving	\$ 1.36/square yard - Grading
	\$ 0.67/square yard - Fine Grade
	\$69.083/4" Binder
	\$71.08/ton - 3/8" Shim
	\$70.08/ton - 1/2" Top
F.R. Carroll	\$2,000 flat price - Grinding
	\$64.80/ton - Paving
	\$2.00/yd. - Reclaim
Pike Industries	\$10,100 – Reclaiming & Fine Grade
	\$2,500 – Cold Pave Joints
	\$206,380 – Machine Pave
	\$5,250 – Hand Pave
	\$224,230 total

Morgan asked Harriman if future requests could include total cost in bid specifications so they can be more easily compared. Morgan made a motion to have Harriman review the bids for comparison and bring his recommendation to next week's meeting. Freeman seconded. A unanimous vote was taken.

Morgan stated that the Town is being sued by the Town of Freedom on the Westward Shores Camping Resort expansion and the Town of Freedom created a non-profit to collect donations for funds to be used toward legal expenses. Morgan stated that he would like to present a right-to-know request to the Town of Freedom requesting the documents to setup the non-profit and the list of donors and how much they donated since the Ossipee taxpayers should know exactly who is suing. Comeau stated that they will have five days to respond acknowledging receipt of the request. Morgan made a motion to have White prepare a letter to the Town of Freedom Board of Selectmen requesting documentation regarding the setup of the non-profit group, the list of donors and the amounts of donations received. Morgan also requested the letter request compliance with the Right-to-Know law. Martin seconded. A unanimous vote was taken.

Wayne "Bo" Eldridge announced that the hydrants will be flushed overnight Wednesday into early Thursday morning. Water system users may experience a small amount of rust first thing in the morning.

This concluded the business portion of the meeting and Morgan opened the meeting back up for public input.

#### **Public Input continued:**

Comeau recommended the 91-A request to the Town of Freedom be reviewed by the Town Attorney since the request is very specific. Morgan stated that the Town of Freedom set up the non-profit to accept private donations to fund the legal expense involved in the lawsuit. Comeau commented that attorneys are the only ones who make out in lawsuits and suggested arbitration as an alternative method.

Morgan discussed another project before the ZBA where the Town of Tamworth has requested abutter status for their input on the potential gas station/convenience store at the intersection of Routes 41 & 16 where if the location was a few hundred feet further up the road, it would be in the Town of Tamworth where there is no zoning or groundwater protection ordinance, yet they want to tell Ossipee what to do.

Comeau stated the next House Session is Thursday when they will be asked to vote for an increase in the Health and Human Services budget in the amount of \$33 Million. Comeau stated he will not be voting in favor unless an amendment is made to conduct a performance audit, or provide explanation for why their budget has increased so much. Discussion took place on the aging population and need for elderly services.

Comeau stated that the locations where needles are found should be documented to assist with indicating where the problem centralizes. Morgan responded that the Police Department tracks this information already. Brief discussion took place on Operation Granite Hammer and its effect on the drug epidemic. Morgan stated that there is not enough money being spent where it is needed: Prevention, enforcement, and treatment. Comeau commented that former State Rep Joe Hannan, who introduced several bills to deal with the needle issue, is available to present information to the Board on the diseases associated to the needles if they would have any interest. Morgan was receptive to this being a future agenda topic and suggested he get in contact with White to schedule.

#### **Non-Public Session:**

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) for a tax matter at 5:12 PM. Roll call vote was taken. Martin answered yes, Freeman answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 5:32 PM. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to return to public session at 5:33 PM. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to seal the non-public minutes. Freeman seconded. A unanimous vote was taken. Morgan stated the purpose for the non-public session was to work out payment agreements with taxpayers who are behind in their property taxes.

Morgan announced the Board of Selectmen has begun interviewing candidates for the Finance & Benefits Administrator position and will continue the interviews following the Selectmen's Meeting.

Morgan announced the Planning Board will be meeting on Tuesday at 7:00 PM at the Freight House.

The next meeting is scheduled for Monday, May 22, 2017 at 4:15 PM.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:34 PM.

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Richard H. Morgan, Chairman

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Robert C. Freeman

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Sandra P. Martin

To be approved 5/22/2017