Selectmen's Meeting
Monday, June 5 2017

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:
Chairman Morgan called the meeting to order at 4:15 PM.

Attendance by Roll Call:
Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

Public Input:
Luke Phaneuf approached the Board to discuss a payment agreement for his property taxes. Morgan requested Mr. Phaneuf hold his discussion until the non-public session scheduled toward the end of the meeting.

Jamie Catlin reported a complaint against the Police Department related to an arrest that occurred on Long Sands Road two weeks ago. Catlin stated that she had already spoken with Police Chief Eldridge on the incident and then reviewed the details of the incident. Morgan stated that he will review the incident with the Chief.

Catlin further questioned the additional police presence at the school. Morgan responded that he was unaware of the additional coverage but would check with the Chief on that matter as well.

Lois Sweeney discussed the Memorial Day Service that took place on Wednesday, 5/31/2017 where there was a lot of distraction by traffic passing by the Town Hall. She questioned whether a traffic detour could be put in place during the Service. Discussion also took place on the potential of relocating the service to the Main Street Park and Gazebo. Morgan reported that two Memorial Day Services were held due to a scheduling misprint; one on Tuesday, 5/30/2017 and the second on Wednesday, 5/31/2017.

Craig Brady, Recreation Director, questioned the policy on borrowing tables and chairs from the Town Hall for use off-site. White stated that requests in the past have been handled on a case-by-case basis. Morgan requested this topic be tabled for future discussion.

Meeting Minutes:
Morgan made a motion to accept the minutes from the Selectmen's Meeting held on 5/22/2017. Martin seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the Selectmen's Meeting held on 5/30/2017. Martin seconded. A unanimous vote was taken.

The Board received a copy of the minutes from the Economic Development Committee Meeting held on 5/15/2017.

Accounts Payable & Payroll Manifests:
The Payroll Voucher was submitted for the week ending 6/3/2017 in the amount of $147,254.29. The Accounts Payable Voucher total for the week ending 5/27/2017 was in the amount of $100,874.75. Morgan made a motion to approve and sign the check voucher. Martin seconded. A unanimous vote was taken.

Review of Red Folder:
The Highway Department Work Log was received for the weeks ending 5/27/2017 and 6/3/2017.

A Contract for Use of Facilities was received from the OCC Childcare Center requesting use of the Freight House on 6/19/2017 and 6/22/2017 at 9:30 AM for graduation practice, and 6/23/2017 at 5:30 PM for the graduation ceremony. The schedule has been verified by Craig Brady, Recreation Director. Morgan made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Christopher P. and Danielle M. MacDonald for the property located on Map 65, Lot 17. The Assessor recommends a reduction in value of $17,800 resulting in an abatement/refund of $372.02 due to a condition adjustment made to the building for deferred maintenance. Morgan made a motion to approve the abatement. Martin seconded. A unanimous vote was taken.

An Accounts Payable Voucher in the amount of $122.43 was presented for signatures. White explained that the voucher is for a replacement check that needed to be reissued. Morgan made a motion to approve the voucher. Freeman seconded. A unanimous vote was taken.

An Outdoor Event Application was submitted by the White Horse Addiction Center for a Grand Opening Event being held on 6/16/2017 and 6/17/2017. Morgan stated that all applicable Department Heads have had the chance to review the application and provide comments on the event. Morgan made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Anthony Jacques for the property located on Map 272, Lot 22. The intent is to cut 10 acres from the 12 acre parcel and the logger listed is Brandon Valley. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Linwood C. Nichols, Jr. and Bonnie M. Wilcox for the property located on Map 97, Lots 14 & 15. The abatement/refund in the amount of $428.45 is due because the lots were merged in September 2016 and should have been combined prior to the tax bills being issued. Morgan made a motion to approve the abatement. Martin seconded. A unanimous vote was taken.

The Board received a letter from the Carroll County Commissioners requesting semi-annual payments of the County tax collected, payable by July 17 and December 17 to lessen the need for the County borrowing in anticipation of taxes. Morgan stated he would like to table this request for discussion at the next Finance Meeting.

An Excavation Tax Warrant in the amount of $463.00 was presented for signatures. Morgan made a motion to approve the warrant. Freeman seconded. A unanimous vote was taken.

An Outdoor Event Application was submitted by Tri-Tek Events for the Beech River Run to be held on 7/1/2017. Morgan stated that all applicable Department Heads have had the chance to review the application and provide comments on the event. Morgan made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

The Board received a copy of a quote from White Mountain Survey in the amount of $3,500 for survey work to be completed at the Chickville Cemetery. Discussion took place on where the funds would be expended from. Trustee of Trust Funds Condict Billings stated there are two Capital Reserve Funds; Perpetual Care and Maintenance and Acquisition that may be able to be used. Morgan requested that White set up a meeting

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with the Cemetery Trustees for further discussion. Billings stated he would research the two Capital Reserve Funds to see if the Selectmen are listed as Agents to Expend.

An Application for Water Service received from John Lee for the property located at 9 Dorrs Corner Road was presented for review. A memo received from Brad Harriman, Public Works Director, stated his recommendation to not allow the service since there is no structure on the property, no sewer hookup or means for grey water disposal. Morgan made a motion to deny the application. Freeman seconded. A unanimous vote was taken.

Morgan announced the receipt of information requested in a Right-to-Know Request submitted to the Town of Freedom regarding the donations received toward legal fees incurred in the lawsuit filed against the Town of Ossipee by the Town of Freedom related to the expansion of the Westward Shores Camping Area & Resort. Morgan stated that there was no governmental record of the non-profit group set up to accept the donations and instead copies of checks written to the Town of Freedom with a memo notating the Ossipee Lake Protection Fund were provided. Morgan noted the largest donation received was in the amount of $4,500 from the Green Mountain Conservation Group. Discussion ensued on the information provided and whether it could be released under a 91-A request. White was asked to refer to the Town Attorney for guidance. Discussion also took place on the legality of the money collected and how it is to be expended. Morgan summarized the details of the lawsuit. Cole Perry suggested the Town stop providing funding to the Green Mountain Conservation Group.

Water & Sewer Red Folder:

A Request for Reimbursement of Payroll Expenses paid on behalf of the Water & Sewer Department for the week ending 6/5/2017 in the amount of 3,167.30 was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of $4,980.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of $280.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of $136.94 was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

The Payroll & Accounts Payable Voucher was submitted for the week ending 6/3/2017 in the amount of $17,038.54. Morgan made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

Billings questioned when the water line replacement will take place. Harriman responded that it will begin soon and he estimates a completion date of 7/31/2017.

Old Business:

Intersection of Routes 171 & 28 – Nothing new to report.

Whittier Covered Bridge – Harriman reported he received notice that the preliminary design has been approved and it will now proceed to final design which is the last phase before it goes out to bid. Harriman anticipates this to be a quick process. Harriman also reported that no further mitigation is being required as of this point.

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New Business:
Valley Road Bridge Closure – Harriman announced that work on the Valley Road Bridge at Little Dan Hole Pond will commence as soon as the water level subsides enough. He stated detour signage will be put up at all entrances to Valley Road and he anticipates the project will be complete within one month.

Taxation of RVs/Campers – Ed Comeau. State Representative, stated he is researching this topic and will have more to report next week.

Ossipee Lake Boat Launch at Pine River – Morgan stated the boat ramp is open and usable however parking is limited while they continue work on the land surrounding the boat ramp.

Morgan announced the Board of Selectmen, Town Clerk/Tax Collector, Public Works Director and Water & Sewer Supervisor met with the consultant from Granite State Rural Water Association who has been working on an analysis of the Town Water & Sewer system. The consultant provided his findings and recommendations to assist with accurate capturing of usage amounts and appropriate billing. Morgan stated that there is no rate change forecasted at this time but there will likely be meters to be changed out throughout the system.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:
Greg Howard questioned the status of a camper that is being lived in on the property located at 25 Old Mill Road. Howard stated that he brought this to the attention of the Zoning Enforcement Officer who visited the property but no action has been made to vacate the camper and the property is now posted with "No trespassing" signs. Discussion took place on enforcing the Zoning Ordinance.

Howard also discussed the property located at 2305 Route 16. Freeman stated that he and Zoning Enforcement Officer Steve McConarty met with the property owner to discuss the structures on the property and the property owner has complied with moving the structures as requested. Howard contested the setbacks stating the State Right-of-Way in that area would require the structures to be moved back further than they are currently. Discussion ensued. Howard was directed to review the State of NH DOT map with McConarty for further determination of the appropriate setback for the structures.

Non-Public Session:
Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) for discussion on tax matters at 5:29 PM. Roll call vote was taken. Martin answered yes, Freeman answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 5:50 PM. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to return to public session at 5:51 PM. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to seal the minutes from the non-public session. Freeman seconded. A unanimous vote was taken.

The next meeting will take place on Monday, June 12, 2017 at 4:15 PM.

Adjournment:
Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

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Adjourned at 5:51 PM.

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Richard H. Morgan, Chairman

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Robert C. Freeman

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Sandra P. Martin

To be approved 6/12/2017

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