

**Selectmen's Meeting
Monday, June 26, 2017**

These minutes were recorded by Laura Nash, Boards & Commission Secretary in the absence of Ellen White, Town Administrator.

Call to Order:

Selectman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra "Sam" Martin.

Absent was Ellen White, Town Administrator.

Additional Attendee's:

Present were Brad Harriman - Public Works Director, Bill Eldridge – Hwy Foreman, Wayne "Bo" Eldridge – Water & Sewer Dept. Supervisor, Craig Brady - Recreation Director, Ed Comeau - Government Oversight, Connie Billings - Planning Board, Lee Family and Sonny Bernardo of Knox Mountain Landowner's Association.

Non-Public Session – RSA 91-A: 3, II (c), Tax Matter: Morgan made a motion to seal the minutes of the Non-Public Session. Freeman seconded. No discussion. A unanimous vote was taken.

Open Meeting to Public Input:

Craig Brady - Recreation Director, wanted to extend a big thank you to the Residents, who came out to help clean up Duncan Lake beach area. The Board of Selectmen also extended a big thank you to the residents and noted due to its remote location, Morgan asked Brady to add it to his agenda to check it more frequently for future clean ups.

Meeting Minutes:

Approval of Minutes from 6/5/2017, 6/12/2017 & 6/19/2017 Meetings

Selectmen's Work Session & Finance Minutes from 6/5/2017, Morgan made a motion to approve as printed. Freeman seconded. No discussion. A unanimous vote was taken.

Selectmen's Work Session & Non-Public Minutes from 6/12/2017; Morgan made a motion to approve as printed. Martin seconded. No discussion. A unanimous vote was taken.

Selectmen's Meeting Minutes from 6/12/2017; Morgan made a motion to approve as printed. Martin seconded. No discussion. A unanimous vote was taken.

Selectmen's Workshop Minutes from 6/19/2017; Morgan made a motion to approve as printed. Martin seconded. No discussion. A unanimous vote was taken.

Selectmen's Meeting Minutes from 6/19/2017; Morgan made a motion to approve as printed. Martin seconded. No discussion. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Wages submitted for the week ending 06/24/2017 in the amount of \$38,538.26, including Payroll Taxes in the amount of \$12,831.07. The Payroll Voucher was submitted for the week ending 06/24/2017 in

the amount of \$51,369.33. The Accounts Payable batch total for the week ending 06/17/2017 was in the amount of \$65,139.86 including payment made to the School District in the amount of \$948,075.00. The Accounts Payable Voucher total for the week ending 06/24/2017 was in the amount of \$1,064,584.19. Morgan made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

Review of Red Folder:

A letter from the Board of Selectmen to the Trustee of the Trust Funds to withdraw from the Benefit Pay Capital Reserve Funds and issue a check in the amount of \$15,599.84 for reimbursement of an employee separation package. Morgan made a motion to send the letter. Freeman seconded. No discussion. A unanimous vote was taken.

A letter from the Board of Selectmen to the Trustee of the Trust Funds to withdraw from the Bridge Repair and /or Replacement Expendable Trust Fund and issue a check in the amount of \$1,644.00 for reimbursement of expenses paid. Morgan made a motion to sign and send the letter. Freeman seconded. No discussion. A unanimous vote was taken.

Brad Harriman submitted updated Rules & Regulations for approval. Morgan made a motion to table until next week giving the Board a chance to review. Freeman seconded. No discussion. A unanimous vote was taken.

Tax Sale Auction held on Saturday, June 24, 2017 grossed \$109,750.00 with 35 registered bidders. Any “excess proceeds” will be returned to former owner or lien holders.

Timber Tax Warrant submitted from Ossipee Tax Collector from the State of NH stating you are hereby directed to collect the yield taxes listed in the amount of \$3,291.00 and with 18% interest from August 11, 2017 thereafter on all sums not paid on or before that day. Morgan made a motion to approve. Martin seconded. A unanimous vote was taken.

Abatements:

Tax Map: 130 Lot: 012 Sub: 121. Request for Abatement in the amount of \$1,400.00 for the 2016 assessment year of their 2013 travel trailer. Owners are required by law to provide a list of all properties on site as of April 1, annually. The taxpayers have not provided any relevant value information pertaining to this unit. Tax Assessor recommends denying the request. Morgan made a motion to approve. Martin seconded. No discussion. A unanimous vote was taken.

Tax Map: 031 Lot: 052 Sub: 000. Request for Abatement in the amount of \$85.69 because owner feels the taxes are too high for a 3 season camp and there is no garage on the property. A complete inspection was completed and it was noted the dimensions of the building were incorrect. This has been corrected and the value difference should be abated. Morgan made a motion to approve. Martin seconded. No discussion. A unanimous vote was taken.

Highway Department Work Log for week 6/18/2017 to 6/24/2017 is available for those interested.

Statutory Notice to Tax Collector requesting the deeding process on the following properties. Morgan noted there are 7 properties. Morgan made a motion to sign. Martin seconded. No discussion. A unanimous vote was taken.

NHDES Wetland Permit: Notice applicant for Stephen Ingham at 58 Ridge Rd. Tax Map: 35 Lot: 8. was submitted.

Intent to Cut:

1. Tax Map: 261 Lot: 19 & 27, on Granit Rd. owner Ellen McManus, to cut 28 acres of 28 acres anticipated start date May 2017 by Marc Greaney, Western Maine Timberlands, Inc. Taxes are paid and no cemetery on the property.

Letters:

Wind Sock Village Property Owner's Corporation submitted a letter notifying the Board of Selectmen of a zoning violation at 25 Old Mill Road. The violation of Article IV 4.9 Travel Trailer and Campers is a travel trailer being used for housing more than 14 days in a calendar year. The Board of Selectmen will ask the Code Enforcement Officer to look into this and report to the Selectmen.

Planning Board notifying the Board of Selectmen that Bob Gillette, volunteered and was voted in to be a representative for the Town of Ossipee with the Lake Regions Planning Commission.

Morgan made a **motion** to approve Bob Gillette to represent the Town of Ossipee with the Lake Regions Planning Commission. Freeman seconded. No discussion. Morgan and Freeman voted in favor. Martin opposed. **The motion passed.**

Planning Board Notice of Decision:

Case # 17-5-SPR: Ossipee Self - Storage for owner P&D Zimmerman, FLP. And Agent White Mtn Survey & Eng. Inc. was **Granted Conditional Approval** for a Site Plan Review to develop 9 Route 28. Tax Map: 124 Lot: 19. To build a 45,200 square feet new self-storage business and was also **Granted a Waiver** from Section 6.04.4.G.3 to allow "Use of a scale of 1" = 30' verses 1" = 20' to better show surrounding features.

Case # 17-4-SPRA: Ralph Buchanan c/o Buchanan Public Self-Storage. Tax Map: 124 Lot: 10. Located at 851 Route 16, was **Granted a Final Approval** to add (4) new storage buildings to existing Public Self-Storage business.

Executive Council: Consent Calendar Agenda is available for those interested.

Carroll County Annual Report is available for those interested.

Review of Water & Sewer Red Folder:

Payroll Reimbursement Request from Water & Sewer department to Town of Ossipee for week ending 06/24/2017 in the amount of \$8,047.62. Morgan made a motion to approve and sign the check voucher. Martin seconded. No discussion. A unanimous vote was taken.

Water & Sewer Department Expense for approval w/e 06/23/2017 for Payroll/includes retirement, Sewer – Health Insurance, Water – Health Insurance, Water – Sampling Tests, and Water - System Maintenance for Total Expenses = \$4,402.88. Morgan made a motion to approve and sign the check voucher. Martin seconded. No discussion. A unanimous vote was taken.

Warrant Water & Sewer for State of NH from Kellie Skehan, Tax Collector in the amount of \$162.82 with penalties after July 24, 2017. Morgan made a motion to approve. Freeman seconded. No discussion. A unanimous vote was taken.

Old Business:

Valley Road Bridge: Harriman noted aside from weather delays, the footings went in on Friday, June 23rd. The main deck and wing walls are to be installed on June 27th. Bridge should be ready to open by end of the week.

Intersection of Routes 28 & 171 – Status Quo

Intersection of Routes 16, 25 & 28

Hazardous & Dilapidated Buildings

Taxation of Unregistered Campers/RVs – RSA

Whittier Covered Bridge Update: Harriman spoke with Coyle Tanner today. They're working on the final design. Abutter notice went out to notify and to ask for construction easements. One abutter was reluctant until Harriman explained the purpose of the easement. Harriman will forward the information to Coyle Tanner, so they can move ahead with the final package.

Windows on the Ossipee Mountains Property – Brush Removal

Signage: Harriman noted Bill has budgeted and layout design for the new sign at Town Hall and the picket fence at Chickville Church. Harriman will write up proposal for next meeting.

Cemetery Fence: Morgan asked Harriman and B. Eldridge to price out the cost to replace the fence along the road side sections with the existing fencing but to keep the chain link along the sides and back.

New Business:

Knox Mountain Landowner's Assoc., Sonny Bernardo: Acknowledge he has received all 100% owners' signatures on a petition from the Knox Mountain Association to turn over ownership of the road to the Town of Ossipee to repair and maintain. Comeau requested some background information on this request. Morgan explained the history.

Morgan asked Brad Harriman and Bill Eldridge to evaluate the road and come up with a cost for repairs. Morgan noted this will need to go before the Annual Town Meeting and through the Betterman Assessment Program will appropriate the cost to pay for repairs through the Knox Mountain Association members taxes over several years. Bernardo is to follow up with the Board of Selectmen at the end of August.

Water Service at 9 Dorrs Corner Road: John & Marie Lee were here requesting to have water service turned on. Morgan explained water cannot be turned on because there is no building there to connect the water service and meter too. Morgan explained the Board had adopted the timeline written by the Lee's but they have not lived up to one agreement to date. The trailer was placed on the lot illegally. No slab was ever placed. No septic or water systems were ever installed. Without abiding by the agreed timeline supplied by the Lee's, they left the Board of Selectmen no choice but to remove the trailer. After further discussion, Morgan stated, "We (meaning the Town of Ossipee) cannot approve a water service when there is no structure." Morgan noted, there is one provision, **If**, you get a valid building permit and you have construction issue with water. Then there is a provision to put in a temporary service **ONLY** for that construction with domestic consumption at all. Morgan tried to explain, what it comes down to is you need a building permit to build a house with a legal septic system. Then and only then will you be able to have water connected the house.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

Ed Comeau commented on what Town's go through for the Campers and Abatement process. He found that some Towns find so cumbersome they chose not to do it. Would like to set up a meeting with the DRA, NH Assessors Association and the Area Assessors within the next few weeks. Morgan explained the high cost that comes with the current process. Comeau acknowledged the frustration but also noted Ossipee is the only Town doing it in a public forum.

Upcoming Events:

Bicycle Safety Day & Raffle on June 27, 2017 at the Town Hall

Old Home Week on 6/27/2017 – 7/4/2017 Various Activities

July 4th Celebration: Community Fair, Parade at 10:00 AM sponsored by Ossipee Concerned Citizens

Household Hazard Day on August 5, 2017 at Town Hall Parking Garage

Any Other Business Which May Come Before This Meeting:

Morgan spoke of Natalie Hall, who will be stepping down from the Old Home Week Committee. Morgan acknowledge she is a co-founder of the Old Home Week Committee and has put in a lot of dedication to Old Home Week festivities. The Board will send a letter of gratitude.

Freeman the Fire Departments will be holding a Bicycle Safety Day on 6/27/2017 at the Town Hall Parking Lot and will be raffling off brand new bicycles.

Other Meetings:

The next meeting will be scheduled on Monday, July 5, 2017 at 4:15 PM

Morgan called for any further discussion. No discussion.

Adjournment:

Morgan made a motion to adjourn the meeting. Martin seconded. A unanimous vote was taken.

Adjourned at 4:56 PM

Richard H. Morgan, Chairman

Robert C. Freeman

Sandra "Sam" Putnam Martin