

**Selectmen's Meeting
Monday, July 3, 2017**

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Morgan made a motion to seal the minutes from the non-public session held pursuant to RSA 91-A:3, II (a) on personnel matters, RSA 91-A:3, II (c) on tax matters, and RSA 91-A:3, II (e) on legal matters. Freeman seconded. A unanimous vote was taken.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

Meeting Minutes:

Morgan made a motion to accept the minutes from the Selectmen's Work Session held on 6/26/2017. Martin seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the Selectmen's Meeting held on 6/26/2017. Martin seconded. A unanimous vote was taken.

Public Input:

Ed Comeau, State Representative, reviewed RSA 21-J:35 in regards to the taxation of RVs/campers. He stated the law is relatively new and requires time to address any issues that may arise from the recent changes. Comeau suggests that each town open communication with the campgrounds to work together in gathering the correct information.

Comeau then discussed Regional Planning Commissions and RSA 36. Comeau stated that the Town will not lose its voting rights by not paying member dues to the Lakes Region Planning Commission but it will not be able to access certain services provided from being a paying member. Further discussion took place on the membership expenditure and who should be responsible for determining whether it is paid or not.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 7/1/2017 in the amount of \$41,891.33. The Accounts Payable Voucher total for the week ending 6/24/2017 was in the amount of \$124,339.44 including payments made to the Outside Health Agencies totaling \$75,100.00. Morgan made a motion to approve and sign the check voucher. Martin seconded. A unanimous vote was taken.

A Request to the Water & Sewer Department for Reimbursement of Payroll Expenses paid for the week ending 7/1/2017 in the amount of \$4,113.92 was presented for signatures. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

Review of Red Folder:

A Request for an Abatement was received from Richard J. James for the property located on Map 60, Lot 9. The Assessor recommends a reduction in value of \$37,100 resulting in an abatement/refund of \$801.74 to account for steep topography and high development costs. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

Form 941: Employer's Quarterly Federal Tax Return for the quarter ending 6/30/2017 was presented for signatures. The total deposits made for the quarter totaled \$139,804.92. Morgan made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

A Request made to Kellie Skehan, Town Clerk/Tax Collector, to begin the deeding process on the properties located on Map 257, Lot 8; Map 133, Lot 37; and Map 245, Lot 5 was presented for signatures. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from the Ann H. Duguay Revocable Trust for the property located on Map 46, Lot 34. The Assessor recommends denying the request because the taxpayer has not responded to several requests made to complete a property inspection. Morgan made a motion to deny the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from George Magno for the property located on Map 242, Lot 23. The Assessor recommends denying the request because the taxpayer has not responded to several requests made to complete a property inspection. The Assessor does note the pool assessment has been removed. Morgan made a motion to deny the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from the Outlaw RE Trust for the properties located on Map 60, Lots 4 and 5. The Assessor recommends a combined reduction in value of \$5,600.00 resulting in an abatement/refund of \$121.02 to account for adjustments made to the building and costs to develop the vacant parcel. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Robert Schiess Rumsis for the property located on Map 17, Lot 1, Sub Lot C07. The camper was registered and should not have been taxable in 2016 therefore resulting in an abatement/refund of \$142.00. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Donna & Zachary Fellows for the property located on Map 17, Lot 1, Sub Lot C04. The camper was registered and should not have been taxable in 2016 therefore resulting in an abatement/refund of \$127.50. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Agape Ministries Servants Inc. for the property located on Map 38, Lot 5. The Assessor recommends a reduction in value of \$1,600.00 resulting in an abatement/refund of \$34.58 to account for exempting a prorated portion of the building that is being used as a food pantry. The Assessor notes this reduction in value was offset by new items added to the property's assessment. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Lee Hobbs Steege, POA for the property located on Map 17, Lot 10. The intent is to cut 23 acres of the 23 acre parcel and the logger listed is Wadsworth Woodlands, Inc. The taxes are paid and there is a no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

A form received from the Department of Revenue Administration requesting a response as to whether the Town will be using the Form PA-28: Taxpayer Inventory Blank, was presented for signatures. Morgan

stated that the Town does not use these forms and made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Eastern Materials, LLC for the properties located on Map 243, Lot 2 and Map 244, Lot 1. The intent is to cut a total of 100 acres from the combined 403 acres and the logger listed is Greenleaf Products, Inc. The taxes are paid and there is a cemetery noted on Map 244, Lot 1. Morgan made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Steve McConarty, Zoning Enforcement Officer, reviewing the quotes received for the replacement of the gym floor. The quotes received are as follows:

- | | |
|---------------------------|-------------|
| 1. Sprague Floor Covering | \$30,057.00 |
| 2. Carter Flooring | \$29,762.00 |
| 3. Heckman's Flooring | \$18,930.00 |
| 4. Tinker's Flooring | \$24,800.00 |

McConarty's recommendation is to award the bid to Heckman's Flooring. Morgan made a motion to proceed with Heckman's Flooring. Freeman seconded. A unanimous vote was taken.

A Temporary Outdoor Event Application was received from Ossipee Concerned Citizens for the July 4th Parade and Street Fair. Previously approved by all applicable departments, Morgan made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

The Board received notification of the Get Wild at Sumner Brook Event to be held on 7/8/2017.

The Board received a copy of The Watershed News publication from the Green Mountain Conservation Group.

The Board received a letter and information from Kelley MacLean regarding the NH Job Corps Program. This information will be posted on the information bulletin board for anyone interested.

The Board received notification from the NH Department of Environmental Services on an Alteration of Terrain Permit that has been submitted by Ossipee Self Storage for Map 124, Lot 19.

The Board received a copy of a Shoreland Permit by Notification from the NH Department of Environmental Services for catch basin and stormwater discharge pipe repairs to be completed by the NH DOT on Route 16B over the Beech River.

The Board received a channel update notification from Charter Communications. Morgan announced that the Board will be pursuing outside help to expand the cable service as part of the Cable Franchise Agreement renewal.

The Highway Department Work Log was received for the week ending 7/1/2017.

The Investment Policy was presented for annual review and approval. Morgan stated that there have been no changes other than to the signature lines. Morgan made a motion to readopt the Investment Policy. Freeman seconded. A unanimous vote was taken.

Water & Sewer Red Folder:

A Warrant in the amount of \$88,214.88 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Warrant in the amount of \$4,242.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Warrant in the amount of \$40.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Request for an Abatement for the property located at 17 Moultonville Road in the amount of \$38.16 for sewer charges at the Main Street Park was presented for signatures. Morgan made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

The Payroll & Accounts Payable Voucher was submitted for the week ending 6/30/2017 in the amount of \$9,438.39. Morgan made a motion to approve and sign the check voucher. Martin seconded. A unanimous vote was taken.

Old Business:

Morgan announced that the Valley Road Bridge at Little Dan Hole Pond repairs are complete and the bridge has been reopened.

Water & Sewer Rules & Regulations – Morgan requested this be tabled an additional week for review.

Hazardous and Dilapidated Buildings – White reported she is waiting for an update on the 44 Danville Road property.

Zoning Violation(s) – White reported that McConarty has issued a letter to the property owner requesting an update on the camper allegedly in violation of the Zoning Ordinance that is located in Windsock Village.

New Business:

None presented.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

Comeau reviewed the State of NH Constitution related to the payment of expenditures requiring a vote of the Legislative body.

Condict Billings questioned the status of the 91-A Request made to the Green Mountain Conservation Group on their donation made to the Town of Freedom toward the legal fees for the lawsuit filed against the Town of Ossipee. Morgan clarified that no formal request has been made.

Comeau continues to question the creation of the fund to collect donations. Further discussion took place on how the funds were collected and the involvement of the Town's Conservation Commission. Morgan requested that White schedule a joint meeting between the Boards of Selectmen for both towns and their legal counsel. Comeau commended the Board for taking this action to help open communications between both parties.

The next meeting will take place on Monday, July 10, 2017 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:09 PM.

Richard H. Morgan, Chairman

Robert C. Freeman

Sandra P. Martin

To be approved 7/10/2017