

**Selectmen's Meeting
Monday, September 11, 2017**

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Morgan then requested everyone join in a moment of silence in remembrance of those who lost their lives during the attacks of September 11, 2001.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Robert Freeman and Sandra Martin.

Public Input:

Craig Brady, Recreation Director, stated that a Halloween event being hosted by the Recreation Department and Ossipee Main Street Program is scheduled for Saturday, 10/28/2017 from 1:00 PM until dusk at Constitution Park. There will be a hayride, spooky walk with candy, vendors and raffle for a variety of items. Estimated attendances is 250-300 and they are hopeful this event is a success.

Pat Jones invited the Board to the Ossipee Main Street BBQ being held this Sunday, 9/17/2017 from 1:00-3:00 PM. Jones also made a request to borrow tables for this event. Morgan asked Brady to verify availability for the lending of the tables.

Meeting Minutes:

Morgan made a motion to accept the minutes from the Selectmen's Meeting held on 8/28/2017. Martin seconded. Freeman abstained as he was absent. Majority vote carried.

The minutes from the Ossipee Economic Development Committee Meeting held on 8/21/2017 were submitted for review.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 9/9/2017 in the amount of \$150,221.95. The Accounts Payable Voucher total for the week ending 9/2/2017 was in the amount of \$299,552.31 including accounts payable of \$131,638.48, payment to the Fire Precincts of \$110,117.83, and a School District payment of \$57,796.00. The Water & Sewer Accounts Payable Voucher total for the week ending 9/2/2017 was in the amount of \$14,015.36. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken.

Review of Red Folder:

The 2018 Budget Review Schedule was submitted for review. Morgan announced the Selectmen will begin their review of department budgets on 10/16/2017 and the Budget Committee will begin on 10/25/2017.

A Petition and Pole License was received from Eversource for the installation of a new pole on Polly's Crossing Road. Morgan made a motion to sign the license. Freeman seconded. A unanimous vote was taken.

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A Raffle Permit Application was submitted by the Ossipee Main Street Program for a raffle being held at Constitution Park on 10/28/2017. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

A Request to the Trustees of Trust Funds for the withdrawal of \$88,425.00 from the Bridge Repair and/or Replacement Expendable Trust Fund for the reimbursement of expenses paid for the Valley Road Bridge was presented for signatures. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from William & Alice Jedrey for the property located on Map 265, Lot 13. The intent is to cut 3 acres from the 5.01 acre parcel and the logger listed is Brandon Valley. A bond has been posted and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from William & Alice Jedrey for the property located on Map 265, Lot 23. The intent is to cut 4 acres from the 5.02 acre parcel and the logger listed is Brandon Valley. A bond has been posted and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from William & Alice Jedrey for the property located on Map 265, Lot 24. The intent is to cut 4 acres from the 5 acre parcel and the logger listed is Brandon Valley. A bond has been posted and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Jason Haddigan for the property located on Map 272, Lot 21. The intent is to cut 10 acres from the 14.45 acre parcel and the logger listed is Brandon Valley. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Stephen Eisenhaure, Land Use Coordinator for UNH, for the properties located on Map 39, Lot 1; Map 41, Lot 17; and Map 209, Lot 2. The intent is to cut 30 acres from the combined total of 400 acres and the logger listed is Larry Bolstridge. The properties are tax-exempt and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Peter McFarlane for the property located on Map 268, Lot 5. The intent is to cut the 40 acre parcel and the logger listed is Arthur B. Wood, Jr. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Tammy McPherson requesting the use of 10 tables and 200 chairs on 9/29/2017 to be returned on 10/2/2017. The schedule has been verified by Craig Brady, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Suzanne Murphy requesting the use of 3 tables and 10 chairs on 9/24/2017. The schedule has been verified by Craig Brady, Recreation Director, and the applicable deposit has been received. Morgan made a motion to deny the request because the applicant is not a resident of Ossipee. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Amy Perry requesting the use of the gym, kitchen, tables and chairs for a birthday party on 9/23/2017. The schedule has been verified by Craig Brady, Recreation Director, and the applicable deposit has been received. Morgan made a motion to deny the request because the applicant is not a resident of Ossipee. Martin seconded. A unanimous vote was taken.

The Board received a copy of a letter from Brad Harriman, Public Works Director, written in response to a NH DES request to file an after-the-fact wetlands permit application for improvements made to the boat ramp at White Pond. Harriman explained that the boat ramp, although owned by the NH Fish and Game, is the end of the Town's class 5 road and contains a drainage ditch that required repair. Harriman also explained that the Town has maintained this drainage ditch for many years with no issue. Morgan made a motion to not file the wetlands permit application as recommended. Martin seconded. A unanimous vote was taken. Harriman was asked to inform the NH DES of this decision.

The 2017 MS-535: Financial Report of the Town Budget was presented for signatures. Morgan made a motion to sign the form. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Bruce Madden for the property located on Map 31, Lot 50. The request is to settle a BTLA Appeal filed for tax years 2015 and 2016. The Assessor recommends a reduction in value of \$37,900 for tax year 2015 resulting in a refund/abatement of \$753.46, and a reduction in value of \$37,900 for tax year 2016 resulting in a refund/abatement of \$792.11. White explained that the taxpayer submitted an appraisal and comparative market analysis to support his opinion of value which came in within 10% of the revised assessment value. Morgan made a motion to approve the settlement. Martin seconded. A unanimous vote was taken.

The Board receive a copy of the NH Department of Revenue's monitoring report from the cyclical property inspections completed. The monitoring completed was found to be in compliance.

The Highway Department Work Log was received for the weeks ending 9/2/2017 and 9/9/2017.

The Board received a copy of the Harvesting Report from AB Aquatics, Inc. noting that 10 days of milfoil harvesting in Ossipee Lake resulted in the removal of 2,642 gallons of milfoil. The report is available in the Selectmen's Office for anyone who would like to review it.

The Board received a response from Dog Officer Anthony Sacco in reference to an allegation made by Barry Knight on his neighbor's dog. The response acknowledges he is aware of the issues but has not received any recent complaints on the matter.

The Board received a copy of a check received from Northeast Resource Recovery Association in the amount of \$674.28 for scrap metal recycling.

An Extension of the Cable Television Franchise Agreement between the Town of Ossipee and Charter Communications was presented for signatures. White explained that the extension has been requested by DTC Lawyers, who is representing the Town in the renewal negotiations, in order to allow time to develop audit questions, assess the performance of the agreement, and consult with the Town regarding future cable needs. Morgan made a motion to sign the extension request. Freeman seconded. A unanimous vote was taken.

The Recycling Center Daily Cash Log was received for the month of August. The total amount collected was \$6,804.10.

The Board received a copy of a thank you note sent to the Police Department for a checkup on the property an officer conducted after business hours at the Kindness Animal Hospital.

The Board received a Notice of Decision from the Planning Board acknowledging a Site Plan Review granted to KJN One, LLC to hold outdoor events.

The Board received a Notice of Decision from the Planning Board acknowledging Final Approval Granted on a Site Plan Review to develop a self-storage business on the property located on Map 124, Lot 19.

The Board received a thank you letter acknowledging the Highway Department for the grading and spraying of Cassie Cove Road.

The Board received an invitation to attend the Ossipee Main Street End of Summer Barbeque on Sunday, 9/17/2017 from 1-3 PM at the Main Street Park.

Water & Sewer Red Folder:

A Request for the Reimbursement of Payroll Expenses in the amount of \$3,606.12 for the week ending 9/9/2017 was presented for signatures. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$40.00 for back flow charges was presented for signatures. Morgan made motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$75.00 for back flow charges was presented for signatures. Morgan made motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$4,290.00 for disposal fees was presented for signatures. Morgan made motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

The Board received a copy of the Water System Leak Detection Survey Report from the State of NH DES. Wayne “Bo” Eldridge reported that one leak was detected resulting in approximately 65,000 gallons/day. He further stated that there is enough money in the operating budget to complete the repair reusing the temporary line from the Mill Pond and he estimates the excavating costs to be approximately \$2,000.00.

Eldridge submitted a memo summarizing the quotes received for the directional drilling required to replace the 2” water line from the corner of Route 16 and Route 16B to Pine River Road. The quotes received are as follows:

DBU Construction	\$8,250.00
HDD	\$7,500.00
Northeast Directional	\$4,635.00

Morgan made a motion to award the bid to Northeast Directional for \$4,635.00. Freeman seconded. A unanimous vote was taken.

Eldridge reported that the pumps are running less since the leak was detected and the loop was temporarily redirected.

Eldridge announced that Dawson Excavation will begin work at the Mill Pond next week. Notices to abutters have been sent that the Mill Pond will be drawn down on Friday and will remain at a lower level for at least one week while under construction.

Eldridge reported that he is seeking additional leak detection from Granite State for next year. He also reported that the camera review of the sewer lines will begin tomorrow along Folsom Road, Route 16B and Huckins Street. Lastly, a few meter replacements will be started on 9/26/2017.

Morgan requested that an aggressive water testing policy to exceed State standards be implemented. Discussion ensued.

Old Business:

Morse Pit Reclamation – Planning Board Request of 8/7/17 – Morgan reported on his attendance at the last Planning Board Meeting where there was discussion on this matter. In summary, the owner of the property is court-ordered to reclaim the property and the Town Attorney may have to take the matter back to court in order to seek full reclamation; rather than partial.

FEMA Correspondence Received re: Winnepesaukee Watershed RMAP – White reported that she has reached out to all contacts listed in the letter and still has not received a response.

Intersection of Routes 28 & 171 – NH DOT Improvements – Harriman informed the Board that the sign requesting the canceling of turn signals has been ordered along with other signs needed. Morgan requested that sign be expedited.

Town Beach – Morgan made a motion to petition the Carroll County Superior Court to seek permission for a Special Town Meeting to purchase a Town beach. Freeman seconded. A unanimous vote was taken.

New Business:

None presented.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

Maria Moulton, Librarian, requested permission to hang scarves that have been made by the Knit & Crochet Group along the railings in front of Town Hall. These are being offered for free to those who are in need. The Board approved.

Bill Eldridge, Highway Foreman, reported that the plexiglass doors have been added to the Town Hall sign and they will be installing brackets for the lettering.

Non-Public Session:

Morgan polled the Board for a non-public session under RSA 91-A:3, II (a) for a personnel matter at 5:03 PM. Roll call vote was taken. Martin answered yes, Freeman answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 5:23 PM. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to return to public session at 5:25 PM. Martin seconded. A unanimous vote was taken.

Morgan made a motion to seal the minutes from the non-public session. Freeman seconded. A unanimous vote was taken.

The next meeting will take place on Monday, September 18, 2017 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:26 PM.

Richard H. Morgan, Chairman

Robert C. Freeman

Sandra P. Martin

To be approved 9/18/2017