

**Selectmen's Meeting
Monday, October 30, 2017**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

Public Input:

Ash Fischbein discussed the dam control feeding the Mill Pond and concern with Caitlin Wright not being able to get out to assess the Pond level due to downed trees. Morgan stated that it is normal for a dam that size not having an emergency spillway and suggested a meeting be set up with Caitlin Wright to discuss the protocols. Brad Harriman, Public Works Director, responded that he also has a key to open the dam when necessary. Fischbein questioned if a scheduled draw down might be an option since his property has suffered loss due to erosion from high water on several occasions. Fischbein requested to be notified of any meeting being arranged.

Meeting Minutes:

Morgan made a motion to accept the minutes from the Selectmen's Meeting held on 10/23/2017. Martin seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the Selectmen's Work Session held on 10/23/2017. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the Selectmen's Department Head Meeting and Work Session held on 10/16/2017. Martin seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 10/28/2017 in the amount of \$41,673.23. The Accounts Payable Voucher total for the week ending 10/21/2017 was in the amount of \$164,282.13. The Water & Sewer Accounts Payable Voucher total for the week ending 10/21/2017 was in the amount of \$12,727.23. Morgan made a motion to approve and sign the check vouchers. Freeman seconded. A unanimous vote was taken. Morgan commented that the Board reviews each invoice after it has been through the appropriate Department Heads and then the Finance Office.

Review of Red Folder:

Morgan read an email received from NH Electric Cooperative reporting the status of electrical outages with an expected 24-48 hours needed to complete a proper assessment. Morgan stated that the storm outages are comparable to the Ice Storm of 2008.

The Board received a memo from Harriman reviewing the fuel and propane bids received. Harriman stated that although the gas price is lower through CN Brown, he recommends awarding the contract to Jesse E. Lyman using their rack pricing as they give the ability to lock in to a fixed rate if the prices begin to climb. Lyman is also the only supplier that quoted for propane. Morgan made a motion to approve and award the

contract to Jesse E. Lyman for the supply fuel and propane. Freeman seconded. A unanimous vote was taken.

Form 941: Employer's Quarterly Federal Tax Return for the period of July-September 2017 was presented for signatures. The total deposits made for the quarter was in the amount of \$128,246.93. Morgan made a motion to sign the form. Martin seconded. A unanimous vote was taken.

A letter written to NH DES in response to their request for an after-the-fact Wetlands Standard Dredge and Fill application for repairs made to the White Pond Boat Launch was presented for signatures. Morgan read the letter acknowledging the Boards' vote to not file the application as requested. Morgan then made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

The Board received a copy of a check received from the State of NH in the amount of \$54,281.69 for the Town's portion of the Highway Block Grant Aid.

Four letters addressed to Transfer Station employees Bonnie Ames, Brewster Vittum, Rick Kent, and Chris Vittum, acknowledging appreciation for the assistance given to a resident in locating a lost ring at the Transfer Station, were presented for signatures. Morgan made a motion to sign the letters. Freeman seconded. A unanimous vote was taken.

Morgan read the Warrant Article for the Special Town Meeting as follows:

Article #1 *To see if the town will vote to raise and appropriate the sum of \$1,200,000 for the purpose of acquiring the land and buildings at 130 Gretchen Road located on Ossipee Lake for use as a town beach and recreation area; \$1,000,000 of such sum to be raised by the issuance of serial bonds or notes not to exceed \$1,000,000 under and in compliance with the provisions of the Municipal Finance Act (NHRSA 33:1 et seq., as amended) and to authorize the selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interests of the Town of Ossipee. The remaining \$200,000 to come from fund balance (surplus) and no amount of such \$200,000 to be raised from taxation. The selectmen and the budget committee [recommend/ do not recommend] this appropriation. A two-thirds (2/3) ballot vote is required.*

Morgan made a motion to recommend the Warrant Article. Freeman seconded. A unanimous vote was taken.

A Yield Tax Levy in the amount of \$424.11 was presented for signatures. Morgan made a motion to sign the levy. Martin seconded. A unanimous vote was taken.

Form A-5: Land Use Change Tax for the property located on Map 230, Lot 1 was presented for signatures. The form is to remove 2 acres from Current Use Assessment. Morgan made a motion to approve and sign the form. Martin seconded. A unanimous vote was taken.

Form A-5W: Current Use Land Use Change Tax Collector's Warrant in the amount of \$2,650.00 for the property referenced above was presented for signatures. Morgan made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

The Board received a letter from Rick St. Jean requesting the acceptance of his resignation as the Ossipee Representative to the Lakes Region Planning Commission. Morgan made a motion to accept the resignation.

Martin seconded. A unanimous vote was taken. Morgan requested a letter of appreciation for St. Jean's participation be drafted for signatures.

The Board received a copy letter addressed to the Police Department from the Cornerstone Christian Academy acknowledging their appreciation for participating in their Harvest Festival.

The Board receive a Notice of Decision from the Planning Board acknowledging the Site Plan Review granting an addition to the Kindness Animal Hospital (Map 132, Lot 41).

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 10/25/2017.

The Board received a Report of the Governance and Nominating Committee for the HealthTrust 2017 Annual Meeting.

The Board received the Community Impact Report from the Tri-County CAP Community Action.

Water & Sewer Red Folder:

A Request for the Reimbursement of Payroll Expenses in the amount of \$2,778.61 for the week ending 10/28/2017 was presented for signatures. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$316.83 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$75.00 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

Old Business:

Intersection of Routes 28 & 171 – NH DOT Improvements – Nothing new to report.

Whittier Covered Bridge – Nothing new to report. Morgan requested Harriman obtain an update for next week's meeting.

New Business:

Morgan announced the start of the budget review:

Trustees of Trust Funds – Condict Billings, Chairman, presented the budget request in the amount of \$6,862.00, an increase of \$573.00 due to an increase in wages and applicable taxes. Morgan made a motion to approve the budget request in the amount of \$6,862.00. Freeman seconded. A unanimous vote was taken.

Government Buildings – The total after wages were recalculated is \$239,707.00, an increase of \$23,491.00 due to an increase in the amount of hours for the custodian, including applicable taxes, and increases in the maintenance and furniture budget lines. Morgan made a motion to approve the budget request in the amount of \$239,707.00. Freeman seconded. A unanimous vote was taken.

Recreation Department – The total after wages were recalculated is \$163,771.00, an increase of \$1,859.00 due to there being 53 pay periods in the year 2018. Morgan made a motion to approve the budget request in the amount of \$163,771.00. Martin seconded. A unanimous vote was taken.

Highway Department – The total after wages were recalculated is \$1,283,282.00, a decrease of \$10,168.00 due to a decrease in the health insurance rates and additional changes to the sand and salt budget lines. Morgan made a motion to approve the budget request in the amount of \$1,283,282.00. Martin seconded. A unanimous vote was taken.

Transfer Station – The total after wages were recalculated is \$449,700.00, an increase of \$10,157.00 due to an increase in the hauling and dumping fees. Morgan made a motion to approve the budget request in the amount of \$449,700.00. Martin seconded. A unanimous vote was taken.

Selectmen's Office – White presented the Selectmen's Office budget request in the amount of \$747,188.00, an increase of \$84,577.00 due to the addition of a short-term disability policy being put into effect pending the transition to an earned time policy, dues to the Lakes Region Planning Commission previously paid through the Planning Board budget, changes in employee benefits, cost of living adjustments and applicable taxes for non-union positions, and an increase in the assessor's budget line for additional new building pickups. Morgan made a motion to approve the budget request in the amount of \$747,188.00. Martin seconded. A unanimous vote was taken.

Conservation Commission – The budget request is in the amount of \$9,044.25, an increase of \$2,475.25 due to an increase in the hours of the Land Boards Secretary position including applicable taxes. Morgan explained that the prior Secretary was not charging the town with the actual amount of hours needed so it has been a learning curve in estimating the actual time needed for each Board. Morgan made a motion to approve the budget request in the amount of \$9,044.25. Martin seconded. A unanimous vote was taken.

Planning Board – Condict Billings, Chairman presented the budget request in the amount of \$21,065.00, a decrease of \$3,406.00 due to the elimination of the dues payment to the Lakes Region Planning Commission. Morgan proposed a \$5,000.00 increase in the Land Boards Secretary wages to account for the actual hours needed. The current wage line is on track to be over budget in 2017. Morgan made a motion to approve the budget request in the amount of \$26,065.00. Martin seconded. A unanimous vote was taken.

Police Department – Chief Eldridge presented the budget request in the amount of \$1,156,014.00, an increase of \$30,748.00 due to cost of living adjustments and applicable taxes, and computer maintenance to include the cruiser tablets. Morgan made a motion to approve the budget request in the amount of \$1,156,014.00. Freeman seconded. A unanimous vote was taken.

Police Special Duty – Chief Eldridge presented the level funded budget request in the amount of \$25,000.00. Morgan made a motion to approve the budget request in the amount of \$25,000.00. Martin seconded. A unanimous vote was taken.

Dog Officer – Joanne Gayer presented the budget request in the amount of \$16,998.00, an increase of \$3,169.00 due to a decrease in the disease prevention line since Gayer has already received the rabies vaccination, and an increase in the wages and applicable taxes due to being on-call 24/7. Morgan made a motion to approve the budget request in the amount of \$16,998.00. Freeman seconded. A unanimous vote was taken.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

None presented.

Morgan announced the Public Information Night on the Town Beach will take place tonight at 6:00 PM. The Budget Committee will be meeting on Wednesday, 11/1/2017 at 6:30 PM at the Freight House Annex. Thursday, 11/2/2017 will be the Bond Hearing for the Special Town Meeting in the Bub Avery Memorial Gymnasium followed by the Budget Committee's Budget Hearing for the Special Town Meeting at 6:30 PM also in the Bub Avery Memorial Gymnasium. The Special Town Meeting for the Town Beach on Ossipee Lake will be held on Tuesday, 11/28/2017 at 6:30 PM.

The next meeting will take place on Monday, November 6, 2017 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:04 PM.

Richard H. Morgan, Chairman

Robert C. Freeman

Sandra P. Martin

To be approved 11/6/2017