

## **Selectmen's Meeting Monday, July 15, 2019**

These minutes were recorded by Angela Rizzitano, Secretary. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

### **Call to Order:**

Chairman Martin called the meeting to order at 4:15 PM.  
Martin opened the meeting with the Pledge of Allegiance.

### **Attendance by Roll Call:**

Present were Selectmen Sam Martin, Martha Eldridge and Susan Simpson.

### **Department Head Reporting:**

Highway Department – Brad Harriman, Public Works Director, reported the sidewalk project is progressing with the steps being taken off the library and they will start cutting the pavement on the property on the corner of Folsom Road and Moultonville Road this week. The base paving was done on Ossipee Mountain Road with the shimming being done as well this week. The road grading is finished and they are in the process of reapplying calcium as well. The bridge work on Route 16 is still scheduled for September 13-16 or September 20-23.

Recreation Department – Craig Brady, Recreation Director, stated the summer program is doing great. He advised they average 72 children a day. He also advised the teen trip went well this week with 8 teens attending. He thanked Officer Recco for also attending the teen trip and assisting.

Selectmen's Office – Town Administrator\Ellen White, read the Selectmen's Office revenue report. White reported \$90,467.56 came through the Selectmen's Office. \$65,000.00 of that was for the sale of the Sumner Brook property. White also advised the town wide revaluation is underway. The assessor will be printing new tax cards and mailing out a letter explaining the process to all property owners.

Transfer Station – Brewster Vittum, Transfer Station Supervisor, advised that on 7/8/19 they shipped out a load of electronics. They had 9 bales of recyclable materials collected. They pumped out 600 gallons of oil for recycling. He also advised they shipped out a 55 gallon drum of oil.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, reported that July 1, 2019 was the tax due date. She advised they have collected \$6.7 million of the \$7.4 million due. She advised that she will be sending out reminders in September for any outstanding balances. She also advised they are finishing up the deeding as well.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, read the June Report. He advised they investigated 3 water leaks. He repaired 1 broken water line. He also installed 1 new meter. They painted the hydrants and did 6 dig safes. They also had water testing done for bacteria. Results came back normal. He also advised the quarterly reports have been completed and sent to the State of New Hampshire.

Police Department – Joe Duchesne, Police Chief, reported they had another busy week. Nothing new to report. They are currently trying to find applicants to fill Lt. King's position. Applications can be found on the website for anyone interested in applying.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported that they have been very busy with lots of permits and inspections. He also advised that he is still waiting on the results of the Coleman's and O'Reilly testing. Martin asked about the striped trailer at Agape. Steve advised that they are trying to convert it to a movable trailer but it is actually a cargo container so it can't be done.

### **Public Input:**

None

### **Meeting Minutes:**

Martin advised the Economic Development Council meeting minutes will be posted online.

Eldridge made a motion to approve the Work Session and Non-Public minutes, held on 7/8/2019. Simpson seconded. Martin abstained (absent). A unanimous vote was taken.

Eldridge made a motion to approve the minutes from the Selectmen's Meeting, held on 7/8/2019. Simpson seconded. Martin abstained (absent). A unanimous vote was taken.

### **Accounts Payable & Payroll Manifests:**

The Payroll Check Voucher total was submitted for the week ending 7/16/2019 in the amount of \$47,438.68. The accounts payable total for the week ending 7/16/2019 was \$931,664.87 including the school payment of \$716,000.00. The Water & Sewer Accounts Payable Voucher submitted for the week ending 7/16/2019 was \$7,474.13. Eldridge made a motion approve and sign the vouchers. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 7/16/2019 was submitted in the amount of \$3,706.14. Eldridge made a motion to sign the request. Martin seconded. A unanimous vote was taken.

## **Review of Red Folder:**

The School District payment is now on a monthly schedule set by the town. The payment for the month of July was \$716,000.00.

Eldridge advised we need to appoint Martin to be available to sign for information on our trust fund account. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a memo from Brad Harriman regarding the results of the water quality testing at the Landfill and a commentary from NHDES. They tested for PFAS in the groundwater at the landfill in the transfer station. The results will be used for future testing. The results show consistent concentrations between 2018 and 2019.

The Board received a request from the New Hampshire Department of Revenue regarding the use of form PA-28. The town will not be using this form.

The Board received a Notice of Decision from the Planning Board for a Site Plan that has been granted for case number 19-3-SPRA, 674 Route 16 for Phil Kitsios. Tax Map 259, Lot 001 was granted an approval with conditions.

The Board received a Notice of Decision from the Planning Board for a Site Plan that has been granted for Case #19-1-SUBD, 760 White Mountain Highway., LLC c/o William Benedetto, Jr, member of 760 Route 16. Tax Map 250, Lot 005 was granted final subdivision approval for Phase I for lots C1 and R1 with all conditions being met.

Eldridge read a letter from Ash Fischbein regarding large amounts of rain at Mill Pond dam that is causing damage to his property. The letter states that the fluctuation of water levels has caused erosion to his property and he is looking for ideas to better control the water levels to lesson this impact of the damage.

The Highway Department Work Log was received for the week ending 7/13/2019. Simpson read and advised it is on file in the Selectmen's Office.

The Transfer Station Work Log was received for the week ending 7/13/2019. Simpson read and advised that it is on file in the Selectmen's Office.

A Notice of Intent to Cut Wood or Timber for Map 063, Lot 011 for George Mackoul. Name of access road is Ossipee Mountain Road. There are 2 cemeteries on the property. Simpson made a motion to approve this Intent to Cut. Eldridge seconded. A unanimous vote was taken.

The Board received a Cemetery Deed for a cemetery lot in the addition to Grant Cemetery for Patricia Arsenault. Plan book 44, page 89, Lot 119. Simpson made a motion to approve. Eldridge seconded. A unanimous vote was taken.

Simpson read a letter to Brad Harriman from the Board of Selectmen re-appointing him to serve as a member to the Lakes Region Planning Commission Technical Advisory Committee. The term will expire February 1, 2021. The Board thanked Brad for his interest in participating on this Committee.

The Board received a Wetland Permit Application for 60 Long Sands Rd; Tax Map 067, Lot 012. There's no endangered species and it's to construct 62 linear feet of retaining wall to preserve the existing lakeside beach and armor the shoreline.

The Board is looking into the idea of implementing having a "Welcome Wagon" for new residents of Ossipee. The wagon would include a copy of the Town Report, transfer station information and other pertinent town information to welcome them to the Town of Ossipee. The Board would appreciate any input or ideas from the residents regarding this. Martin asked Ash Fischbein of the Economic Development Council if they would like to be involved in the process and he advised he would mention it to the Council.

Eldridge spoke in regards to a sign permit application that was approved by the Selectmen at the meeting held on July 8, 2019. She advised that they were led to believe that the Zoning officer, Steve McConarty, approved the application which was not true. Eldridge made a motion to rescind her previous approval. Simpson seconded. Simpson made a motion to rescind her second from the previous approval. Eldridge seconded. A unanimous vote was taken.

The Board received a letter from New Hampshire Department of Environmental Services regarding the White Pond Road Boat Ramp. Martin asked Brad Harriman what his thoughts were on the matter. Brad advised that previous Boards have unanimously agreed that the boat launch was not the responsibility of the Town of Ossipee and should be the responsibility of New Hampshire Fish & Game. Discussion ensued and the Board agreed to continue to handle the situation as it has been handled in the past.

Martin read Brad Harriman's response to the letter from Ash Fischbein regarding the Mill Pond Dam. Brad advised that the gate and boards will be difficult to control to maintain a certain level in the Mill Pond. Discussion ensued. Martin made a motion to put a marker to measure the water levels. Eldridge seconded. A unanimous vote was taken.

Martin read a zoning complaint from Greg Howard regarding 2305 Route 16, West Ossipee. In his letter, Mr. Howard advises that the violation is that the parcel is non-conforming to the current Ossipee Zoning Ordinance as there was no business activity for over a year during late 2017 through spring 2019. Discussion ensued. Mr. Howard asked the Board to validate and review this violation. Martin advised that the Board will take it under

consideration and they will address it with the Zoning officer, Steve McConarty, who will advise.

### **Old Business:**

Ellen White advised about the additional signage that was asked about at a previous meeting regarding the Mill Pond Fishing Ordinance by Krystal Eldridge. White advised that because this pond is stocked by New Hampshire Fish & Game, then the town can't enforce the Ordinance in question. She advised that the Town of Ossipee could possibly put up signage stating, no fishing until after the annual fishing derby at the end of June.

### **New Business:**

None presented.

### **Second Public Input:**

Christy Pacheco wanted to discuss the Angel Montanez billboard. She advised they had a verbal agreement with Steve McConarty, the Zoning Officer. Steve advised that no verbal agreement was given. Discussion ensued. Previous vote remains rescinded.

Ash Fischbein of the Economic Development Council presented the playground proposal to the Board. Looking to install August 22-24, 2019. Ash advised they will be looking for volunteers on this project. Martin advised that the Economic Development Council will need to confirm with Ossipee Concerned Citizens that removal and disposal of the old equipment is ok. Discussion ensued.

Ash Fischbein asked about the sidewalks. He advised that the plans at the Freight House show the sidewalk going across the street by the Post Office and now the plans have changed to utilize the Governor Wentworth School sidewalk across the street. He asked if this change would be saving the town money. Brad advised that the budget for this project will be utilized even with this change. Discussion ensued.

Martin requested the striping in the Freight House parking lot be very visible to traffic for safety. Brad agreed.

### **Non-Public Session:**

Not applicable.

The next meeting will take place on Monday, July 22, 2019 at 4:15 PM.

**Adjournment:**

Being no further input, Martin made a motion to adjourn. Eldridge seconded. A unanimous vote was taken.

Adjourned at 5:25 PM.

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Sandra P. Martin, Chairman

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Martha B. Eldridge

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Susan J. Simpson

To be approved 7/22/2019