

**Selectmen's Meeting  
Monday, January 22, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

**Public Input:**

Craig Brady, Recreation Director, announced that the Recreation Department is hosting Pickleball for adults, primarily retirees, in the Bub Avery Memorial Gymnasium on Tuesdays at 9:30 AM. Tomorrow, an instructor will be present to train on the sport. Brady gave a brief introduction on the sport and displayed the setup.

**Meeting Minutes:**

Morgan announced that Selectmen entered into a non-public session pursuant to RSA 91-A:3, II (a) for a personnel matter following the Department Head Meeting. He then made a motion to seal the minutes from the non-public session. Martin seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the Selectmen's Meeting held on 1/8/2018. Martin seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the Selectmen's Work Session held on 1/18/2018. Martin seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 1/20/2018 in the amount of \$46,383.85. The Accounts Payable Voucher was submitted for the week ending 1/13/2018 in the amount of \$185,494.28 including payments made to the Fire Precincts totaling \$109,856.92. The Water & Sewer Accounts Payable Voucher submitted for the week ending 1/13/2018 was in the amount of \$8,146.40. Morgan made a motion to approve and sign the check vouchers. Freeman seconded. A unanimous vote was taken. Morgan stated that the Board reviews each invoice before it is approved in the weekly manifest totals.

**Review of Red Folder:**

A Request to the Trustees of Trust Funds for the withdrawal of \$7,012.50 from the Ossipee Water Capital Reserve Fund for the reimbursement of expenses paid to New England Backflow, Inc. was presented for signatures. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Karen Deighan requesting use of the gym for an International Night on 3/23/2018. The schedule has been verified by Craig Brady, Recreation Director, and applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 1/20/2018.

A Request for an Abatement was received from Jason & Angela Kantz for the property located on Map 252, Lot 8. The Assessor recommends a reduction in value of \$3,900 to account for changes made to the quality grade and view adjustment, resulting in a refund of \$84.83. Morgan made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

Morgan read an email received from the NH DES regarding the treatment of milfoil in 2018. The email acknowledges grant fund availability with a 25% match equal to \$8,991. White reported that this amount is less than years past due to the increase in the number of projects and cost associated with them. The amount available in the Invasive Species Control Fund was discussed as well as the funding for milfoil control. Morgan made a motion to increase the Warrant Article amount to \$20,000 for 2018. Freeman seconded. A unanimous vote was taken.

A Certificate of Authority was presented for a grant agreement with the NH Department of Justice authorizing the Police Chief to execute any necessary documents related to the grant. Morgan made a motion to sign the certificate. Freeman seconded. A unanimous vote was taken.

The Board received a copy of a Wetlands Permit Application for the property located on Map 47, Lot 22 for the installation of a 24'x24' perched beach adjacent to the waterfront and 12'x16' storage shed.

The Board received a memo from the Conservation Commission along with plans for signs they would like to install at the entrance of 8 Conservation property trailheads. The signs will be constructed in conjunction with the Wood Technology Center at Kingswood Regional High School and estimated to cost \$250.00 each. Morgan made a motion to approve the signs. Freeman seconded. A unanimous vote was taken.

The Board received a copy of a check from Northeast Resource Recovery Association in the amount of \$383.13 for scrap metal recycling.

A Contract for Use of Facilities was received from the Rainbow Ridge Landowner Association requesting use of the gym for an Annual Meeting on 5/19/2018. The schedule has been verified by Craig Brady, Recreation Director, and applicable deposit has been received. Morgan made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

An Application for Veteran's Credit was presented for review. The Assessor has determined that the applicant has met all requirements for the credit. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

An Application for Veteran's Credit was presented for review. The Assessor has determined that the applicant has met all requirements for the credit. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

An Application for Veteran's Credit was presented for review. The Assessor has determined that the applicant has met all requirements for the veteran's credit but does not qualify for the disabled. Morgan made a motion to approve the veteran's credit only. Freeman seconded. A unanimous vote was taken.

A Notice of Decision was received from the Zoning Board of Adjustment acknowledging a variance that was denied for a sober living facility/transition home for the property located on Map 92, Lot 122, 56 Main Street.

A Notice of Decision was received from the Zoning Board of Adjustment acknowledging a variance that was granted with conditions for the property located on Map 66, Lot 53, 8 Frost Road.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 1/10/2018.

A Notice of Decision was received from the Planning Board acknowledging a boundary line adjustment approved for Map 64, Lots 4 & 5.

Programming updates were received from Charter Communications.

A copy of the Watershed News published by Green Mountain Conservation Group was presented for review.

**Water & Sewer Red Folder:**

A Payroll Reimbursement Request for the week ending 1/20/2018 in the amount of \$3,107.36 was presented for signatures. Morgan made a motion to approve the request. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from St. Joseph's Church, Map 92, Lot 52, in the amount of \$678.92 due to an incorrect meter reading (43,000 gallons reported, 430 gallons actual usage). Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$130.20 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$200.20 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$500.00 for septic hauler fees was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

**Old Business:**

Budget Amendments – Morgan announced the Board begins reviewing budgets in the early fall and sometimes amendments are necessary. In this case several budgets previously approved were adjusted and need to be approved by the Selectmen and Budget Committee.

A revised Selectmen's Office budget was presented in the amount of \$732,273.00, a reduction of \$14,915.00. Morgan stated this reduction is to reallocate costs associated with the Boards & Commission Secretary to the respective departments. Morgan made a motion to approve the Selectmen's Office budget in the amount of \$732,273.00. Freeman seconded. A unanimous vote was taken.

A revised Zoning Board of Adjustment budget was presented in the amount of \$13,489.00. Morgan made a motion to approve the Zoning Board of Adjustment budget in the amount of \$13,489.00. Martin seconded. A unanimous vote was taken.

A revised Planning Board budget was presented in the amount of \$35,634.00. Morgan made a motion to approve the Planning Board budget in the amount of \$35,634.00. Freeman seconded. A unanimous vote was taken.

A revised Conservation Commission budget was presented in the amount of \$11,800.00. Morgan made a motion to approve the Conservation Commission budget in the amount of \$11,800.00. Freeman seconded. A unanimous vote was taken.

A revised Government Buildings budget was presented in the amount of \$225,475.00. Morgan made a motion to approve the Government Buildings budget in the amount of \$225,475.00. Freeman seconded. A unanimous vote was taken.

Morgan announced the Budget Committee will be reviewing the revised budgets this Wednesday at 6:30 PM at the Freight House.

**New Business:**

None presented.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

**Public Input #2:**

Greg Howard questioned the status of the final plans for the Whittier Covered Bridge. Morgan responded that the project is in its final design. White stated that the Wetlands Permit Application was submitted at the last Selectmen's Meeting. Howard questioned if any provisions have been put in place for parking. Morgan responded that parking is separate from the final design and will be determined by the Board of Selectmen. He further stated the wetlands permit is the last item needed before the project is put out to bid to put the bridge back on its abutments. Morgan also stated it is on track to take place in 2018.

Morgan reported that the Board will be moving forward with installing sidewalks in the Center Ossipee Village. The Board met earlier with Brad Harriman, Public Works Director, and discussed the possibility of constructing the sidewalks and for a fraction of the cost of what was figured when working with the State. Morgan stated there will be a Warrant Article this year to add funds to the existing Sidewalk Fund.

Ed Comeau, State Representative, reported on the bill he submitted related to the Local Education Tax. It has been submitted and will be voted on this Wednesday. Additionally, a work session is scheduled for tomorrow. He stated similar legislation put in the past has failed but it must be continually looked at and addressed.

Comeau discussed the bill requesting a complete audit of the Health and Human Services Bureau of Adult and Elderly Services. He stated the last audit was conducted in 2009 and they cannot locate any corrective action that was taken.

Morgan announced the Board has been approached by two separate businesses requesting the allowance of Keno. Morgan stated there are two processes by which it can be adopted; ballot or by petition Warrant Article. The Board will be reviewing the information further and will add it as an item to the agenda.

Morgan also discussed new legislation that will allow Towns to adopt provisions to give new commercial and industrial businesses a tax break. Further research will be conducted on this as well. Comeau stated that Conway Representative McCarty was responsible for this legislation.

**Non-Public Session:**

Not applicable.

The next meeting will take place on Monday, January 29, 2018 at 4:15 PM.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 4:51 PM.

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Richard H. Morgan, Chairman

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Robert C. Freeman

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Sandra P. Martin

To be approved 1/29/2018