

**Selectmen's Meeting  
Monday, March 12, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

**Public Input:**

Dallas Emery asked for clarification on Warrant Articles #2, 3, and 4 related to Zoning Ordinance changes. Morgan briefly reviewed each article. White stated that the full language of the changes proposed are available to review in the Selectmen's Office. Martin discussed Warrant Article #3 regarding the allowance of bed and breakfasts in the rural zone without needing a variance. She stated she voted against this because it does not give the neighboring properties fair notice of a revolving amount of guests that may be staying at a neighboring property. Further discussion took place on the change requiring a building permit for all construction. Debate ensued.

Emery stated he had some questions about specific department budgets that has increased within the operating budget. Martin questioned if Emery attended the Budget Hearing. Emery responded that he was not able to attend. Morgan stated that the budget process begins in the fall when the Department Heads present their proposed budget to the Selectmen, then the Budget Committee, and finally at that Public Hearing in February. This process gives ample opportunity for the Department Head to answer questions related to their specific budgets.

Emery commented that there was one Budget Committee member opposed to Warrant Article #13 for the purchase of two new police cruisers and he questioned why. Emery stated that he has been invited to join the Budget Committee and may consider it in the future.

**Meeting Minutes:**

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 3/5/2018. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Work Session & Finance Meeting held on 3/5/2018. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Public Hearing held on Keno on 2/26/2018. Martin seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 3/10/2018 in the amount of \$47,285.39. The Accounts Payable Voucher was submitted for the week ending 3/3/2018 in the amount of \$58,593.56. The Water & Sewer Accounts Payable Voucher submitted for the week ending 3/10/2018 was in the amount of \$3,250.78. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous

vote was taken. Morgan stated that the Board reviews each invoice before it is approved in the weekly manifest totals.

**Review of Red Folder:**

A Contract for Use of Facilities was received from the Ossipee Aquifer Advisory Committee requesting use of the Bub Avery Memorial Gymnasium for a community meeting on 5/5/2018 from 8:00-12:00. The schedule has been verified by Craig Brady, Recreation Director. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

The Board received a copy of a check from Northeast Resource Recovery Association in the amount of \$458.04 for scrap metal recycling.

A Contract for Use of Facilities was received from the Ossipee Main Street Program requesting use of the Bub Avery Memorial Gymnasium for a Penny Sale on 6/9/2018 with setup taking place on 6/8/2018. The schedule has been verified by Craig Brady, Recreation Director. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$776.02 was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Brad Harriman, Public Works Director, regarding the post-closure monitoring for the landfill. Harriman explains that NH DES has requested additional testing of the monitoring wells for a total of \$5,800. In addition, the reporting requirements have changed to biennial. Morgan questioned how much longer the monitoring will be required. He further questioned why the additional testing is being required. Morgan requested that Harriman obtain clarification on the additional testing and less often reporting requirements.

The Board received a letter from the NH Department of Natural and Cultural Resources acknowledging the re-appointment of Forest Fire Warden Adam Riley and all recommended Deputy Wardens as submitted.

An Application for Veteran's Credit was presented for review. Todd Haywood, Assessor, has verified that the applicant meets all requirements for the credit and recommends its approval. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Glenn Hilton for the property located on Map 231, Lot 26. The intent is to cut the entire 74-acre parcel and the logger listed is Peter Farrell. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 3/10/2018.

The Board received a memo from Harriman reviewing a Road System Surface Management Survey being presented by the Lakes Region Planning Commission. The survey will pull together criteria to evaluate and map Town roads in ¼ mile increments to assist with budgeting and creating a timeline for road improvement projects. The cost for this service is estimated to be \$7,500. Morgan stated that he is against a study for no reason and feels that the Town already has a plan in place that is presently being budgeted for each year and is well managed. He questioned if the survey is appropriate, if the Town will truly gain from it and whether it is worth the expenditure. Following further discussion, no action was taken to proceed.

The Landfill Post Closure Report for 2017 was presented for signatures from Stantec Consulting Inc. Harriman requested permission to sign the document as authorized liaison for the Town. Morgan made a motion to appoint Harriman as liaison to sign the post closure report. Freeman seconded. A unanimous vote was taken.

A Supplemental Intent to Cut Timber was received from Joseph & Jacob Missaghi for the properties located on Map 110, Lots 34, 35, and 36, and Map 101, Lot 7. Morgan made a motion to approve the supplemental intent. Martin seconded. A unanimous vote was taken.

The Application for Tax Anticipation Note from Northway Bank was presented for signatures. Morgan stated the application is for \$2.5 million with an interest rate of 1.9%. He then stated that historically the Town has borrowed in anticipation of taxes as soon as April but due to better cash flow management, no money has been borrowed until late October over the past couple of years. Morgan made a motion to sign the application. Martin seconded. A unanimous vote was taken.

The Board received a copy of the Long-Term Variable Milfoil Management Plan for Ossipee Lake.

The Board received a letter from Ronald Grandmaison from NH DOT regarding the reinstallation of rumble strips on Route 16. He stated that they were initially installed in 2007, then removed during the paving project of 2014-2016 and never reinstalled due to the thin layer of top pavement surface that is needed to accept the standard depth milled rumble strip that was preexisting. The solution is that they will be installing 1,100 lineal feet of low-profile rumble strips from Route 16 north of the Pine River Road intersection to the Lovell River Bridge with the project commencing on 9/28/2018.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 3/7/2018.

#### **Water & Sewer Red Folder:**

A Payroll Reimbursement Request for the week ending 3/10/2018 in the amount of \$3,238.30 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

#### **Old Business:**

Intersection of Routes 171 & 28 – Nothing new to report.

Sidewalks – Morgan stated that the contract with White Mountain Survey was signed last week. Harriman reported that he has requested expedited attention to get the work started.

Whittier Covered Bridge – Harriman reported that he attended a meeting with the abutters last week where Hoyle, Tanner & Associates was able to obtain the required easements and they reviewed the impact of the shoreline and timetable for work to be completed once the NH DES approval is received, in approximately 2 weeks. Harriman stated the scope of work should be ready to advertise for bidding in late April-early May and he is pleased with that timeframe.

NH DOT – Rumble Strips on Route 16 – Previously discussed.

Morgan clarified on the memo received from Assessor Todd Haywood last week. The figures provided in the recent equalization study do not imply that the Town is losing value, it is actually gaining value at a healthy

rate. The study compares the assessed valuations of properties in town in comparison to the current market sales data. This information is used to determine whether adjustments need to be made sooner than the regularly scheduled revaluation every five years and will continue to be monitored. He assured everyone that there is no need to be concerned, just to be aware that a revaluation sooner than 2020 may be deemed necessary.

Lois Sweeney questioned if the data is available to review. White responded that it is available in the Selectmen's Office.

Cole Perry questioned if the rumble strips should be reinstalled with the bridge replacement project starting later this year. Morgan responded that the bridge replacements all take place north of where the rumble strips are to be reinstalled.

#### **New Business:**

Freeman commended the Highway Department for a great job cleaning up after the recent storm. Harriman stated that it has been a challenging spring but the budget is still in good shape, with no necessary amendments needed.

Morgan acknowledged this as potentially the last meeting for Selectman Freeman and thanked him for his hard work and dedication during his past two terms.

Morgan announced the dedication of the Town Report to former Selectman Frank Riley and read the dedication. He stated the dedication took place at Riley's home due to him being very ill and if health had allowed he would have likely remained as a Selectman. Morgan stated that he did an excellent job while he was in office and is well deserving of the dedication.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

#### **Public Input #2:**

Ed Comeau, State Representative, reported that the Governor Wentworth Regional School District meeting will be held tonight at Carpenter School at 7:00 PM.

Freeman extended thanks to Ossipee for the past six years. He stated that he has thoroughly enjoyed being a Selectman and hopes that everyone gets out to vote tomorrow.

#### **Non-Public Session:**

Not applicable.

The next meeting will take place on Monday, March 19, 2018 at 4:15 PM.

#### **Adjournment:**

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:05 PM.

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Richard H. Morgan, Chairman

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Sandra P. Martin

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Martha B. Eldridge

To be approved 3/19/2018