

**Selectmen's Meeting  
Monday, March 26, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge.

**Public Input:**

Ash Fischbein congratulated Eldridge on being elected Selectman.

Alison Hayford read a letter written by herself and twelve others in support of bringing back a lifeguard and swim instructor at Duncan Lake. The letter states the importance of teaching swimming as a life skill in addition to the value of having someone present to monitor the beach. Morgan and Craig Brady, Recreation Director, discussed the wages for lifeguards in the area. Brady offered input from White Lake State Park which is at \$10.60/hour and the national average being \$11.00/hour. Discussion took place on advertising the lifeguard/swim instructor position to see what interest may be generated. Morgan suggested advertising the position at \$14.00/hour. Brady stated that approximately 56 hours per week have been budgeted in the past. Jim Hazard stated that he visits Duncan Lake often in the summer and not many people are using it. He suggested putting the money into restrooms and trash removal in an effort to clean up the beach. Brady stated that a porta-potty is budgeted for at that location but the supplier last year placed it on private property, then removed it and never placed one at the beach location. Fischbein requested the job opening be forwarded to him so it can be posted to the Ossipee Economic Development Council's (OEDC) Facebook page.

Morgan stated that the support for a Town beach was strong, with just 15 votes lacking to secure the 2/3 majority to obtain a bond for the purchase of Camp Sokokis. With suitable sites far and few between, Morgan suggested moving forward with the formation of a subcommittee to continue researching a suitable location for a beach on Ossipee Lake and to also research ideas for improving Duncan Lake. Fischbein, Joy Gagnon, Alison Hayford, Krystal Eldridge, and Joe Deighan all volunteered to be on this committee. Fischbein suggested it be a subcommittee of the OEDC since most are already members and there is already a regular meeting set up. The Board agreed.

**Meeting Minutes:**

Morgan stated that a non-public session was held earlier pursuant to RSA 91-A:3, II (e) for a legal matter. Morgan made a motion to seal the minutes. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 3/19/2018. Martin seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 3/24/2018 in the amount of \$47,343.33. The Accounts Payable Voucher was submitted for the week ending 3/17/2018 in the amount of \$164,566.19. The Water & Sewer Accounts Payable Voucher submitted for the week ending 3/24/2018 was in the amount of

\$6,401.17. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken. Morgan stated that the Board reviews each invoice before it is approved in the weekly manifest totals.

**Review of Red Folder:**

The Dog Officer Reports for the month of March were presented for review.

An Intent to Cut Timber was received from Meriam Shafer for the property located on Map 110, Lot 30. The intent is to cut 2 acres from the 2.2 acre parcel and the logger listed is Richard Buswell. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$508.84 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

An Intent to Excavate was received from John Jeddrey for the property located on Map 244, Lot 2. The intent is to excavate a total of 10,000-40,000 cubic yards of earth and the taxes are paid. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

Form MS-232: Report of Appropriates Actually Voted was presented for signatures. Morgan noted the total of all appropriations approved at Town Meeting was in the amount of \$6,643,141. Morgan made a motion to sign the form. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Patricia Jones for the properties located on Map 108, Lots 24, 26, and 27. The intent is to cut 3 acres from the 5 acre parcel and the logger listed is Norman Eldridge. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

A Purchase Order payable to 2-Way Communications Service, Inc. in the amount of \$13,684.20 for new equipment for the new police cruisers was presented for signatures. Morgan made a motion to approve the purchase order. Eldridge seconded. Majority vote carried.

A Purchase Order payable to Grappone Ford in the amount of \$56,782.00 for the new police cruisers was presented for signatures. Morgan made a motion to approve the purchase order. Eldridge seconded. Majority vote carried.

A Purchase Order payable Motorola in the amount of \$7,127.44 for new radios for the new police cruisers was presented for signatures. Morgan made a motion to approve the purchase order. Eldridge seconded. Majority vote carried.

An Application for Veteran's Tax Credit was presented for review. The Assessor has determined that the applicant meets the requirements for the credit and recommends its approval. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

Morgan announced that Town Meeting approved the All Veteran's Tax Credit enabling all veterans who served at least 90-days of active duty to qualify for the \$500.00 credit. Morgan encouraged those who served to apply for the credit. White noted the application deadline for this tax year is April 15.

An Application for Veteran's Tax Credit was presented for review. The Assessor has determined that the applicant meets the requirements for the credit and recommends its approval. Morgan made a motion to approve the application. Eldridge seconded. Majority vote carried.

An Application for Elderly Exemption was presented for review. The Assessor has determined that the applicant meets all requirements for the exemption and recommends its approval. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

An Application for Elderly Exemption was presented for review. The Assessor has determined that the applicant is over the income limitation for the exemption and recommends its denial. Morgan made a motion to deny the application. Martin seconded. A unanimous vote was taken.

An Application for Veteran's Tax Credit was presented for review. The Assessor has determined that the applicant meets the requirements for the credit and recommends its approval. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

A Supplemental Intent to Excavate was received from Ossipee Aggregates for the property located on Map 130, Lot 10. The intent is to excavate a total of 7,315 cubic yards of earth and the taxes are paid. Morgan made a motion to approve the supplemental intent. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Ossipee Concerned Citizens requesting use of the Bub Avery Memorial Gymnasium on 6/5/2018 and 6/6/2018 for a Penny Sale. The schedule has been approved by Craig Brady, Recreation Director. Morgan made a motion to approve the contract. Eldridge seconded. Majority vote carried.

The Highway Department Work Log was received for the week ending 3/24/2018.

The Delegation of Deposit Authority delegating the deposit function to the Town Clerk/Tax Collector, her respective Deputy, and her Assistant, was presented for signatures. Morgan made a motion to sign the form. Eldridge seconded. Majority vote carried.

The Board received a letter from the Conservation Commission recommending the re-appointment of James Dolan and Lorey Pendarvis to the Conservation Commission for a term of 3-years. Morgan made a motion to approve the re-appointment of Dolan and Pendarvis. Martin seconded. A unanimous vote was taken.

The Board received a letter from Krystal Eldridge stating her interest in serving on the Conservation Commission. Eldridge was present and confirmed she was familiar with the Commission and their duties. Morgan made a motion to appoint Eldridge as an Alternate to the Conservation Commission. Martin seconded. A unanimous vote was taken. Morgan welcomed Eldridge and thanked her for her interest.

The Board received correspondence from Jeffrey Blecharczyk from the Land Resources Division of NH DES regarding the boat ramp at White Pond. Brad Harriman, Public Works Director, and White met with Blecharczyk last Wednesday for a site visit to review the snow removal in the area of the boat ramp and to try to determine the Town's right-of-way in relation to the existing boat ramp because of repairs the Town made last year. Discussion took place on the ownership of the boat ramp and whose responsibility it is to maintain it as well as the requirement for a wetlands permit application for any improvements made that may impact the flow of water into the pond. The determination made is that the boat ramp is owned by a defunct division of the NH DOT and NH Fish and Game's only involvement is in the stocking of the pond. The Town may

choose to maintain the ramp with the appropriate applications filed, or not at all. Harriman explained that the boat ramp is the end of the Town road. At the fence, it then becomes a Class VI road that is maintained by residents. Due to the natural landscape of the Class VI road, there is a runoff that brings silt into the pond without any redirection. Harriman recommends not maintaining the ramp further. Martin and Eldridge agree. Morgan suggested a letter be sent to the State that it is their responsibility to maintain the boat ramp. Ed Comeau, State Representative, stated he will be attending the NH Fish and Game Commissioner's meeting tomorrow and will inform them that a letter will be incoming. Morgan questioned whether the title of the land should be transferred to the NH Fish and Game for proper maintenance like every other boat ramp.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 3/21/2018.

The Board received the Red Listed Bridges Report from the NH DOT. The last bridge noted for repair on Valley Road has been replaced. All others have been replaced as required.

The Board received a draft copy of the mission statement for a Recreation Advisory Board. Morgan stated the Board has met with Recreation Director Brady on several occasions regarding this matter in an effort to get community feedback and recommendations for activities and recreation facilities, as well as to bring in some of the non-profit groups for assistance with obtaining grant funds for improvements. Morgan made a motion to approve the formation of the advisory board and to proceed with inviting members. Martin seconded. A unanimous vote was taken.

#### **Water & Sewer Red Folder:**

A Payroll Reimbursement Request for the week ending 3/24/2018 in the amount of \$3,599.75 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$40.00 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

The Board received a copy of an email from NH DES acknowledging that the Water & Sewer Department is eligible to receive a leak detection survey again this year. An acknowledgement of the approval will be forwarded once the contract has been approved by Governor and Executive Council in May.

#### **Old Business:**

Intersection of Routes 171 & 28 – Nothing new to report.

Sidewalks – Harriman reported that White Mountain Survey has scheduled work to commence on this project in the first week of April.

Whittier Covered Bridge – Harriman stated he has a call in to Hoyle, Tanner and Associates requesting an update on the final design timeframe. Harriman hopes to report back next week with an update.

Sumner Brook Fish Hatchery – White stated that requests for proposals for the roofing and siding are to be distributed and discussions on the lease renewal are due.

Morgan questioned the status of proposals to have the gymnasium painted. Harriman responded that he will be meeting with Steve McConarty to start the process.

Joe Deighan, Conservation Commission Chairman, discussed a proposed parking area at the Annie Nichols Road conservation land and a proposal received from White Mountain Survey. Morgan suggested Deighan refer to Harriman and Bill Eldridge, Highway Foreman, to discuss the scope of work.

Deighan also discussed the shrub removal and maintenance of the scenic overlook. Deighan stated that it appears the work can be done by the Town rather than put out to bid. Morgan referred Deighan to Harriman and Eldridge for further discussion. It was stated that the understanding was that the Conservation Commission was charged with the oversight and maintenance of the property.

### **New Business:**

Earth Day at the Transfer Station – Harriman stated that the free day (with limits on some items) will be held on Saturday, 4/21/2018. Morgan suggested that anyone with large cleanups call ahead of time to make arrangements for proper disposal.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

### **Public Input #2:**

Wayne “Bo” Eldridge requested Water & Sewer updates be posted to the website. Martin requested that Eldridge email copies of what he would like posted to her. Eldridge stated that the Consumer Index Report will be available in July and he would also like that posted.

Conduct Billings questioned whether the sidewalk project will incorporate crosswalks at road crossings such as Folsom Road. Morgan stated that this was discussed during the meeting held with NH DOT and the sidewalks will tie into the crosswalks. Harriman and B. Eldridge stated that the crosswalks have always been put in by the Town and they expect to have the lines repainted in the spring.

Billings reported that the Planning Board will begin work on the Master Plan update and requested updated information from the Selectmen, Conservation Commission and Economic Development Council. Morgan suggested the Planning Board distribute a copy of each section from the existing Master Plan and distribute it to each pertinent department for updates. Billings estimates it will take one year to update.

Billings requested assistance with posting four unidentified cemetery lots on the website; all which have perpetual care funds established but with no further information about the location of the lots.

K. Eldridge stated that the lifeguards at Albee Beach come from Brewster Academy and suggested that as a source for applicants.

“Bo” Eldridge questioned why there is no apron required for the Ossipee Lake boat launch on Pine River. He stated that a 15’ apron is required for all access off a State road. Comeau will ask this question at the Fish and Game Commissioner’s Meeting tomorrow as Fish and Game is the agency responsible for the location improvements that have been made at the boat ramp. It was noted that there is a significant drop off from Route 25 East to the boat ramp access road.

### **Non-Public Session:**

Not applicable.

The next meeting will take place on Monday, April 2, 2018 at 4:15 PM.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:07 PM.

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Richard H. Morgan, Chairman

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Sandra P. Martin

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Martha B. Eldridge

To be approved 4/2/2018