

**Selectmen's Meeting
Monday, April 2, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge.

Public Input:

Ash Fischbein questioned a commercial rate that was assessed on the Water & Sewer billing for the property located at 80 Route 16B and whether the laundromat that was recently purchased by Jake Dawson would be subject to same commercial rate when it reopens. Brad Harriman, Public Works Director, stated that Wayne "Bo" Eldridge is researching the historical records to verify whether a commercial rate was previously being charged. The base rate for commercial is charged at \$3,400 per quarter versus \$58.00 per quarter for residential. With the commercial rate, the first 200,000 gallons of consumption is included where only the first 5,000 gallons is included in the residential rate. Dallas Emery stated that the commercial rate was initially \$25,000 per year but was reduced to \$12,000 more recently. Dawson confirmed he has the historical billing records and does not anticipate using 200,000 gallons per quarter as the new washing machine units use only a fraction of the water of their predecessors. Fischbein explained that Dawson attended the recent Economic Development Council meeting and expressed concerns for starting a new business in Town. Dawson has faced many hurdles over the past 4-5 months and is looking to the EDC for assistance with the appropriate process. Several businesses on the Water and Sewer system including Sap House Meadery and the new Dollar General were discussed as to how their consumption is billed. Morgan stated that it is unfair to charge the commercial rate unless the consumption justifies it. Further discussion took place on the Water & Sewer rates and the improvements that are being made so the rates can be reviewed and a determination can be made as to whether they need to be adjusted. Harriman stated that he and Eldridge will review the historical use with Dawson.

The newly adopted exemption pursuant to RSA 78:21 for commercial and industrial businesses was discussed. White stated that Assessor Todd Haywood was looking into the exemption to see if there is an application process or form for businesses to apply.

Meeting Minutes:

Morgan made a motion to approve the minutes from the Selectmen's Work Session & Non-Public Session held on 3/26/2018. Martin seconded. A unanimous vote was taken.

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The minutes from the meeting of the Ossipee Economic Development Council held on 3/26/2018 were presented for review.

Accounts Payable & Payroll Manifests:

The Payroll and Benefits Voucher was submitted for the week ending 3/31/2018 in the amount of \$147,891.51. The Accounts Payable Voucher was submitted for the week ending 3/24/2018 in the amount of \$502,306.79, including accounts payable of \$11,943.79 and a payment to Governor Wentworth Regional School District of \$490,363.00. The Water & Sewer Accounts Payable Voucher submitted for the week ending 3/31/2018 was in the amount of \$15,347.29. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken. Morgan stated that the Board reviews each invoice before it is approved in the weekly manifest totals.

Review of Red Folder:

A Supplemental Tax Warrant in the amount of \$84.00 was presented for signatures. The tax bill was sent to the incorrect owner of record so the warrant is to bill the correct owner. Morgan made a motion to sign the warrant. Martin seconded. A unanimous vote was taken.

An Intent to Excavate was received from Ossipee Aggregates for the property located on Map 266, Lot 7. The intent is to excavate a total of 809,240 cubic yards of earth and the taxes are paid. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Application for Veteran's Tax Credit was presented for review. The Assessor has determined that the applicant meets the requirements for the credit and recommends its approval. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

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A Timber Tax Warrant in the amount of \$503.90 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$3,861.25 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$0.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

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A Contract for Use of Facilities was received from UNH Cooperative Extension 4-H requesting use of the Town Hall on 4/18/2018 from 6:00-9:00 PM for a 4-H Leaders Meeting. The schedule has been verified by Craig Brady, Recreation Director. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

An Intent to Excavate was received from Coleman Concrete, Inc. for the property located on Map 124, Lot 23. The intent is to excavate a total of 1,000 cubic yards of earth and the taxes are paid. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

A Purchase Order payable to Diamond Ledge Electronics in the amount of \$6,800 for the purchase of new equipment for the new police cruisers was presented for signatures. Morgan made a motion to approve and sign the purchase order. Martin seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$413.68 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

An Intent to Excavate was received from Ambrose Bros., Inc. for the property located on Map 231, Lot 1. The intent is to excavate a total of 500 cubic yards of earth and the taxes are paid. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Excavate was received from Ernest Berry for the property located on Map 231, Lot 23. The intent is to excavate a total of 40,000 cubic yards of earth and the taxes are paid. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property owned by Ian Lounsberry located on Map 29, Lot 1, Sub Lot A12. The abatement in the amount of \$84.00 is due because the ownership of the camper changed prior to the 2017 tax season and a supplemental warrant was issued to the correct owner. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

The Board received a memo from White regarding the appointment of Krystal Eldridge as an alternate to the Conservation Commission. White explained that there is a member vacancy on the Conservation Commission and Eldridge is willing to serve as a full member rather than an alternate. Morgan made a motion to appoint Krystal Eldridge as a full member to the Conservation Commission. Martin seconded. A unanimous vote was taken. Morgan stated there is still a vacancy for an alternate member and recommended advertising the vacancy.

The Board received a copy of a check from Northeast Resource Recovery Association in the amount of \$312.24 for scrap metal recycling.

The Board received a copy of a letter from the NH DES regarding the maintenance that has been performed on the White Pond Boat Ramp. The letter reviews the timeline of events that have occurred over the past 9 months and further requests the submittal of plans from a professional engineer and a wetlands application for maintenance to the boat ramp and treatment of storm water runoff. Harriman stated the letter differs from the information provided during the site visit. Morgan requested that Harriman obtain clarification on what the NH DES is looking for. Ed Comeau, State Representative, stated that he mentioned the boat ramp at the Fish and Game Commissioner's Meeting last week and informed them a letter would be coming from the Town. Morgan reviewed the issue which originates around work that was completed in the Town's right-of-way which ends at the boat ramp to White Pond. Executive Councilor Joe Kenney was present and stated that he is meeting with the Director of NH Fish and Game on Wednesday and will schedule a site visit with the Commissioner this month. Kenney was referred to work with White to obtain any further information he may need.

The Board received a letter from the NH DES acknowledging the approval of the wetlands permit for the Whittier Covered Bridge.

Programming updates were received from Charter Communications.

The Highway Department Work Log was received for the week ending 3/31/2018.

The Board received a memo from Harriman requesting approval for gravel product purchasing from the following vendors:

Ossipee Aggregates	\$25,000
Green Oak	\$10,000
Evans Brothers	\$30,000

Morgan questioned if the recommendation made is based on the product offered. Harriman responded that it is primarily based on the location of the project where the material will be needed. He further stated all vendors are within the same pricing and this is to establish an open purchase order. Bill Eldridge, Highway Foreman, stated that currently Ossipee Aggregates has no gravel to offer. Morgan made a motion to approve the purchase from the vendors as requested. Martin seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$0.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Michael & Ginger Brownell for the property located on Map 228, Lot 1. The intent is to cut 65 acres from the 116 acre parcel and the logger listed is William A. Day & Sons. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Eldridge seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from the Brownell Family Trust for the property located on Map 230, Lot 5. The intent is to cut 45 acres from the 61 acre parcel and the logger listed is William A. Day & Sons. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Eastern Materials LLC for the properties located on Map 243, Lot 2, and Map 244, Lot 1. The intent is to cut 100 acres from the combined total of 432 acres and the logger listed is Greenleaf Products, Inc. The taxes are paid and there is a cemetery noted on Map 244, Lot 1. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Marlo Herrick for the property located on Map 245, Lot 13. The intent is a supplemental and logger listed is Hopkinton Forestry. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Donald Hayward for the property located on Map 279, Lot 20. The intent is to cut 12 acres from the 15 acre parcel and the logger listed is Greenleaf Products, Inc. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

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Water & Sewer Red Folder:

A Payroll Reimbursement Request for the week ending 3/31/2018 in the amount of \$3,208.79 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$86,151.24 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

Old Business:

Intersection of Routes 171 & 28 – Nothing new to report.

Sidewalks – Harriman reported that White Mountain Survey will begin work on the plans this week.

Whittier Covered Bridge – Harriman stated that the final design has been proposed to NH DOT for approval, the construction easements have been obtained, and he anticipates the final phase will be put out to bid around the end of April - early May.

Sumner Brook Fish Hatchery – White stated that requests for proposals for the vinyl siding and roofing are to be requested. She and Steve McConarty, Zoning Enforcement Officer, will be getting together to review any specifications.

Harriman stated that the Highway Department has been out repairing potholes due to the rain.

New Business:

Executive Councilor Joe Kenney stated that this is the time of year he likes to visit with the Towns in his district now that the legislative session is in its crossover period. Kenney gave a brief overview of appointments that will be made in the next few weeks and areas of focus including the resurfacing of 500 miles in our district this year, money that has been budgeted toward recovery, training and enforcement of the opioid epidemic, and grants that have been awarded enabling schools to upgrade their security measures. Morgan thanked Kenney for his commitment, assistance provided to the Town, and open communication. Kenney has been instrumental in bringing additional focus to the intersection improvements needed at Routes 171 and 28. Kenney stated that he will be visiting the Whittier Covered Bridge with the NH DOT Commissioner in an effort to continue putting pressure on the forward progress of the project. Eldridge commented that WMUR began coverage on the Bridge in 1999 when its restoration project was initiated.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

Dawson expressed thanks to the Highway Department for maintaining well-kept roads. He stated that he travels a lot of roads and Ossipee's are in great condition. Morgan stated that the routine maintenance and time spent cleaning out ditches and repairing culverts has greatly reduced the amount of major repairs from rain damage. He further stated that other town's secondary roads are not comparable.

Comeau announced the School Board Meeting will take place at 7:00 PM at the Tuftonboro Central School.

Marie McConarty discussed an Old Fashioned Street Fair that the Ossipee Old Home Week Committee is interested in putting on the week before Old Home Week and has discussed shutting down a section of Moultonville Road with the Police Chief. Morgan stated that an application for Temporary Outdoor Event should be filed so that all applicable departments can determine any requirements that may be deemed necessary for the event. Morgan stated that traditionally an application listing out all events for the Old Home Week has been submitted.

Morgan stated that Town Meeting approved the extension of the Veteran's Credit to all veterans that have served 90-days active duty. White stated that the application deadline for applications is April 15th but would be accepted until 4/16/2018 due to the deadline falling on a Sunday.

The Earth Day Free Cleanup Day is scheduled for Saturday, 4/21/2018. Morgan suggested anyone with large clean-outs make prior arrangements with the Public Works Director.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, April 9, 2018 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:03 PM.

Richard H. Morgan, Chairman

Sandra P. Martin

Martha B. Eldridge

To be approved 4/9/2018