

**Selectmen's Meeting  
Monday, April 9, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge.

**Public Input:**

Craig Brady, Recreation Director, stated that the grant application for the Lowes Community Grant is ready to be submitted. He then provided plans for the playground equipment he is looking to purchase with the grant funds if accepted. Morgan requested the grant application be presented at the next Selectmen's Meeting so the Board can make a formal vote on applying for funds. Morgan stated that the playground would be a great addition to Constitution Park.

Dallas Emery questioned if Brady referred to the Master Plan when configuring the playground. Ash Fischbein clarified that it is not the Master Plan but the plan of Constitution Park. Morgan stated that the original plan has already been deviated from when the tennis courts were installed. Brady stated that the location of the proposed playground will not interfere with the additional ballfield that was proposed in the original plan of Constitution Park. Fischbein suggested getting a copy of the original plan to Brady for review. Brady responded that he has reviewed the plan and found it to be outdated. Morgan stated that the Board has had extensive discussions about Constitution Park and the need for many improvements including an adequate water supply to properly maintain the fields. Brad Harriman, Public Works Director, is conducting research on the current well and options for a holding tank option.

**Meeting Minutes:**

Morgan made a motion to approve the minutes from the Selectmen's Work Session, Finance Meeting, and Non-Public Session held on 4/2/2018. Martin seconded. A unanimous vote was taken.

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**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 4/7/2018 in the amount of \$40,941.16. The Accounts Payable Voucher was submitted for the week ending 3/31/2018 in the amount of \$44,913.86. The Water & Sewer Accounts Payable Voucher submitted for the week ending 3/31/2018 was in the amount of \$4,112.38. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken. Morgan stated that the Board reviews each invoice before it is approved in the weekly manifest totals.

**Review of Red Folder:**

The Recycling Center Daily Cash Log was received for the month of March. The total collected was in the amount of \$3,199.95.

A Request for an Abatement was received from Agape Ministries Servants Inc. for the property located on Map 38, Lot 5. The request is to abate the assessed value for the portions of the building being used as a food pantry and chapel resulting in a refund/abatement of \$814.85. Morgan stated that the Board of Tax and Land Appeals has determined that the organization does not qualify for a charitable exemption but the Board may abate for good cause. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Peter McFarlane for the property located on Map 268, Lot 5. The intent is to cut 40 acres from the 43 acre parcel and the logger listed is Arthur B. Wood, Jr. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$1,298.69 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

An Intent to Excavate was received from Green Oak Realty Development for the property located on Map 235, Lot 4. The intent is to excavate a total of 60,500 cubic yards of earth and a bond has been posted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from the Harry C. Merrow Family Trust for the property located on Map 118, Lot 11. The intent is to cut 20 acres from the 28 acre parcel and the logger listed is Greenleaf Products, Inc. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Application for Veteran's Tax Credit was presented for review. The Assessor has determined that the applicant meets the requirements for the all veteran's credit and recommends its approval. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

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An Application for Veteran's Tax Credit was presented for review. The Assessor has determined that the applicant is not a resident of Ossipee and therefore does not qualify for the credit. Morgan made a motion to deny the application. Martin seconded. A unanimous vote was taken.

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A letter addressed to the Taxpayer regarding the establishment of a payment agreement for those who are delinquent with their property taxes was presented for signatures. Morgan stated this letter is consistent with a policy set three years ago and as a result, the number of properties that are eligible to be taken for uncollected taxes has reduced. Morgan made a motion to sign the letter. Martin seconded. A unanimous vote was taken.

A letter received from the NH Department of Revenue reviews the monitoring that was conducted on the cyclical inspections completed on properties in 2017. The report notes that there were three properties verified and all data was well within the parameters set by the Department of Revenue.

The Board received a memo from Harriman with a quote to install an Allen Block style retaining wall along the northwest side of the Town Hall parking lot to improve the appearance and eliminate further erosion of the existing slope between the parking lot and neighboring property. The cost of materials to be purchased from Gilbert Block totals \$2,747.04. Harriman explained that the wall will be dug back to the edge of the pavement from the roadside to the corner of the barn. Morgan made a motion to proceed with the project. Martin seconded. A unanimous vote was taken.

The Board received a memo from Harriman requesting the inclusion of "Appendix B" into the Water & Sewer Rules of Regulations which introduces fees for new construction connections into the system. Morgan stated this was reviewed in a work session last week and will only pertain to new construction. Morgan made a motion to adopt the new fees. Martin seconded. Fischbein questioned how the fee structure compares to those of other towns. Morgan responded that there is a chart that was provided during the discussion and the vast majority of towns are charging more than the proposed fees. No further discussion. A unanimous vote was taken.

The Board received a notice of decision from the Planning Board acknowledging a final Site Plan Review that was granted to 1314 NH Route 16, LLC for the construction of a new self-storage facility of two units on Map 99, Lot 22.

The Board received a copy of a letter from the NH DOT seeking to purchase a section of land from a private landowner for an additional right-of-way in order to complete the bridge reconstruction project at the twin bridges over the Bearcamp River.

The Board received an update from Spectrum that all cable television service will be upgraded to digital this summer which may require equipment upgrades to view channels without interruption.

The Board received a copy of a letter sent by Solitude Lake Management to all affected abutters in the milfoil treatment areas of Ossipee Lake. An herbicide application will likely be performed in June or early September 2018 once the permit is issued by the NH Department of Agriculture, Division of Pesticide Control.

The Highway Department Work Log was received for the week ending 4/7/2018.

The Board received an invitation to attend the Ossipee Aquifer Advisory Commission and Green Mountain Conservation Group's complimentary pancake breakfast on 5/5/2018 at 8:30 AM at the Town Hall.

The Board received a copy of a check from Casella Waste System, Inc. in the amount of \$2,197.85 for cardboard recycling.

**Water & Sewer Red Folder:**

A Payroll Reimbursement Request for the week ending 4/7/2018 in the amount of \$3,308.71 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from 1316 NH Route 16 LLC for the property located on Map 99, Lot 20. The request in the amount of \$259.79 is due to an inaccurate water meter reading reporting 47,896 gallons that should have been recorded as 4,789.60. Morgan made a motion to approve the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Marcia Zaidan for the property located on Map 99, Lot 14. The request in the amount of \$79.38 is due because the ratepayer believes the water bill is too high. Wayne “Bo” Eldridge, Water & Sewer Supervisor, stated that he checked the meter and for any leaks and found no issues. He believes the water consumption is accurate as reported. Morgan made a motion to deny the abatement. Martin seconded. A unanimous vote was taken.

Several other requests were referred to Eldridge for review and recommendation.

**Old Business:**

Intersection of Routes 171 & 28 – Nothing new to report.

Sidewalks – Nothing new to report.

Whittier Covered Bridge – Harriman reported that he forwarded the construction easement agreement to Attorney Sager for review and is waiting to hear back from him.

Sumner Brook Fish Hatchery – White stated that requests for proposals for the vinyl siding and roofing replacement are ready to be advertised tomorrow.

White Pond Boat Ramp – White reported that she forwarded all correspondence received to Executive Councilor Joe Kenney as requested. He will be conducting a site visit with the Commissioner from NH Fish and Game within the week.

**New Business:**

Harriman announced that requests for sealed bids for the paving projects are being requested. The sealed bids are to be opened during the Selectmen’s Meeting on 4/30/2018.

Morgan reminded all that the Earth Day Free Cleanup Day at the Transfer Station will be held on Saturday, 4/21/2018.

Morgan stated that Jesse Lyman Oil & Propane was recently purchased by Eastern Propane and recommended that Harriman review the billing to ensure it complies with the Town’s contract. Harriman stated that there have been no issues noted at this time. There has been poor communication regarding the employee purchasing incentive but that has been resolved.

Morgan stated there is still time for qualifying veteran’s to apply for the All Veteran’s Credit. The deadline this year will be on Monday, 4/16/2018.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

**Public Input #2:**

Fischbein questioned what building the vinyl siding and roof replacement will be for. Morgan responded that it is for the Sumner Brook Fish Hatchery. The existing siding has paint that is flaking and there is concern for lead paint so they will be removing the siding and replacing with vinyl siding to mitigate the issue.

Fischbein questioned if Town employees are eligible to receive the Town's pricing of propane. Morgan confirmed.

Fischbein questioned the status of the money raised for air conditioning improvements at the Ossipee Concerned Citizens building. Morgan responded that there have been some discrepancies noted in the lease agreement regarding who is responsible for maintenance and improvements made to the building. Morgan further stated that the lease agreement was modified by a prior Board of Selectmen and is being reviewed by the Town Attorney to make sure the lease is legal and appropriate.

Morgan suggested a way to increase participation in the meetings by having people submit their questions in writing on the Town website to be answered during the regular meeting. The response can then be reviewed on [governmentoversite.com](http://governmentoversite.com). Martin stated there is already a section on the website where this can be done. White added that several questions are already asked through the website and are normally answered by the respective department that the question pertains to.

**Non-Public Session:**

Not applicable.

The next meeting will take place on Monday, April 16, 2018 at 4:15 PM.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 4:54 PM.

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Richard H. Morgan, Chairman

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Sandra P. Martin

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Martha B. Eldridge

To be approved 4/16/2018