

**Selectmen's Meeting
Monday, April 16, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge.

Public Input:

Debbie Meserve informed the Board that she is having difficulty getting the electrical hooked back up at 64 Hodsdon Shore Road stating that Steve McConarty, Zoning Enforcement Officer, has refused to issue a permit and also questions the existence of a septic system. Meserve provided the Board with a copy of an inspection completed on the septic and further stated she has electric bills to prove there has been service at that location for the past three years. Morgan accepted the information presented and stated that they would follow up.

Meeting Minutes:

Morgan stated that the Board met in a non-public session earlier pursuant to RSA 91-A:3, II (c) for a tax deeding matter. Morgan then made a motion to seal the minutes. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Work Session and Non-Public Session held on 4/9/2018. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 4/9/2018. Martin seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 4/14/2018 in the amount of \$39,696.27. The Accounts Payable Voucher was submitted for the week ending 4/5/2018 in the amount of \$119,572.92 including accounts payable of \$8,228.952, and payments disbursed to the Fire Precincts of \$111,344.00. The Water & Sewer Accounts Payable Voucher submitted for the week ending 4/5/2018 was in the amount of \$3,829.78. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken. Morgan stated that the Board reviews each invoice before it is approved in the weekly manifest totals.

Review of Red Folder:

An Excavation Tax Warrant in the amount of \$0.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$146.30 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

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An Excavation Tax Warrant in the amount of \$11,423.34 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

The Board received a copy of a notice issued to the Board of Tax and Land Appeals from the Town Clerk/Tax Collector informing them that the final tax bill issued for the tax year 2017 was sent on 3/30/2018.

An Excavation Tax Warrant in the amount of \$1,080.48 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

The Board announced three separate requests for proposals now being advertised; (1) to prime and paint the walls inside the gymnasium, (2) to remove the existing siding and replace with vinyl siding and fanfold insulation on the house at the Sumner Brook Fish Hatchery, and (3) to metal roof the house at the Sumner Brook Fish Hatchery. Martin stated that the requests are on the Town's website.

The Board received a copy of the Watershed News, a quarterly publication on the Ossipee Watershed published by the Green Mountain Conservation Group.

A Timber Tax Warrant in the amount of \$565.30 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

An Outdoor Event Application was received from the Open Door Bible Church for a concert series/church service being held at 2324 Route 16 7/15/2018-7/20/2018. The application has been reviewed by all applicable departments with no comments. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

An Application for Veteran's Tax Credit was presented for review. The Assessor has determined that the applicant meets the requirements for the all veteran's credit and recommends its approval. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

An Application for Current Use was received from Donald Meader for the properties located on Map 38, Lots 1, 2, and 3 (1855 Route 16). The application is to add 14.31 acres of the 84.7 acre combined total into current use assessment. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

An Application for Current Use was received from the Coldan Farm Irrevocable Realty Trust for the property located on Map 252, Lot 21 (90 Walker Hill Road). The application is to add 2.7 acres of the 2.7 acre parcel into current use assessment adding the acreage to its contiguous parcel. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

The Board received a memo from Craig Brady, Recreation Director, recommending the hiring of Jacklyn Broza as a Summer Camp Counselor with the Recreation Department. Morgan made a motion to proceed with the hiring of Jacklyn Broza. Eldridge seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$0.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$5,708.21 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from the Fred Bickford Trust for the property located on Map 101, Lot 5. The intent is to cut 100 acres from the 151.1 acre parcel and the logger listed is Wadsworth Woodlands, Inc. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Glenn Hilton for the property located on Map 231, Lot 26. The intent is to cut 74 acres from the 74 acre parcel and the logger listed is Peter Farrell. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

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An Application for Veteran's Tax Credit was presented for review. The Assessor has determined that the applicant meets the requirements for the all veteran's credit and recommends its approval. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

The Board received a letter from the Freedom Food Pantry thanking them for their funding support in the amount of \$8,000 approved at Town Meeting.

A Contract for Use of Facilities was received from the Ossipee Aquifer Advisory Committee requesting use of the Freight House on 4/26/2018 for a meeting. The schedule has been verified by Craig Brady, Recreation Director. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$362.05 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Kingswood Cal Ripken Baseball requesting use of the YMCA Ballfield Tuesdays for the months of April-June for baseball practice. The schedule has been verified by Craig Brady, Recreation Director. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

Morgan announced receipt of an email requesting that property addresses be referenced in the meeting minutes for all intents to cut and intents to excavate.

A Contract for Use of Facilities was received from the State of NH DES requesting use of the Bub Avery Memorial Gymnasium on 5/9/2018 from 5:30-7:30 PM for an information meeting. The schedule has been verified by Ellen White, Town Administrator. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

The Board received a request from a business seeking to establish a charge account at the Transfer Station. Morgan questioned how many current charge account holders there are and whether it is worthwhile to continue allowing charge accounts. Brewster Vittum, Transfer Station Supervisor, stated that there are several accounts but only some that come on a regular basis. He will reach out to a few for feedback and report back at next week's meeting.

The Board received a letter from the Zoning Board of Adjustment acknowledging the re-appointment of Dan Fischbein as an Alternate to the ZBA. Morgan made a motion to accept and confirm the re-appointment of Dan Fischbein. Martin seconded. A unanimous vote was taken.

The Board received an email from the Lakes Region Planning Commission regarding a request to enter a multi-town request for proposals for oil and propane. Morgan stated that the Town joined in on the electrical collaborative which has worked out well but has concern for the delivery of product at the same level of service being currently received. Morgan suggested that since the Town already puts the oil and propane out to bid, that same process continue for this year. Morgan made a motion to not participate. Martin seconded. A unanimous vote was taken.

A second email received from the Lakes Region Planning Commission acknowledges receipt of grant funding they have received to identify and characterize known or potential petroleum-contaminated sites within the area in an effort to promote redevelopment and create vitality within towns. No properties were suggested to be added into this study.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 4/11/2018.

Water & Sewer Red Folder:

A Payroll Reimbursement Request for the week ending 4/14/2018 in the amount of \$3,191.95 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Linda O'Leary for the property located at 6 Hodge Lane. The request in the amount of \$672.13 is due to an inaccurate water meter reading reporting 44,000 gallons that should have been recorded as 440. Morgan made a motion to approve the abatement. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$1,500.00 for septic hauler fees was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Tineka & Michael Houle for the property located at 21 Dorrs Corner Road. The request in the amount of \$462.90 is due because the charge is related to a winter bleed to prevent freeze up at the end of the line. Morgan made a motion to approve the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from David Gleason for the property located at 65 Route 16B. The request in the amount of \$38.19 is due to an inaccurate water meter reading that should have been recorded as 25 gallons. Morgan made a motion to approve the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Thomas Bunnell for the property located at 20 Birch Tree Lane. The request in the amount of \$40.00 is due to the wrong map and lot being billed. Morgan made a motion to approve the abatement. Martin seconded. A unanimous vote was taken.

Morgan stated that the balance remaining in the Water & Sewer Department's operating budget each year is transferred to the respective capital reserve funds. Morgan made a motion to transfer \$41,250.87 into the Ossipee Town Water Capital Reserve Fund, and \$28,601.81 into the Ossipee Town Sewer Capital Reserve Fund. Martin seconded. A unanimous vote was taken.

Old Business:

Nothing presented.

New Business:

Nothing new to present.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

Connie Billings questioned if the Selectmen have appointed a representative to the Ossipee Aquifer Advisory Committee. Morgan responded that a request has not been made at this point. Dallas Emery stated that the committee is seeking volunteers to step forward.

Morgan announced that the road bans have officially been lifted today.

White reported that the Interactive Q & A is now available on the Town's website. Morgan stated that questions can be submitted via email, presented during the weekly Selectmen's Meeting, and the answer can be viewed on governmentoversite.com or read in the minutes.

Vittum reminded all that the Earth Day Free Cleanup Day at the Transfer Station is this Saturday, 4/21/2018 from 8:00-4:00. Morgan stated this to be a great way to properly dispose of items that are normally charged a disposal fee (limitations apply).

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, April 23, 2018 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 4:47 PM.

Richard H. Morgan, Chairman

Sandra P. Martin

Martha B. Eldridge

To be approved 4/23/2018