

Selectmen's Meeting Monday, June 17, 2019

These minutes were recorded by Angela Rizzitano, Secretary. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Selectmen Martin called the meeting to order at 4:15 PM.
Martin opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Sam Martin, Martha Eldridge and Susan Simpson.

Public Input:

None

Meeting Minutes:

Eldridge made a motion to approve the Work Session and Non-Public minutes, held on 6/10/2019. Martin seconded. A unanimous vote was taken.

Eldridge made a motion to approve the minutes from the Selectmen's Meeting, held on 6/10/2019. Martin seconded. A unanimous vote was taken.

Martin made a motion to seal the Non-Public Session held pursuant to RSA 91-A: 3, II(c) for a tax matter and RSA 91-A: 3, II (a) for a personnel matter. Eldridge seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 6/18/2019 in the amount of \$48,014.20. The Accounts Payable Voucher was submitted for the week ending 6/18/2019 in the amount of \$222,266.58. The Water & Sewer Accounts Payable Voucher submitted for the week ending 6/18/2019 was \$14,368.08. Eldridge made a motion approve and sign the vouchers. Simpson seconded. A unanimous vote was taken

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 6/18/2019 was submitted in the amount of \$3,427.44. Eldridge made a motion to sign the request. Martin seconded. A unanimous vote was taken.

Review of Red Folder:

Eldridge presented an updated job description for the Secretary of the Selectmen's Office. Eldridge made a motion to sign. Martin seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 6/15/2019. Simpson read the work completed by the Highway Department.

A Warrant for Unlicensed Dogs was presented for signatures Pursuant to New Hampshire RSA 466:14 entitled “Warrants, Proceedings,” to proceed to either collect the fees due to the Town of Ossipee or seize an unlicensed dog for holding in an appropriate holding facility. Pursuant to New Hampshire RSA 466:16 entitled “Returns,” you have until 7/1/2019 to return this warrant with a statement as to whether all the unlicensed dogs in Ossipee have been seized and held under the provisions of this chapter and whether complaints have been entered against all the persons who have failed to comply with the provisions. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 700 Route 16 (Map 130, Lot 012 Sub 054) for property owner Tom Harrower. The request in the amount of \$118.00 is due. Mr. and Mrs. Harrower’s camper was registered for the 2019 tax season and we just received a copy of the registration. Simpson made a motion to grant the abatement. Eldridge seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 1 Terrace Pines Road (Map 104, Lot 014002, Sub T2) for property owner Kristine Erwin. The request in the amount of \$100.00 is due. Mrs. Erwin left the campground in the fall of 2018 so she shouldn’t have received a tax bill. Simpson made a motion to grant the abatement. Eldridge seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 700 Route 16 (Map 130, Lot 012, Sub 068) for property owner Bill Fitzgerald. The request in the amount of \$135.30 is due. We received a copy of Mr. Fitzgerald’s registration showing that his camper is registered for the 2019 tax season. However, due to the fact that he has a couple of features on the property, he will only be abated for the value of his camper which is \$11,600.00. Simpson made a motion to grant the abatement. Eldridge seconded. A unanimous vote was taken.

A Notice of Town-Wide Revaluation dated June 12, 2019 was received by Ossipee Assessing Agent, Todd Haywood. The result of the project will be property assessments that reflect market value as of April 1, 2019. Starting the week of July 8, 2019, representatives from Granite Hill Municipal Services will be field reviewing each property in Ossipee to ensure continuity throughout town. This will take 3-4 weeks to complete. Final tax bills with the new values will be mailed late fall.

Department Head Reporting:

Highway Department/Transfer Station – Brad Harriman, Public Works Director, reported the Highway Department has started the sidewalk project. They have finished the drainage work on Ossipee Mountain Road and are ready for the pavers. Brad also advised there is an information meeting with New Hampshire Department of Transportation Bureau of Construction. This is for a pre-construction project for Route 28 and Route 171 intersection and the safety improvements. The meeting will be held on June 18, 2019 from 10am-12pm at the Ossipee Town Hall. Nothing new to report on the covered bridge project.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, reported that tax bills are due July 1, 2019. Deeding for 2016 property taxes are due July 8, 2019. The last day for personal checks to be accepted is June 24, 2019. For payment arrangements call the Tax Collector. So far \$1.8 million has been collected. \$5.5 million still needs to be collected.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, advised there has been normal day to day activity. They marked the dig safe for the sidewalks. They found one curb stop they have to dig up in front of the library. They will be doing that this week.

Police Department – Joe Duchesne, Police Chief, reported that Bike week was busy with traffic. They had a couple of minor accidents but nothing too serious. Martin asked about the new K9 Officer. Duchesne advised that the new cruiser should be outfitted by the middle of August and the new K9 should be in place in the month of September.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported that Coleman soil testing is finished. They will be testing O'Reilly's Friday, June 21, 2019. Also reported continuing to get lots of permits going out.

Review of Red Folder continued:

The Transfer Station Work Log was received for the week ending 6/15/2019. Simpson advised the work log is on file in the Selectmen's office.

The draft 2018 Annual Financial Report was received and reviewed. Martin made a motion to accept as prepared. Eldridge seconded. A unanimous vote was taken.

We received a State Forest Reimbursement application for the following Forests:

Heath Pond Bog Natural Area
Little Pine River State Forest
Lord Pines State Forest
Ossipee Lake Natural Area
Pine River State Forest

Martin made a motion to approve. Eldridge seconded. A unanimous vote was taken.
We received a report on the Mill Pond water testing. Results came back clean with no E-Coli detected.

Martin reported the sale of the Sumner Brook Fish Hatchery closed on June 11, 2019. It is back on the tax rolls.

Martin asked Brad Harriman about the bird issue at the Transfer Station. He advised they have not been in the bays. The turkey vultures are back but are not causing trouble as of yet. They are monitoring the situation.

Old Business:

None presented.

New Business:

None presented.

Second Public Input:

Martin thanked her fellow Selectmen for covering for her over the past 2 weeks. She appreciates the great job they have done in her absence. She believes this will also help them feel more comfortable as they come up as Chairman over the next year or so.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, June 24, 2019 at 4:15 PM.

Adjournment:

Being no further input, Martin made a motion to adjourn. Eldridge seconded. A unanimous vote was taken.

Adjourned at 4:50 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson
To be approved 6/24/2019