

**Selectmen's Meeting
Monday, June 25, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Sandra Martin and Martha Eldridge.

Public Input:

None presented.

Meeting Minutes:

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 6/18/2018. Martin seconded. A unanimous vote was taken.

Morgan stated that a non-public session was held earlier with the Tax Collector to review properties eligible for tax deeding and set up payment agreements with taxpayers who are delinquent on their property taxes under RSA 91-A:3, II (c). Morgan then made a motion to seal the minutes. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Work Session & Non-Public Session held on 6/18/2018. Martin seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 6/23/2018 in the amount of \$44,444.90. The Accounts Payable Voucher was submitted for the week ending 6/18/2018 in the amount of \$1,179,530.68, including accounts payable of \$198,804.68 and payment made to the School District of \$980,726.00. The Water & Sewer Accounts Payable Voucher submitted for the week ending 6/18/2018 was in the amount of \$16,250.83. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken. Morgan stated that the Board reviews all invoices before the totals are approved in the weekly manifest.

Review of Red Folder:

The Board received notification that Executive Councilor Joe Kenney will be attending the Selectmen's Meeting.

The Board received a copy of a letter sent by Eversource regarding distribution structures that will be replaced in the right of way adjacent to Ossipee Mountain Estates because the mobile home park is expanding.

The Board received the material list for the roofing and siding project at the Sumner Brook Fish Hatchery. Morgan stated that there is question about whose responsibility it is to maintain the property and legal counsel is reviewing the lease agreement. Morgan made a motion to delay proceeding with the work proposed. Martin seconded. A unanimous vote was taken.

A letter addressed to the Town Clerk/Tax Collector requesting she begin the tax deeding process on the following properties was presented for signatures:

Map 14, Lot 18 – 2220 Route 16 (land only)

Map 80, Lot 9 – 189 Route 16B (land only)

Map 43, Lot 6 – 55 Pine Hill Road (land only)

Map 96, Lot 14 – 14 Beech River Circle (land only)

Map 122, Lot 24 – 69 Duncan Lake Road (land and buildings)

Morgan made a motion to sign the letter. Martin seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$515.66 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Tom Fadden and Harold Whitaker for the property located on Map 240, Lot 4 (Chickville Road). The intent is to cut 118 acres of the 143 acre parcel and the logger listed is Tom Fadden/Fadden Chipping. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 6/23/2018.

The Board received a memo from Brad Harriman, Public Works Director, reviewing the quotes he received to apply 120,000 linear feet of double yellow line and 240,000 linear feet of white fog line road striping. Harriman stated that \$17,000 was added to the Highway Department budget at Town Meeting to add the white fog line to town roads this year and has been figured into the quotes. The quotes received are as follows:

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|--------------------------|--------------------|
| Industrial Traffic Lines | \$20,640.00 |
| Sir Lines-A-Lot, LLC | \$24,600.00 |
| Lakes Region Striping | No quote presented |
| L&D Road Striping | No quote presented |

Harriman's recommendation is to award the contract to Industrial Traffic Lines, a vendor the Town has used in the past and been satisfied with. Morgan made a motion to approve Harriman's recommendation of Industrial Traffic Lines. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received from Tracy Howe for the property located on Map 104, Lot 14003, Sub Lot G (1 Terrace Pines Road). The request in the amount of \$68.00 is due because the camper was registered but proof of the registration was not provided until after the tax bills were issued. Morgan made a motion to approve the abatement request. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received from David & Judy Baker for the property located on Map 104, Lot 14001, Sub Lot 20 (1 Terrace Pines Road). The request in the amount of \$84.12 is due because the camper was registered but proof of the registration was not provided until after the tax bills were issued. Morgan made a motion to approve the abatement request. Martin seconded. A unanimous vote was taken.

The Board received notice from the Central NH VNA & Hospice about a support group coming to Ossipee to assist with grieving families and children. This information will be posted in the Town Hall and on the Town's website.

The Board received an email from E-Z Optical in Tamworth that is looking to partner with community centers in the area to offer a monthly eyeglass day for eyeglass repairs, adjustments, and sales by a licensed optometrist. Morgan suggested this information be forwarded to Ossipee Concerned Citizens.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 6/20/2018.

The Board received a memo from NHMA regarding upcoming legislative updates. Morgan requested copies be distributed to all Board members for their review.

The Board received a copy of an email sent by the Town of Effingham requesting clarification on the request for support in forming a budget committee for the school district. Morgan agreed with the response provided by White and stated that towns have been requested to respond by 7/2/2018. Harriman confirmed that the topic is on the Wolfeboro Board of Selectmen's agenda for this Wednesday.

Water & Sewer Red Folder:

A Payroll Reimbursement Request for the week ending 6/23/2018 in the amount of \$3,492.22 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

Old Business:

Intersection of Routes 28 & 171 – Nothing new to report. Harriman reiterated that the project will go out to bid this fall for construction in 2019. He stated that a public forum will also be held at some point to review the scope of work.

Sidewalks – Harriman stated he has left a message with NH DOT District 3 to check on the status of the plans. Morgan requested that Harriman continue to follow up so not to delay the project from being completed this fall.

Whittier Covered Bridge – Harriman reported that Change Order #5 for changes and additional work completed as part of Phase II that was submitted for processing over 18 months ago has finally been approved. Cole Perry questioned why all the other bridge construction happening in the northern part of the state is able to be completed but this restoration has taken so long. Morgan stated that this project is 10 years in the making at a cost of over \$2 million.

Town Beach at Duncan Lake – Morgan stated that he and Eldridge had the opportunity to visit the Town Beach at Duncan Lake and have discussed the attention that is needed with Harriman which is to be addressed this week.

New Business:

None presented.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

Marie McConarty questioned the status of the cleanup of the Windows on the Ossipee Mountains property. Morgan responded that Harriman and Joe Deighan, Conservation Commission Chairman, were supposed to meet and discuss the scope of work and whether it should be put out to bid or a project completed by the Highway Department. Harriman confirmed that he did meet with Deighan and will prepare a memo to the Board for the next meeting to determine whether the project needs to go out to bid.

McConarty stated that the Community Block Party had great attendance in spite of the rain and they received suggestions for a similar event in the fall. She reminded all that Ossipee Old Home Week is in full swing and the calendar of events can be found in the Old Home Week Newspaper as well as on the Town's website. There are several family friendly events lined up such as a paint night and ice cream social this week and food and vendors during the 4th of July celebration at Constitution Park.

Tim Otterbach, Conservation Commission member, stated the scope of work has been completed for the Windows property. Morgan stated they will determine how to proceed next week.

Joy Gagnon spoke in support of the grief and loss support group and stated that a similar group was available at the North Conway Children's Museum designed for families and offered peer groups for a variety of ages. Morgan stated there's no doubt it will be a useful program in the area especially with the opiate crisis.

Executive Councilor Joe Kenney stated that he and Representative Comeau visited the boat ramp at White Pond, he has spoken to various commissioners and reviewed the documents on the history of the boat ramp. He would like to coordinate a roundtable discussion for the NH DOT Commissioner, Department of Natural and Cultural Resources, NH Fish and Game, Chair of the Department of Water Access, and an Ossipee representative to come up with a plan. Morgan made a motion to appoint Harriman as the Ossipee liaison. Martin seconded. A unanimous vote was taken. Discussion took place on the importance of NH Fish and Game's involvement in order to stock the pond which is restricted to fly fishing only. Additional discussion took place on whether motorized boats or electric trolling motors are permitted for use. Kenney stated that there is no memorandum of understanding between the State and Town and hopefully the roundtable discussion can be a good starting point. Further discussion took place on the removal of Town signage which may have implied the boat ramp as a Town beach location. It was agreed that it is unsafe to mix swimming and boat launching in the same area. Otterbach stated that Conner Pond would be a similar pond to compare in point of discussion regarding boat ramps managed by NH Fish and Game.

Kenney requested an update on the status of the Whittier Covered Bridge. Morgan stated he is not convinced he will see the bridge completion and then reviewed the current status of the project. Morgan stated that it is the same bridge, in the same location going over the same river and questions the complexity of the restoration project. Discussion ensued.

Ed Comeau, State Representative, stated that Effingham Selectmen received and have discussed the letter requesting support of a budget committee for the school district.

Kenney announced that an Effingham resident, Mr. Shuber, was appointed as a Supreme Court judge.

Non-Public Session:

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) for a tax matter at 4:56 PM. Roll call vote was taken. Martin answered yes, Eldridge answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 4:59 PM. Martin seconded. A unanimous vote was taken.

Morgan motion to reconvene public session at 4:59 PM. Martin seconded. A unanimous vote was taken.

Morgan made a motion to seal the minutes from the non-public session held. Martin seconded. A unanimous vote was taken.

Public Input #3:

Otterbach questioned what is to be done in the last phase of the Whittier Covered Bridge project. Harriman and Morgan responded that the abutments will be replaced and the bridge will be placed back over the river once the river channel goes through stabilization and restoration. Perry commented on the wood condition.

The next meeting will take place on Monday, July 2, 2018 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:05 PM.

Richard H. Morgan, Chairman

Sandra P. Martin

Martha B. Eldridge

To be approved 7/2/2018