

**Selectmen's Meeting
Monday, August 6, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge.

Public Input:

Jessica Williams informed the Board she will be attending the Fish and Game meeting in Berlin at 1:00 PM on Wednesday. She will be asking if they received the letter sent by the Selectmen regarding the boat ramp at Conner Pond and ask if they have any comments. She will also be questioning the funding used to purchase the property in addition to requesting clarification on how Fish and Game facilities are intended to be used, and how they are able to regulate swimming under their administrative rule. Morgan wished Williams luck in her efforts.

Greg Howard stated that he approached several business owners for their input on business development in the area. He stated there to be a need for guidance to navigate through the Zoning Board and Planning Board processes and how the Ossipee Zoning Ordinance applies to them. Howard reiterated that the Town should be making an effort to publicize information that incentivizes the Town for a potential business developer. Morgan responded that there is already a checklist in place to help an applicant through the process. He agrees that the conduct of the public meetings are less than desirable and often applicants are deterred from moving forward. With an active Economic Development Council in place, he hopes that they can help market the Town and recruit new members for the independently elected town boards.

Ash Fischbein commented that he has been through the various processes as a business owner and he will be participating in a joint meeting of the Planning Board and Zoning Board tomorrow night, a process that has not happened in several decades but will be beneficial in both boards hearing the information presented at the same time. He agrees that it would be beneficial to have someone familiar with the process as a liaison and member of the EDC, but who?

Howard suggested utilizing Lakes Region Planning Commission or other available resources of information to put the boards on notice of how the process should work. He also suggested the Selectmen should be more vocal in helping the process to ensure applicants get a fair shot. Fischbein suggested this conversation take place at the joint meeting of the boards. Morgan requested notice of the Selectmen's attendance be posted. Eldridge stated that she is the Selectmen's Rep to the Planning Board and is still in shock at the way people are treated. Eldridge stated that an applicant presented two business proposals and inquired to see what would be required and they were deterred by one of the board members because the type of business being presented was already in town. Morgan stated that the Board is well aware of the ongoing issues.

Fischbein discussed the two other proposed ideas that were presented in the letter from the Economic Development Council regarding the establishment of an Economic Revitalization Zone (ERZ) in West Ossipee. Fischbein then reviewed the TIF (Tax Increment Financing) Zones and Opportunity Zones, and how each work based on information provided by the NH Municipal Association. Further information will

be sent to the Selectmen for their review. Fischbein thanked the Board for moving forward with establishing the ERZ in West Ossipee.

Meeting Minutes:

Morgan stated that the Board entered a non-public session earlier pursuant to RSA 91-A:3, II (d) for an acquisition. Morgan made a motion to seal the minutes. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 7/30/2018. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Work Session & Non-Public Session held on 7/30/2018. Martin seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll & Benefits Voucher was submitted for the week ending 8/4/2018 in the amount of \$156,606.97. The Accounts Payable Voucher was submitted for the week ending 7/30/2018 in the amount of \$37,520.61. The Water & Sewer Accounts Payable Voucher submitted for the week ending 7/30/2018 was in the amount of \$4,884.69. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken. Morgan stated that the Board reviews all invoices after they have been reviewed and coded by the department heads and finance office, and then the totals are approved in the weekly manifest.

Review of Red Folder:

The Board received a memo from Brad Harriman, Public Works Director, stating that the right-of-way easement certificate required for the Whittier Covered Bridge should be ready to sign this week and requested that Ellen White be designated to sign the document so it can be submitted to the State in a timely fashion. Morgan made a motion to authorize Ellen White to sign the document. Martin seconded. A unanimous vote was taken.

A second memo received from Harriman requested that he be appointed as the agent to sign the permit and any related correspondence with NH DES in respect to adding wash sand at Duncan Lake Beach. Morgan made a motion to authorize Brad Harriman as agent to sign. Martin seconded. A unanimous vote was taken.

An Application for Land Use Change Tax was received from Scott & Jennifer Spurr for the property located at 125 Foggs Ridge Road (Map 275, Lot 5). The form is to remove 5.910 acres from current use assessment. Morgan made a motion to approve and sign the application. Martin seconded. A unanimous vote was taken.

A Current Use Land Use Change Tax Collector's Warrant in the amount of \$740.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Petition and Pole License was received from Eversource for the installation of a new pole on Ridge Road. Morgan made a motion to approve and sign the license. Martin seconded. A unanimous vote was taken.

The Board received a copy of a check from the State of NH in the amount of \$5,755.00 for the water filtration grant.

The Board received the 2018-2019 schedule of School Board Meetings from the Governor Wentworth Regional School District.

The results of the sealed bids received on surplus vehicles were compiled and the results of the high bidders are as follows:

2004 Ford F-350	Ricker Auto Salvage	\$1,111.11
2012 Chevrolet Impala	Jacklyn Broza	\$350.00
2013 Chevrolet Impala	Matt Scruton	\$326.50

Morgan made a motion to award the vehicles to the high bidders noted. Martin seconded. A unanimous vote was taken. The bills of sale for each vehicle were presented and signed.

The Board received a letter from the Town of Tamworth addressed to ambulance service provider CarePlus regarding several incidents that are noted as contract violations.

The Board received a notice of a public hearing for a variance being sought by Charles Ash Fischbein for sideline setbacks for the property located at 146 Moultonville Road (Map 90, Lot 45). Morgan stated that the letterhead does not imply which board it is coming from and requested that this be addressed with the Board Secretary.

The Board received a copy of a check from Northeast Resource Recovery Association in the amount of \$518.75 for scrap metal recycling.

The Highway Department Work Log was received for the week ending 8/4/2018.

The Recycling Center Daily Cash Log was received for the month of July. The total collected was in the amount of \$7,764.45.

The Board received a copy of an email sent to the Town from Mark Hodge who was involved in a motor vehicle accident in Ossipee on 7/1/2018. Hodge gave thanks to all first responders and several members of the community for their prompt actions, courteousness, and professionalism displayed. Morgan requested that White verify which precinct the accident occurred so the appropriate agencies can be recognized.

Water & Sewer Red Folder:

A Payroll Reimbursement Request for the week ending 8/4/2018 in the amount of \$3,545.66 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$75.00 for backflow charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$40.00 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$8,562.00 for septic hauler fees was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

Old Business:

Boston Post Cane – White reported that the replica Boston Post Canes have been received and will be sent out to be engraved this week.

Intersection of Routes 28 & 171 – Nothing new to report.

Sidewalks – Harriman stated that the maintenance agreement will be incoming shortly. He stated he would like to schedule a stakeholders meeting to take place following a Selectmen's Meeting to review the sidewalk plans and respond to any questions from affected abutters. Morgan requested this be scheduled for two weeks from today.

Duncan Lake Beach – Discussed earlier in the meeting.

Transfer Station Fees – Nothing new to report.

Whittier Covered Bridge – Harriman stated that the right-of-way certificate is the last item needed before the final phase goes out to bid.

New Business:

Harriman reported that the Household Hazardous Waste Collection was slower than it has been in the past with 159 cars that came through, but it was still successful overall.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

Fischbein stated that there is an easement on his property for a Town water line that was relocated last year and questioned how that easement can be removed. Morgan requested Fischbein send a request in writing that can be forwarded to the Town Attorney so it can be removed from the deed.

Fischbein questioned if the EDC is able to hold a special meeting outside of its regularly scheduled monthly meeting. Morgan responded that they are not under the same constraints as the Selectmen but for a matter of transparency, post as much notice as possible. Fischbein stated that they are starting the planning and preparations for another Envision Night on a Tuesday in September, specifically for the newly created ERZ in West Ossipee, and will be holding a special meeting tonight. White stated that there will be an election on the second Tuesday. Ed Comeau questioned who created the EDC. Morgan responded that it was created as an advisory committee by the Board of Selectmen. Comeau stated that they are required to notice meetings of a quorum and supply minutes just as any town board or committee has to.

Comeau reported that he met with the New Durham Selectmen on the topic of creating an elected budget committee to the School Board and received a positive endorsement from them. Comeau will be moving forward with organizing a regional Selectmen's Meeting to get all affected district towns in the same room for discussion on the matter. Morgan suggested that all towns, including Tuftonboro and Wolfeboro, who were not fully supportive of the idea, be invited to attend.

Comeau reported that he is investigating the finance committee of the School Board to see if there are any minutes to document the meetings they hold to set the budget each year. He stated that there are four meetings held each year to review the \$50 million budget. Morgan reviewed the Town's budget review process which begins in the early fall and lasts for several months before the budget is presented at Town Meeting.

Comeau reported that he will be attending the School Board meeting in Brookfield on 8/9/2018 at 7:00 PM.

Harriman stated that the Wolfeboro Board of Selectmen is willing to attend a meeting on the request for a budget committee.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, August 13, 2018 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:22 PM.

Richard H. Morgan, Chairman

Sandra P. Martin

Martha B. Eldridge

To be approved 8/13/2018