

Selectmen's Meeting
Monday, September 17, 2018

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge.

Morgan announced the Board held a non-public session earlier pursuant to RSA 91-A:3, II (a) for a personnel matter, and RSA 91-A:3, II (c) for a tax matter. Morgan made a motion to seal the portion of the minutes related to the tax matter. Martin seconded. A unanimous vote was taken.

Morgan announced that the personnel portion of the non-public session included an interview with Lt. Joe Duchesne who applied for the Police Chief position. Morgan announced that at the end of the interview, the Board voted unanimously to offer the position to Duchesne and he accepted. Morgan commented that Duchesne has been with the Police Department for 19 years and has worked his way up through the ranks from Patrolman to Corporal to Lieutenant and now Chief. The Board is confident he will be successful in the new position. Morgan announced they will be holding a retirement celebration for departing Chief James Eldridge and promotion ceremony for Duchesne during a luncheon next Wednesday.

Public Input:

State Representative Ed Comeau reported that he attended this morning's County Delegation Meeting which lasted for 5 hours to discuss and vote on the proposed supplemental appropriations for items outside the approved budget. Comeau noted these items will come from the fund balance. Comeau reported that the return of ProShare revenue funds to the State of NH was approved along with the funding for union contract ratification for the nursing home and Sheriff's Department staff while the non-union increases and additional staffing did not pass. He also stated that the feasibility study for the elderly assisted living will be completed through a free service. In addition, an energy audit is in the forecast to identify necessary upgrades to county buildings.

Comeau announced the School Board meets tonight at 7:00 PM.

Meeting Minutes:

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 9/10/2018. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Work Sessions held on 9/10/2018. Martin seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 9/15/2018 in the amount of \$43,687.58. The Accounts Payable Voucher was submitted for the week ending 9/10/2018 in the amount of \$145,612.82. The Water & Sewer Accounts Payable Voucher submitted for the week ending 9/10/2018 was in the amount of \$5,282.78. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous

vote was taken. Morgan stated that all invoices are reviewed before they are approved in the weekly manifest totals.

Review of Red Folder:

A Timber Tax Warrant in the amount of \$747.50 was presented for signatures. Morgan made a motion to approve and sign the request. Martin seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$5,158.23 was presented for signatures. Morgan made a motion to approve and sign the request. Martin seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$750.76 was presented for signatures. Morgan made a motion to approve and sign the request. Martin seconded. A unanimous vote was taken.

A Selectmen's Deed for a property taken by the Town for outstanding property taxes that was repurchased by its former owner was presented for signatures. Morgan made a motion to sign the deed. Martin seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 9/15/2018.

A Contract for Use of Facilities was received from Miss Karoly's Dance Team requesting use of the Bub Avery Memorial Gymnasium for a paint night on 9/28/2018. The schedule has been verified and applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Miss Karoly's Dance Team requesting use of the Bub Avery Memorial Gymnasium for a dance on 10/26/2018. The schedule has been verified and applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Ossipee Concerned Citizens requesting use of the Bub Avery Memorial Gymnasium for a Penny Sale on 11/3/2018 with setup taking place on 11/2/2018. The schedule has been verified and applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

The Board received a letter from the State of NH Department of Safety regarding the proposed re-adoption of NH Administrative Rule Saf-C, 5900, Emergency Medical Services Rules. Several public hearings have been scheduled and comments are requested to be submitted.

The Board received notification from the State of NH Department of Environmental Services regarding an unsatisfactory water test submitted on the Town water supply that is to be retested.

The Board received a copy of a check from Casella Waste System, Inc. in the amount of \$790.00 for plastic recycling.

A Contract for Use of Facilities was received from Ossipee Concerned Citizens requesting use of the Bub Avery Memorial Gymnasium for a Christmas Fair on 12/1/2018 with setup taking place on 11/30/2018. The schedule has been verified and applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

The Board received a Notice of Decision from the Zoning Board of Adjustment acknowledging a variance that has been granted for Case #18-10-V: Charles Ash Fischbein c/o White Mountain Survey for the property located at 146 Moultonville Road.

Programming updates were received from Charter Communications.

Morgan stated a copy of the email sent to the County Delegation regarding the Board's opposition to the return of ProShare revenues to the State of NH was included in the folder for review.

The Board received a copy of a check from Northeast Resource Recovery Association in the amount of \$887.77 for scrap metal and glass recycling.

Morgan announced that the Board has been notified of a resident who has been doing roadside collection along Annie Nichols Road and Dore Street. Morgan requested that White prepare a letter of appreciation for signatures next week. Morgan stated that this gesture is greatly appreciated and we would have a much nicer looking Town if others did the same.

Water & Sewer Red Folder:

A Payroll Reimbursement Request for the week ending 9/15/2018 in the amount of \$3,545.59 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$1,208.02 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

An Application for Water Service was received from 56 Main Street Ossipee LLC to activate the fire sprinkler system at the property located at 56 Main Street. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

Old Business:

Duncan Lake Beach – Brad Harriman, Public Works Director, stated that he has not heard anything on the application submitted to add beach sand to the beach.

Intersection of Routes 28 & 171 – Harriman stated that NH DOT has been on site completed core sampling in preparation for the final design phase.

Sidewalks – Harriman reported that the excavation permit is to be signed and he still has not received the maintenance agreement. Harriman expressed concern for the delays and stated that he has also experienced difficulty in finding subcontractors that are interested and available to submit bids for the project to take place this fall. Morgan stated that if the project has to be held off until spring, Harriman should move forward with the bidding process in order to line up contracts for the work to commence in late March or as early as the weather will allow. Harriman agreed that he will put in a phone call to NH DOT tomorrow.

Whittier Covered Bridge – Harriman stated that Hoyle, Tanner & Associates is working with NH DOT to find out when the final phase can go out to bid. Harriman stated that work can be completed on the embankments into the late fall if it goes out to bid soon but the bulk of the work will have to be completed in 2019.

Harriman informed the Board that well pump #2 at the pumping station failed last week. The electric motor was faulty and it has taken most of the day to complete the repair, install, test, and chlorination process but it has been completed and as of 3:30, both pumps are back up and running.

Morgan questioned if there has been any progress on automating the system monitoring at the pumping station. Harriman responded that Wayne Eldridge, Water & Sewer Supervisor, is still working on obtaining some available solutions. Morgan stated that a solution is necessary and with the technology available today, there should be a way to relieve the department's employees from working seven days a week. Harriman stated that the laborer from the Camp David sewage lagoons has been helping out with the monitoring every third weekend. Morgan stated the importance of obtaining quotes for solutions for the upcoming budget season.

New Business:

Nothing new presented.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

Morgan acknowledged Kevin Houle in the audience.

Ash Fischbein questioned what location had the issue with the water test. Morgan responded that it was 6 Dore Street which is the location of the Water & Sewer Department.

Lois Sweeney questioned if the notification received from Charter Communications included any information on the transfer to all digital service. Morgan referred back to the correspondence and confirmed that the cable service will be broadcasted at HQ digital only on 10/16/2018 which will require a set top box or cable card device for any older television that is connected directly to a cable jack.

Morgan stated that the budget review is scheduled to commence in mid-October. The Budget Committee review will take place at the Freight House Annex at 6:30 PM beginning on 10/24/2018.

Harriman reminded all that the Free Fall Cleanup day at the Transfer Station is scheduled for Saturday, 10/6/2018. Morgan commented that this is a great time to take advantage of disposing items at no charge while some limitations apply. Anyone with more than the allowable amounts should contact Town Hall or the Transfer Station to make advance arrangements.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, September 24, 2018 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 4:46 PM.

Richard H. Morgan, Chairman

Sandra P. Martin

Martha B. Eldridge

To be approved 9/24/2018