

Selectmen's Meeting
Monday, September 24, 2018

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan and Martha Eldridge. Selectman Sandra Martin was absent due to a work commitment.

Public Input:

Sue Senecal spoke on behalf of the End 68 Hours of Hunger program and stated that the numbers they serve are up 25% already this year and the cost to stock and purchase food is about \$1,500 for a 2-week period. Senecal also stated that 50% of the students served are from Ossipee. She requested permission to use the Town Hall to hold future fundraisers for the organization. Morgan stated that the Board would be in favor; Senecal should fill out a Contract for Use of Facilities and check for availability through Craig Brady, Recreation Director. Senecal questioned if the events could be advertised on the sign out front. Morgan confirmed.

Meeting Minutes:

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 9/17/2018. Eldridge seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Non-Public Sessions and Work Sessions held on 9/17/2018. Eldridge seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 9/22/2018 in the amount of \$46,514.23. The Accounts Payable Voucher was submitted for the week ending 9/17/2018 in the amount of \$51,736.35. The Water & Sewer Accounts Payable Voucher submitted for the week ending 9/17/2018 was in the amount of \$3,545.59. Morgan made a motion to approve and sign the check vouchers. Eldridge seconded. A unanimous vote was taken. Morgan stated that all invoices are reviewed before they are approved in the weekly manifest totals.

Review of Red Folder:

The minutes from the meeting of the Ossipee Economic Development Council held on 9/17/2018 were presented for review.

The Highway Department Work Log was submitted for the week ending 9/22/2018.

A letter addressed to Gilbert Mastera thanking him for completing a roadside cleanup along Annie Nichols Road and Dore Street was presented for signatures. Morgan made a motion to sign the letter. Eldridge seconded. A unanimous vote was taken. Morgan requested that Selectman Martin sign the letter before it is sent.

An After-the-Fact Minor Impact Wetlands Permit Application for the property located at 1 Acorn Way was presented for review.

The Consent Calendar Agenda from the meeting of the Governor and Executive Council held on 9/20/2018 was presented for review.

The Board received a Notice of Decision from the Planning Board acknowledging a conditional earth excavation & reclamation permit that was granted to Brad Leighton c/o Rokeh Consulting for the property located at 75 Chickville Road (Map 239, Lot 1) - Case #18-1-GP.

The Board received a Notice of Decision from the Planning Board acknowledging a boundary line adjustment that was approved for Dan Hole Pond Watershed Trust, Edwin R. Wilder, and Edward W. Patterson, Jr. for the properties located on Granite Road (Map 260, Lots 1 & 2 and Map 129, Lot 37) – Case #18-2-BLA.

The Dog Officer Reports were received for calls responded to during the months of July and August.

Water & Sewer Red Folder:

A Payroll Reimbursement Request for the week ending 9/22/2018 in the amount of \$3,672.57 was presented for signatures. Morgan made a motion to approve the request. Eldridge seconded. A unanimous vote was taken.

The results from the re-test of water system's water quality test were presented for review. Wayne Eldridge, Water & Sewer Supervisor, stated that the first test result was a false positive which happens on occasion when a sample is compromised during the testing. He stated that coliform bacteria comes from animal feces and since the water system is a closed system, it is impossible to have that bacteria present. The results from the re-test showed no presence of coliform or e-coli bacteria.

W. Eldridge reported that he was not satisfied with the leak detection survey that was completed this year. He has located several leaks over the past few weeks including one in the Arrowhead development. He stated that the leak detection was completed by a different person who conducted the survey on the whole system in only a few hours.

W. Eldridge presented a quote he received from A/D Instrument Repair, Inc. for the automation of the water system which currently requires the Water & Sewer Department to operate 7-days per week to complete the monitoring manually. The quote received was in the amount of \$18,000. Morgan stated that this will be taken into consideration for the upcoming budget season. He requested that Harriman also review the quote and pursue quotes from other companies who may offer similar services.

New Business:

Opening of Sealed Bids – Surplus Vehicles – Morgan opened the sealed bids and the results are as follows:

Cheyenne Allen	2014 - \$ 850.50
	2013 - \$ 633.00

Cole Perry	2013 - \$1,300.00
	2014 - \$1,400.00

Mark Day	2014 - \$ 501.00
	2013 - \$ 501.00

Kent Mountain Auto	2014 - \$1,500.00
	2013 - \$1,200.00

Matt Scruton	2013 - \$1,026.01
	2014 - \$1,026.01

Kevin Miller	2013 - \$ 750.00
	2014 - \$1,250.00

Dan Havu	2014 - \$ 727.00
	2013 - \$ 373.00

Chicago Motors	2013 - \$ 907.00
	2014 - \$ 907.00

Cindy Stone	2013 - \$ 300.00
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Doug Skehan	2014 - \$ 250.00
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White reported that the high bidder for the 2013 was Cole Perry for \$1,300.00, and for the 2014 was Kent Mountain Auto for \$1,500.00. Morgan made a motion to proceed with selling the vehicles to the highest bidders. Eldridge seconded. A unanimous vote was taken.

Morgan reported they met in work session earlier with Zoning Enforcement Officer Steve McConarty who expressed concern for the location of the new generator at the Ossipee Concerned Citizens building. Morgan questioned if a jersey barrier could be put in front of it so that the generator cannot be hit by a motorist. Bill Eldridge, Highway Foreman, stated that he received McConarty's request and will do so as soon as the Highway Department completes the projects they are working on with the excavator.

Morgan reported the Board held a conference call with Assessor Todd Haywood this afternoon to discuss the results from the preliminary equalization study and Haywood's request for consideration to complete the town-wide revaluation one year early, in 2020. Based on the statistics from the study, the market sales far exceed the Town's assessment value which skew the values enough so they are out of the standards set by DRA and the Assessing Standards Board. Morgan stated that it is necessary to take the steps to ensure the values are equitable. He also commented that the Board of Tax and Land Appeals has the ability to order the Town to conduct a revaluation sooner so it would be wise to be proactive. White stated that the Revaluation Capital Reserve account will have \$75,000 in it by the end of this year so the balance will need to be raised in 2020. Francis Burke stated that an Assessor visited his property recently and questioned if that is part of the process. Morgan responded that each year, 25% of the town's assessment data is verified in a field review, then it is all brought together during the revaluation.

Harriman reported that the Highway Department is generating their sand pile in preparation for the upcoming winter season. He also reported that the salt prices will be significantly lower this year by approximately \$1.50 per ton.

Morgan announced receipt of the 2017 Financial Audit. A copy is available in the Selectmen's Office for review and White stated it will also be posted to the Town's website.

Old Business:

Duncan Lake Beach – Brad Harriman, Public Works Director, stated that he was missing a document from the NH DES application and that has since been attached to the packet and is being processed.

Intersection of Routes 28 & 171 – Nothing new to report.

Sidewalks – Harriman stated that he thinks it would be better off to hold off on the project until spring since the maintenance agreement still has not been received from the State. He will proceed with obtaining bids to award contracts for work to commence in the early spring. Harriman stated that excavation work can be completed in April depending on the weather and the curbing and paving could then take place in early May.

Whittier Covered Bridge – Nothing new to report.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

None presented.

Morgan announced they will be holding a retirement luncheon for Police Chief James Eldridge on Wednesday followed by the swearing-in of Joe Duchesne as the new Police Chief.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, October 1, 2018 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Eldridge seconded. A unanimous vote was taken.

Adjourned at 4:42 PM.

Richard H. Morgan, Chairman

ABSENT
Sandra P. Martin

Martha B. Eldridge

To be approved 10/1/2018