

**Selectmen's Meeting
Monday, July 29, 2019**

These minutes were recorded by Angela Rizzitano, Secretary. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Martin called the meeting to order at 4:15 PM.
Martin opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Sandra Martin, Martha Eldridge and Susan Simpson.

Martin made a motion to seal the minutes from the Non-Public Session held pursuant to RSA 91-A: 3, II(c) for a tax matter. Eldridge seconded. A unanimous vote was taken.

Meeting Minutes:

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 7/22/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Work Session and Non-Public session held on 7/22/2019. Eldridge seconded. A unanimous vote was taken.

Department Head Reporting:

Police Department – Joe Duchesne, Police Chief, reported it has been a busy week. He advised that Monday they will be promoting Anthony Castaldo and Justin Swift to Lieutenant and Sergeant respectively. Martin asked when the new K9 will be ready and Duchesne advised it should be around the end of August.

Highway Department – Brad Harriman, Public Works Director, reported that they have been doing gravel and shoulder work on Ossipee Mountain Road. The sidewalk project is ongoing. Harriman advised that the Mill Pond measuring device will be installed this week.

Harriman reconfirmed the twin bridges dates for 9/13-9/15 or the following weekend, 9/20-9/22. Harriman advised that later this summer or early fall they will be doing the temporary bridge by the golf course. He also advised that he reached out to NHDOT regarding the Covered Bridge. The bid date has been postponed due to the DES permit to work in the river is only allowed between May and September. Also, the easement received requires a signed form stating that the easement was donated to the town.

Martin asked Harriman if the new truck was still white. He confirmed it was and that he has 2 bids for \$3000.00 and \$5000.00 to paint it red. He is just waiting on the Board to decide on it.

Harriman advised that the Household Hazardous Waste collection will be held Saturday, August 3, 2019 at the Town Highway Garage.

Selectmen's Office – Town Administrator/Ellen White, reported the Selectmen's Office has been very busy with Westwood Shore campers digging through the archives looking for evidence regarding the FEMA regulations. White advised that the town has joined Lakes Region Planning Commissions Electricity Aggregation Initiative, which has saved the town significant savings over the past few years. White advised she signed the agreement. White also advised that there are concerns regarding the Old Freight House in West Ossipee from abutting properties. White advised that it is a NHDOT property. The concerns are that it is a potentially dangerous situation due to the debilitating nature of the structure. White and McConarty had a meeting with Victoria Sheehan of NHDOT and they plan to put in immediate remedies to divert people from the property.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, reported that she has posted most of the properties for deeding. People have until August 26, 2019 to make payment arrangements. She advised that the tax office was also inundated with people from Westwood Shores for tax info.

Transfer Station – Brewster Vittum, Transfer Station Supervisor, advised that they had 9 bales of recycled material. They shipped out 1 metal and took the Freon out of the refrigerators. He advised they are still waiting on the truck for the cardboard.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, advised that the State inspection for Camp David is to be held on July 30, 2019 and things are going well.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported that we are in peak season for permits. He also advised that the permit for Phase 1 for the 44 unit condominiums at 760 Route 16 has gone out.

Public Input:

Frank Burke inquired about the Coleman project. Martin advised that as soon as there is new information to report the public will be advised.

Martin made a statement about people coming up to the table after the Selectmen Meetings to talk to the Board, which is still in quorum. She asked that in the future the public refrain from doing that.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 7/30/2019 in the amount of \$68,031.70. The Accounts Payable total for the week ending 7/30/2019 was \$48,061.18. The Water & Sewer Accounts Payable Voucher submitted for the week ending 7/30/2019 was \$6,521.91. Eldridge made a motion approve and sign the vouchers. Martin seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 7/30/2019 was submitted in the amount of \$3,061.46. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

Review of Red Folder:

A Water & Sewer Warrant was presented for signatures for \$644.66 with penalties after September 3, 2019 for all sums not paid by this date. Martin made a motion to approve. Eldridge seconded. A unanimous vote was taken.

The Board received the Quarterly Reports from the Ambulance Service. A copy will be in the Selectmen's Office for anyone that wants to view it.

A Contract for Use of Facilities was received from the Ossipee Old Home Week Committee for August 17, 2019 for the Annual Block Party at the Town Gazebo. Eldridge made a motion to approve. Martin seconded. A unanimous vote was taken.

The Board received a Notice of Decision from the Planning Board for Case #19-1GPR, 172 Dorrs Corner Road for Ernest Berry Jr., Tax Map 231, Lot 022 granting an approval for the Reclamation of the Berry Gravel Pit with criteria.

The Board received a letter from Joseph Deighan regarding an off-site sign application he submitted and then rescinded. He submitted the \$25 application fee and asked for reimbursement of that. Simpson advised that the application fee is a non-refundable fee. Simpson made a motion to deny the request for reimbursement. Eldridge seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$142.59 for the Report of Wood and Timber Cut submitted by Ossipee Mountain Estates Cooperation, David Krygeris and Ed Vergato (Map 054, Lot 002) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Emmeline Ames and family/NH Make a Wish for August 17, 2019 for a Make a Wish reveal party at the Town Hall from 1-4 PM. Simpson made a motion to approve. Eldridge seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 7/27/2019. Simpson read and advised it is on file in the Selectmen's Office.

The Transfer Station Work Log was received for the week ending 7/27/2019. Simpson read and advised that it is in the Selectmen's Office if anyone would like to view it.

The Board received a Temporary Outdoor Event Application from White Horse Addiction Center for an Overdose Awareness Rally on August 31, 2019 from 1-9:30 PM. Simpson made a motion to approve. Eldridge seconded. A unanimous vote was taken.

Jason Tremblay of NHDOT attended the Selectmen's Meeting to make a presentation to the Board and the citizens of the Town of Ossipee regarding the planned bridge preservation work on NH Route 28 over the inactive railroad. He opened by reading a public statement on potential impacts and advised that anyone with concerns can contact the Bureau of Environment Services at 271-3226. The project is intended to begin in the spring or summer of 2020. He advised that there were multiple options in regards to completing the project. Either by road closure or lane closure. With road closure there would be a 5 mile detour. He talked about traffic control, emergency transport

through that area, avoiding wet areas and business impacts for the duration of the project. Tremblay recommended a lane closure and not road closure. He asked for input from the public. There were concerns expressed regarding speed as a problem in that area as well as business impacts and emergency transport to Huggins Hospital. Multiple people responded that lane closure may be the best option. Tremblay presented the Board with a Municipal Work Zone Agreement for signatures. Martin made a motion to sign the agreement. Eldridge seconded. A unanimous vote was taken.

Review of Red Folder continued:

Martin read a letter from Steve McConarty, Zoning Enforcement Officer, in regards to the property complaint at 2305 Route 16 against John and Deborah Lungo including a letter to Greg Howard. McConarty explained he did his research and an inspection into the matter, and advised that he received evidence that there was active business at the location during the time period in question. Martin discussed the disparaging remarks against town employees and went on to say we have a great crew here in this town.

Martin read a letter addressed to Francis Burke. The letter was to thank Mr. Burke for his offer to assist with coverage for the Zoning Enforcement Officer during vacation or periods of time off. The Board advised that the town has employees on staff to fill that role when necessary. Martin made a motion to sign the letter. Eldridge seconded. A unanimous vote was taken.

Martin read a letter from Angel Montanez regarding his billboard at 1805 Route 16 in Ossipee, NH. Montanez is asking the Board for approval of his application and for relief from the sign ordinance due to hardship. Martin advised that the Board has already voted that Mr. Montanez needs to come into to compliance with his sign and that motion stands. Until he comes into compliance, this matter will not be addressed further.

Martin received information regarding Constitution Park Playground needs. The only complaint that has been received thus far is lack of shade. Two of the slides are in direct sunlight in the summer months and parents are afraid their children may be burned. Craig Brady, Recreation Director, put together a survey for parents to fill out to improve the playground. Brady asked the Board for permission to approach parents that have children utilizing the playground with the survey. Brady also advised that he believes we should add a structure designed for children ages 2-5 as well as a Merrimac Shelter for shade. Martin made a motion for Brady to present the survey to parents on site. Eldridge seconded. A unanimous vote was taken.

Martin commented on the proposed addition to the playground. She advised she loves the look and the fact that shade would be provided for picnics.

Non-Public Session:

None presented

Old Business:

None presented.

New Business:

None presented.

Second Public Input:

Daymond Steer asked who the Chairman of the Board was. Martin advised that she was and that they all share duties and responsibilities. Steer also asked for an update on White Pond. Martin advised it was in the hands of legal.

Frank Burke asked about the Mill Pond fishing ordinance. White advised that because this pond is stocked by New Hampshire Fish & Game, the town can't enforce the Ordinance in question. She advised that the Town of Ossipee could possibly put up signage stating no fishing until after the annual fishing derby at the end of June.

The next meeting will take place on Monday, August 5, 2019 at 4:15 PM.

Adjournment:

Being no further input, Martin made a motion to adjourn. Eldridge seconded. A unanimous vote was taken.

Adjourned at 5:16 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson
To be approved 8/05/2019