

**Selectmen's Meeting**  
**Monday, December 10, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge.

**Public Input:**

Ed Comeau, State Representative, presented a Petitioned Warrant Article that he will be soliciting signatures for to have an elected Budget Committee for the School District.

Joe Deighan, Economic Development Council, questioned whether the Economic Development Council (EDC) should be pursuing billboard advertisements in the Town of Ossipee or in surrounding towns. Morgan responded that the word needs to get out that Ossipee is open for business and welcome to others. Morgan suggested the EDC put together some options including radio advertising, website advertising, and newspaper advertising, in addition to the billboard, and let the Selectmen know what they need to proceed. Morgan suggested compiling an inventory list of commercially available properties that can be made available to potential investors. Ash Fischbein, EDC Chairman, stated that he obtained a list of abutters in the existing Economic Revitalization Zones and will be issuing correspondence to them in a few short weeks notifying them of the incentives available to them. Morgan requested a cost estimate be provided in early January for a potential Warrant Article to be included for Town Meeting in 2019.

Loretta Sim, resident of Duncan Lake Road, spoke in opposition to additional trucks and equipment that would be traveling Duncan Lake Road if the new business looking to open a new gravel pit operation in Effingham is allowed to proceed. Morgan stated that the Town was notified by the Effingham Planning Board of an informal discussion regarding the gravel pit operation which would require access from Duncan Lake Road through the existing Green Oak pit. Morgan stated that the Town took no position when the letter was received and suggested that Ms. Sim draft a letter to be signed by neighbors and present it to the Town of Effingham. Morgan stated that he is unsure who ultimately decides whether it can proceed, the road impact can certainly be addressed but he is unsure whether that can stop the operation. Morgan suggested not delaying and to try and attend the Effingham Planning Board meetings and referred to their website for meeting times and locations.

Fischbein submitted a letter on behalf of the EDC requesting the Selectmen's support of a Warrant Article in the amount of \$60,000 to put in a new playground in the Center Ossipee Village. He stated that he is working with a company that will assist with obtaining matching grant funds. Martin stated that she would like to see two Warrant Articles for two playgrounds. Fischbein and Morgan confirmed that Craig Brady, Recreation Director, is working on a separate Warrant Article for a playground at Constitution Park. Morgan made a motion to support a Warrant Article in the amount of \$60,000 for a new playground in Town. Martin seconded. A unanimous vote was taken. Fischbein requested permission to use the community bulletin board in Town Hall to promote and advertise plans. The Board agreed.

**Meeting Minutes:**

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 12/3/2018. Eldridge seconded. Martin abstained (absent). Majority vote carried.

Morgan made a motion to approve the minutes from the Finance Meeting, Work Session & Non-Public Session held on 12/3/2018. Eldridge seconded. Martin abstained (absent). Majority vote carried.

**Accounts Payable & Payroll Manifests:**

The Payroll & Benefits Voucher was submitted for the week ending 12/8/2018 in the amount of \$142,076.66. The Accounts Payable Voucher was submitted for the week ending 12/3/2018 in the amount of \$1,028,147.75 including accounts payable of \$23,224.75, payment to Carroll County of \$839,923.00, and transfers to the Trustees of Trust Funds of \$165,000.00. The Water & Sewer Accounts Payable Voucher submitted for the week ending 12/3/2018 was in the amount of \$20,913.32. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken. Morgan commented that each invoice is reviewed and coded by the appropriate Department Head, turned into Finance, and then reviewed by the Selectmen before it is approved in a manifest total.

**Review of Red Folder:**

A Request to the Trustees of Trust Funds requesting the withdrawal of \$22,727.00 from the Invasive Species Control Fund for the reimbursement of expenses paid to Solitude Lake Management and Aqualogic, Inc. for milfoil treatment was presented for signatures. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from M. Peter Henk, Treasurer of John Brown & Sons, Inc., for the property located on Main Street consisting of 3.3 +/- acres. This is part of a State project per plan attached to the intent. The logger listed is John Brown & Sons, Inc., the taxes are exempt, and there is no cemetery noted. Morgan made a motion to sign the intent. Martin seconded. A unanimous vote was taken.

Highway Department Work Logs were received for the weeks ending 12/1/2018 and 12/8/2018.

A Request for a Clerical Abatement was received from the Rademacher Realty Trust for the property located off Route 41 (Map 6, Lot 16). The request in the amount of \$39.00 is due because a mapping correction removed a parcel that was created in error. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received from John Ruckenbrod for the property located at 14 Evergreen Lane (Map 136, Lot 14, Sub Lot 43). The request in the amount of \$28.00 is due because the Town took ownership by Tax Deed. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Supplemental Tax Warrant in the amount of \$28.00 for the property located at 14 Evergreen Lane (Map 136, Lot 14, Sub Lot 43) was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received from the Town of Ossipee for the property located at 14 Evergreen Lane (Map 136, Lot 14, Sub Lot 43). The request in the amount of \$28.00 is due because the Town took ownership by Tax Deed. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Kim DeFranza requesting use of the Bub Avery Memorial Gymnasium on 12/22/2018 for a bake sale and Wildlife Encounters. The schedule has been verified by Craig Brady, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

The Board received a copy of the MS-46: Proposed Budget and Estimate of Revenues from Carroll County.

A Request for a Clerical Abatement was received from Maxfield Property Holdings, Inc. for the property located at 1060 Route 16 (Map 117, Lot 26). The request in the amount of \$1,950.00 is due because the property sold in August. A supplemental warrant will be issued to the new owner. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Supplemental Tax Warrant in the amount of \$1,950.00 for the property located at 1060 Route 16 (Map 117, Lot 26) was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

The Recycling Center Daily Cash Log was received for the month of November. The total collected was in the amount of \$4,358.90.

A Request for an Abatement was received from Phillip Tewell for the camper located at 110 Nichols Road (Map 23, Lot 7, Sub Lot 245). The request in the amount of \$192.00 is due because the camper was registered and should not have received a tax bill. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

The Board received a copy of a check from Northeast Resource Recovery Association in the amount of \$413.90 for scrap metal recycling.

A Request for a Clerical Abatement was received from Debbie and Kaley Moore for the camper located at 110 Nichols Road (Map 23, Lot 7, Sub Lot G09). The request in the amount of \$415.00 is due because the Moore's did not own the camper in 2018. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Contract Extension for Assessing Services from Granite Hill Municipal Services was presented for signatures. Morgan stated the contract will extend the current contract through 12/31/2023. Morgan made a motion to sign the contract. Martin seconded. A unanimous vote was taken.

The Highway Safety Block Grant Application for the Police Department was re-presented for signatures. Morgan commented that he had a chance to review the application and made a motion to sign the document where required. Martin seconded. A unanimous vote was taken.

The Board received a log of building permits issued in the month of November. There were a total of 19 permits issued and fees collected totaled \$1,131.64.

The Board received a copy of correspondence received from Michael Dugas, State of NH DOT Bureau of Highway Design, confirming it is the County's responsibility to move the water lines that run under Route 28 for the construction of the roundabout at the intersection of Routes 28 & 171. Comeau reported that the County Delegation is aware and it is probable that the budget will be adjusted once a cost is determined to complete the water line relocation. Wayne Eldridge, Water & Sewer Supervisor, stated there are grant funds available to complete this type of project. Morgan responded that the NH DOT expects a plan be put in place in January 2019 and stated that there is not enough time to secure grant funding.

The Board received a Notice of Decision from the Planning Board acknowledging a boundary line adjustment that was conditionally approved for the properties located at 16 & 18 Mount Shaw Road (Map 110, Lots 25 & 26).

Programming updates were received from Charter Communications.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 12/5/2018.

**Water & Sewer Red Folder:**

The Payroll Reimbursement Request in the amount of \$3,113.18 for the week ending 12/8/2018 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$332.35 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

**New Business:**

None presented.

**Old Business:**

Martin questioned the status of the water availability at Constitution Park. White responded that Brady has been working with Forest Pump and Filter and has a quote to upgrade the water supply. Morgan requested that Brad Harriman, Public Works Director, follow up with Brady to review the information.

Morgan announced that he and White attended a preliminary meeting earlier to begin working out the details for the ambulance contract renewal.

**Public Input #2:**

None presented.

Morgan announced the Budget Committee will be meeting at the Town Hall on Wednesday, 12/12/2018 at 6:00 PM.

Morgan announced the passing of a former long-term Highway Department worker, Dan Riley.

**Non-Public Session:**

Morgan stated that the Board held a non-public session earlier pursuant to RSA 91-A:3, II (a) for a personnel matter, and RSA 91-A:3, II (c) for a legal matter. Morgan made a motion to seal the minutes. Martin seconded. A unanimous vote was taken.

The next meeting will take place on Monday, December 17, 2018 at 4:15 PM.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 4:52 PM.

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Richard H. Morgan, Chairman

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Sandra P. Martin

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Martha B. Eldridge

To be approved 12/17/2018