

**Selectmen's Meeting**  
**Monday, December 31, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge.

**Public Input:**

None presented.

**Meeting Minutes:**

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 12/17/2018. Martin seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

Morgan announced the vouchers were approved and signed on Friday in order for payments and payroll to process timely due to the New Year's holiday. The breakdown is as follows: The Payroll Voucher was submitted for the week ending 12/22/2018 in the amount of \$51,243.00. The Accounts Payable Voucher was submitted for the week ending 12/17/2018 in the amount of \$31,964.79. The Water & Sewer Accounts Payable Voucher submitted for the week ending 12/17/2018 was in the amount of \$12,377.75. The Payroll Voucher was submitted for the week ending 12/29/2018 in the amount of \$45,495.44. The Accounts Payable Voucher was submitted for the week ending 12/24/2018 in the amount of \$551,252.87 including accounts payable of \$13,816.67 and payment made to the School District of \$537,436.00. The Water & Sewer Accounts Payable Voucher submitted for the week ending 12/24/2018 was in the amount of \$5,498.29.

**Review of Red Folder:**

The minutes from the Ossipee Economic Development Council meeting held on 12/17/2018 were presented for review.

The Recycling Center Daily Cash Log was received for the month of December. The total collected was in the amount of \$1,803.00.

A Request for a Clerical Abatement was received for the camper owned by Dennis & Nancy Bouchard located at 700 Route 16 (Map 130, Lot 12, Sub Lot 47). The request in the amount of \$33.00 is due because the camper was registered and should not have received a tax bill. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Marie Vezina for the property located at 839 Route 16 (Map 127, Lot 4). The Assessor recommends a reduction in value from \$182,300 to \$103,900 resulting in a refund/abatement of \$1,829.00 to account for corrections made to the sketch and a condition adjustment for significant repair/renovations needed. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Vicki Davidson for the property located at 4 Evergreen Lane (Map 136, Lot 14, Sub Lot 35B). The Assessor recommends a reduction in value from \$12,000 to \$5,900 resulting in a refund/abatement of \$142.00 to account for a condition adjustment to the building due to deferred maintenance. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from 85 Pequawket Trail Realty LLC for the boat slip located at 85 Pequawket Trail (Map 46, Lot 2, Sub Lot BS27). The Assessor recommends a reduction in value from \$27,000 to \$23,000 resulting in a refund/abatement of \$89.48 to bring the value in line with a similar slip that sold recently for \$26,000. The Assessor notes that the value when equalized to the 2018 ratio is \$26,000. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

The Delegation of Deposit Authority authorizing the Town Clerk/Tax Collector, his/her respective Deputy, and his/her Assistant, to make deposits for the Town was presented for signatures. Morgan made a motion to sign the delegation. Martin seconded. A unanimous vote was taken.

The Board received a memo from Kellie Skehan, Town Clerk/Tax Collector, informing them of the dates the Town Clerk's Office will be closed in 2019.

A Credit Card Policy was presented for review. Morgan stated that the policy is related to the use of the Town credit card. Morgan made a motion to adopt the Credit Card Policy. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Ossipee Listens requesting use of the Bub Avery Memorial Gymnasium on 2/9/19 for a Round Table Meeting/Breakfast. The schedule has been verified by Craig Brady, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

An Application for a Veteran's Tax Credit was submitted for review. The Assessor recommends the application be denied as the applicant did not meet the requirements for the credit. Morgan made a motion to deny the application. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Lisa Adjutant & James Sawtelle requesting use of the Bub Avery Memorial Gymnasium on 1/5/19 for a birthday party. The schedule has been verified by Brady, and the applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Petition and Pole License submitted by Eversource for the installation of one new pole on Spring Tavern Hill was presented for signatures. Morgan made a motion to approve and sign the license. Martin seconded. A unanimous vote was taken.

The Board received Notices of Decision on the following cases before the Planning Board and Zoning Board of Adjustment:

- 18-16-V – Special exception granted to Walter S. Jr. and Margo Levitsky for Map 34, Lot 6; 6 Old Broad Bay Road
- 18-3-SUBS – Subdivision conditional approval granted to the Mountain Grainery, LLC for Map 130, Lot 9; 755 Route 16

- 18-3-BLA – Boundary line adjustment final approval granted to Paul & Pamela McCarthy and Ralph & Nan Gregorio for Map 110, Lots 25 & 26; 18 & 16 Mt. Shaw Road
- 18-3-SPR – Site plan review update with conditions remaining for Ossipee Granite Recovery, LLC for Map 92, Lot 122; 56 Main Street

The proposed zoning changes from the Planning Board were presented for review. Morgan requested that Steve McConarty, Zoning Enforcement Officer, review the proposed changes and opine.

The Board received a letter of resignation from Zoning Board of Adjustment Chairman Stanley Brothers. Morgan stated that Brothers was a long-time member of the ZBA but has recently relocated to Texas. Morgan made a motion to accept the resignation. Martin seconded. A unanimous vote was taken. Morgan requested a letter of thanks be prepared for signatures next week.

The Board received a copy of a check from the State of New Hampshire in the amount of \$33,740.54 for FEMA reimbursement from a winter storm in March 2018 that was declared a disaster storm.

A questionnaire regarding financial activity from the auditors Plodzik & Sanderson, PA was presented for review and signatures. Morgan made a motion to sign the questionnaire. Martin seconded. A unanimous vote was taken.

The Board received a letter from the Kingswood High School Guidance Office requesting an update of the scholarship profile for the Lyford Merrow Scholarship. Morgan requested the correspondence be forward to Trustee of Trust Funds Connie Billings for review.

The Consent Calendar Agenda from the Meeting of the Governor and Executive Council held on 12/20/2018 was presented for review.

The Board received a copy of a check from Northeast Resource Recovery Association in the amount of \$307.70 for scrap metal recycling.

The Board received a letter from Krystal Eldridge expressing her interest in serving as an alternate member on the Planning Board. Morgan requested the request be forwarded to the Planning Board for their recommendation.

Morgan stated that the Zoning Board of Adjustment is in need of members and encouraged anyone with interest to put their name in for the elections in March. Morgan also stated that he has no intention in running for Selectman at the end of his term in March. He believes that two terms is sufficient, then someone else can come in with fresh ideas. He offered anyone to reach out to him with questions regarding the responsibilities of holding office. The sign-up period for elected officials is in late-January.

Morgan announced the Board met in work session with Chief Duchesne and there are now two openings for a full-time patrolman and part-time patrolman to be advertised immediately.

#### **Water & Sewer Red Folder:**

Morgan announced the Board approved and signed the Payroll Reimbursement Requests in the amount of \$3,085.19 for the week ending 12/22/2018, and \$2,679.71 for the week ending 12/29/2018 on Friday, again due to the holiday.

**New Business:**

None presented.

**Old Business:**

None presented.

**Public Input #2:**

Ed Comeau questioned the length of the term for Selectmen. Morgan responded that it is for 3-years.

**Non-Public Session:**

The next meeting will take place on Monday, January 7, 2019 at 4:15 PM.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 4:34 PM.

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Richard H. Morgan, Chairman

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Sandra P. Martin

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Martha B. Eldridge

To be approved 1/7/2019