

**Selectmen's Meeting  
Monday, January 14, 2019**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan and Sandra Martin. Selectman Martha Eldridge was absent due to illness.

**Public Input:**

Loretta Sim questioned if the Board will be discussing the proposed ordinance for Duncan Lake Road. Morgan confirmed.

Chris Elliot asked the Board if they had a chance to review his letter requesting consideration to reclassify Old Broad Bay Road #1 to a Class V Town maintained road. Morgan confirmed and then read the letter aloud. Morgan questioned the statement made that the Town maintained the road approximately 40 years ago. Elliot stated that the information came from the recollection of a few residents. Brad Harriman, Public Works Director, stated that he researched his records and was unable to find any records of the Town maintaining the road. Morgan reviewed the process by which a road can be reclassified at Town Meeting stating that the Board can support a warrant article or 25 residents can sign a petitioned warrant article to see if the Town will reclassify. He then discussed the separate part that is necessary which is the cost item associated with bringing the road up to standards that will allow routine maintenance. This is normally done through a betterment assessment which is assessed to the respective property owners on the road. Elliot disputed that several properties have been assessed as if it was a Town-maintained road and it has only recently been brought to their attention that a reduction should have been given. Further discussion ensued. Morgan stated that this process may take up to two years given the evaluation of the road that must take place. Morgan suggested Harriman evaluate the road in the spring for a cost analysis and determine what is needed.

Daymond Steer, Reporter for the Conway Daily Sun, questioned if there is any update on the County's impact related to the construction of a roundabout at the intersection of Routes 28 & 171. Michael Dugas, NH DOT, responded that he will be discussing that matter during his presentation.

**Meeting Minutes:**

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 1/7/2019. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Work Session held on 1/7/2019. Martin seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

Payroll Voucher was submitted for the week ending 1/12/2019 in the amount of \$41,867.86. The Accounts Payable Voucher was submitted for the week ending 1/7/2019 in the amount of \$54,062.67. The Water & Sewer Accounts Payable Voucher submitted for the week ending 1/12/2019 was in the

amount of \$3,508.02. Morgan made a motion to approve and sign the vouchers. Martin seconded. A unanimous vote was taken. Morgan stated that these are only the batch totals; each individual invoice goes through a multi-tier review before it is approved in the manifest total.

**Review of Red Folder:**

Morgan read the proposed draft No Through Trucking Ordinance and Ordinance Regulating Use of Engine Brakes aloud. Morgan then stated the Board is required to hold a Public Hearing which has been scheduled for Monday, 1/28/2019 at 5:00 PM in the Bub Avery Memorial Gymnasium at Town Hall. Morgan stated that written comment will be accepted for anyone unable to attend. Morgan made a motion to advertise the Public Hearing Notice. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was submitted for the camper located on Map 130, Lot 12, Sub Lot 068 (700 Route 16). The request in the amount of \$296.00 is due because the camper was registered and should not have received a tax bill. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from the Christian B. Elliot Revocable Trust for the property located on Map 34, Lot 5 (8 Old Broad Bay Road #1). The Assessor recommends a reduction in value of \$11,600 resulting in a refund/abatement of \$259.49 to account for a land condition adjustment that has been applied due to the property being located on a Class VI road. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Brooks Place Properties for the property located on Map 92, Lot 79 (18 Moultonville Road). The Assessor recommends a reduction in value of \$130,600 resulting in a refund/abatement of \$2,921.00 following an inspection which noted deferred maintenance and plumbing issues. This is noted to be a temporary adjustment. Currently, two of the three apartments are vacant. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Carol Gartland for the property located on Map 264, Lot 17 (200 Foggs Ridge Road). The intent is to cut 6 acres from the 7.1 acre parcel and the logger listed is Eldridge Logging. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve and sign the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Marcom LLC for the properties located on Map 277, Lot 4 (658 Browns Ridge Road), and Map 278, Lot 1 (640 Browns Ridge Road). The intent is a supplemental to cut 135 acres of the 140 acre combined total and the logger listed is Wadsworth Woodlands, Inc. The taxes are paid and there is a cemetery noted on Map 277, Lot 4. Morgan made a motion to approve and sign the intent. Martin seconded. A unanimous vote was taken.

The Board received a memo from Harriman requesting approval of an open purchase order in the amount of \$35,000 payable to Ossipee Aggregates for the winter sand supply. Morgan made a motion to approve the purchase order request in the amount of \$35,000. Martin seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 1/12/2019.

The Board received a memo from Harriman reviewing the contract received from Stantec Consulting Services, Inc. for the monitoring well sampling and testing and landfill inspections that are required to be completed at the Transfer Station. Harriman notes the cost of the service to be provided is \$5,860.00 and has been included in the Transfer Station budget. Morgan made a motion to approve and sign the contract. Martin seconded. A unanimous vote was taken.

Form 941: Employer's Quarterly Federal Tax Return for the quarter ending 12/31/2018 was presented for signatures. The total deposits made for the quarter total \$158,697.05. Morgan made a motion to sign the form. Martin seconded. A unanimous vote was taken.

The Board received a copy of a Notice of Decision from the Zoning Board of Adjustment acknowledging the acceptance of an Appeal of Administrative Decision filed by William Dawson, Jr.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 1/9/2019.

The Board received programming updates from Charter Communications.

The Board received an invitation to attend Ossipee Listens Roundtable Discussion on 2/9/2019 from 9:00-11:00 AM at the Town Hall to discuss goals for community-wide collaborations and communication.

#### **Water & Sewer Red Folder:**

The Payroll Reimbursement Request for the week ending 1/12/2019 was submitted in the amount of \$3,355.88. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

#### **Old Business:**

Intersection of Routes 28 & 171 – Michael Dugas, Highway Safety Engineer from NH DOT, provided an update on the roundabout construction stating that the schedule has been accelerated with bids being requested in April for work to commence early in the summer and be fully functional by the end of the season. Dugas stated that the easements have been completed with Attorney Sager and Huggins Hospital and although Mr. Pappas' property is a bit more complicated, that one is also in progress. As far as the county water lines that run beneath the intersection, the State has worked out a deal where the engineering and relocation will be completed by the State and be reimbursed by the County to allow time to appropriate the funds necessary.

Dugas discussed the landscaping options for the center of the roundabout and requested input from the Town. Discussion took place on adding a water spigot to assist with watering.

Dugas stated that the Board should expect to see the Municipal Work Zone Agreement in the next few weeks which will require signatures.

Morgan discussed concerns received from a resident in work session earlier related to the rumble strips and elderly drivers. The resident noted that elderly drivers are mistaking the sound from the rumble strips as a problem with their vehicles and they are stopping in the middle of the road and checking their vehicles creating additional traffic hazards. Morgan questioned if there is any signage warning motorists of the upcoming rumble strips that can be installed. Dugas will look into this.

Steer questioned the option of putting in a memorial in the center island. Dugas responded that they do not want to draw people to visit the island as that would create a hazard. Dugas requested that suggestions for the design of the center island be received by the end of March.

Martin commented that the clearing along Route 16 in preparation for the bridge replacements has greatly opened up the line of site.

Ed Comeau, State Representative, stated that the County Delegation is scheduled to meet on 1/28/2019 to vote on the appropriated funds for the relocation of the County water lines. He stated that there may be concern on how to deal with installing a spigot in the center island. Steer questioned if 1/28/2019 gives enough time for NH DOT to provide a cost estimate. Dugas confirmed.

Comeau stated that anything in government is often a very slow process and this is a great example of many agencies working to make it all come together promptly. Morgan added that he is very impressed and appreciative of the response received from NH DOT.

**New Business:**

None presented.

**Public Input #2:**

None presented.

Morgan announced the Budget Committee will be meeting on Wednesday, 1/16/2019 at 6:30 PM at the Freight House Annex.

Ash Fischbein, Economic Development Council Chairman, stated that the Economic Development Council (EDC) would like to increase their budget request by \$2,500 to utilize a service provided by UNH to strategize economic development. Morgan responded that the EDC is very vibrant and active council and they were told to come to the Board with their needs to help succeed in their efforts to provide property tax relief through building business. Morgan made a motion to recommend an increase in the EDC budget request to \$5,000.00. Martin seconded. A unanimous vote was taken.

Steer questioned the purpose of Ossipee Listens Round Table discussion. Morgan responded that it is to connect and collaborate with the various organizations in Town.

Morgan thanked Steer for his article in the Conway Daily Sun regarding Ossipee being open for business.

Steer questioned the ordinance restricting use of engine brakes. Morgan responded that engine brakes are useful to help slow a heavy truck using its motor especially on a grade but it is not necessary on Duncan Lake Road where the road is flat. Harriman added that engine brakes save on the wear and tear of the truck. Morgan commented that although they are very useful, they are not always necessary and the ordinance is in an effort to provide relief to the residents of the road.

**Non-Public Session:**

Not applicable.

The next meeting will take place on Monday, January 28, 2019 at 4:15 PM.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:11 PM.

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Richard H. Morgan, Chairman

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Sandra P. Martin

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ABSENT

Martha B. Eldridge

To be approved 1/28/2019