

## **Selectmen's Meeting Monday, December 9, 2019**

These minutes were recorded by Angela Rizzitano, Secretary. Matt Sawyer Jr., Town Administrator, was also in attendance. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

### **Call to Order:**

Selectman Martin called the meeting to order at 4:15 PM.  
Martin opened the meeting with the Pledge of Allegiance.

### **Attendance by Roll Call:**

Present were Selectmen Sandra Martin, Martha Eldridge and Susan Simpson.

### **Department Head Reporting:**

Highway Department – William Eldridge, Highway Foreman, read the Highway Department weekly report. Eldridge advised they checked all routes, plowed, sanded and salted as needed. They serviced truck 2, replaced a hose on truck 7 and cleaned the shop. Eldridge also advised that the new John Deere Tractor works great.

Police Department – Joe Duchesne, Police Chief, was not in attendance but left the monthly statistics for November. Selectman Martin read the report. Total dispatched calls were 1,757. Total arrests were 10.

Recreation Department – Craig Brady, Recreation Director, reported that after school programs start this week. He also advised that this Saturday, December 14, 2019, there is Breakfast with Santa from 9AM-10:30 AM and the Community Christmas Celebration from 5 PM-8 PM.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, advised that the Tax Collector/Town Clerk's Office has received about \$1,424,000.00 in revenue since the Tax Bills were sent out. They transferred about \$60,000.00 from the ACH. Over the counter revenue received is \$140,000.00. Town Collector received about \$40,000.00. We are still waiting to receive \$5.5 million dollars. Skehan also advised we are waiting for 2 checks to come in for \$1 million dollars and \$500,000.00.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, reported that they had to repair a few water leaks. Water testing was done and came back negative. Camp David is closed until January. Hydrants were flushed due to the snow.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported he has been busy with permits and inspections. McConarty advised that O'Reilly's should be completed in the few weeks. Westward Shores will be starting to build their pavilion on December 11, 2019.

Selectman Sam Martin announced that the Town has hired a part-time Zoning Officer, John Smith.  
Selectmen's Office – Selectman Sam Martin reported that budget season is in full swing and the Town is working on Warrant Articles. Also being completed is daily office work.

**Public Input:**

Frank Burke requested some information at the Selectmen's Meeting held on December 2, 2019 about the Whittier Covered Bridge Project. He asked if that information has been obtained. Eldridge advised that this would take some time to get this information collected but it is being worked on.

**Meeting Minutes:**

Martin made a motion to seal the minutes from the Non-Public Session held pursuant to RSA 91-A:3, II (a) for a Personnel Matter, RSA 91-A:3, II (c) for a Tax Matter and RSA 167:4 for a Welfare Matter on 12/09/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Work Session and Non-Public Session held on 11/25/2019. Eldridge seconded. Selectman Simpson abstained.

Eldridge made a motion to approve the minutes from the Work Session and Non-Public Session held on 12/02/2019. Simpson seconded. Selectman Martin abstained.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 11/25/2019. Eldridge seconded. Selectman Simpson abstained.

Eldridge made a motion to approve the minutes from the Selectmen's Meeting held on 12/02/2019. Simpson seconded. Selectman Martin abstained.

**Accounts Payable & Payroll Manifests:**

The Payroll Check Voucher total was submitted for the week ending 12/07/2019 with a pay date of 12/10/2019 in the amount of \$42,097.89. Accounts Payable for the week ending 12/07/2019 is \$97,070.04. Water & Sewer Accounts Payable is \$4,702.52. Eldridge made a motion to approve. Martin seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 12/07/2019 with a pay date of 12/10/2019 was submitted in the amount of \$3,217.30. Eldridge made a motion to sign the request. Martin seconded. A unanimous vote was taken.

**Water & Sewer Red Folder:**

A Water & Sewer Warrant was presented for signatures for \$11,010.00 with penalties after January 13, 2020 for all sums not paid by this date. Eldridge made a motion to approve. Martin seconded. A unanimous vote was taken.

**Review of Red Folder:**

The Board was presented with a corrected letter to the Trustee of The Trust Funds asking for reimbursement from the following Trust Fund. The Invasive Species Control Expendable Trust Fund. Selectman Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board was presented with a corrected letter to the Trustee of The Trust Funds asking for reimbursement from the following Trust Fund. The Sidewalk Expendable Trust Fund. Selectman Eldridge made a motion to approve. Martin seconded. A unanimous vote was taken.

The Board received the Highway Department weekly report for December 2, 2019 through December 6, 2019. It will be on file in the Selectmen's Office.

A Yield Tax Warrant in the amount of \$311.57 for the Report of Cut submitted by Scott and Isabelle Downing (Map 248, Lot 10, Sub 001) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

The Transfer Station Work Log was received for the week ending November 30, 2019. It will be on file in the Selectmen's Office.

The Board received the Recycling Center Cash Log for the Month of November. The total amount collected was \$10,412.80.

A Request for a Clerical Abatement was received for the property located at 7 Giles Road for property owner Mark L. Blouin (Map 122, Lot 010, Sub 013). The request is in the amount of \$51.00. The reason for the abatement is that the camper was sold on August 11, 2019, but the owner just received the bill of sale. Simpson made a motion to approve this abatement. Eldridge seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 1880 Route 16 for property owner Frederick Clarke (Map 038, Lot 016, Sub 010). The request is in the amount of \$93.00. The reason for the abatement is that the camper was sold in September 2019, but the owner just received the bill of sale. Simpson made a motion to approve this abatement. Eldridge seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for Marilyn Thibedau of 7 Giles Road in the amount of \$51.00. The reason for the warrant is that the camper sold in August 2019 and the new owners should have received the Tax Bill. This Warrant will give the Tax Bill to the correct owner. Simpson made a motion to sign this Warrant. Eldridge seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for Raymond Pressey of 1880 Route 16 in the amount of \$93.00. The reason for the warrant is that the camper sold in September 2019 and the new owners should have received the Tax Bill. This Warrant will give the Tax Bill to the correct owner. Simpson made a motion to sign this Warrant. Eldridge seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 88 Walker Hill Road for property owner SBA Properties LLC (Map 252, Lot 022). The request is in the amount of \$2,799.60.00. The reason for the abatement is that the taxpayers believe the assessment of this property reflects an assessment for a communications tower that they do not own. Eldridge made a motion to approve this abatement. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 5 Mason Drive for property owner Tammy L. Brooks (Map 135, Lot 008). The request is in the amount of \$19.28. The reason for the abatement is that this property was approved for the Solar Exemption, but due to some questions it wasn't added to the assessment card prior to the Tax Bill being sent out. Eldridge made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

The Board received a Water & Sewer Abatement Application for Doris and Alan Meserve of 48 Moultonville Road in the amount of \$15.00. The reason for the abatement is that the property owner received a letter stating that they were in delinquent status but they never received a bill. Eldridge made a motion to approve this abatement. Martin seconded. A unanimous vote was taken.

The Board received a corrected Selectmen's Deed for Jonathon Leonard of 19 Moultonville Road for signatures. Martin made a motion to approve. Eldridge seconded. A unanimous vote was taken.

The Board received a letter from School's Out Program Director, Jennifer Berkowitz regarding the Budget Committee meeting. She would like to know who the members of that committee are accountable to and if there are any stated expectations for the way they conduct meetings or provide feedback to the public. Selectman Martin advised that they are accountable to the taxpayers of the Town as they are elected officials. She also advised that from looking at the video of that meeting, Mr. Goss was not very pleasant to Berkowitz and Martin can't speak to the conduct of that Board but it is reprehensible to treat a taxpayer in that manner.

The Board received a letter that Ash Fischbein asked the Selectmen to send out to Spectrum regarding the request for broadband coverage. Martin made a motion to sign the letter. Eldridge seconded. A unanimous vote was taken.

The Board received a request for signatures on a small claims request from Kellie Skehan, Town Clerk/Tax Collector in the case of the Town of Ossipee Vs. Septic Solutions. Martin made a motion to sign the request. Eldridge seconded. A unanimous vote was taken.

Selectman Martin read a letter that will be going out to certain areas of the Town regarding parking in a right of way during snow removal. These will be mailed this week.

#### **Old Business:**

Selectman Eldridge commented on a suggestion made from Ed Comeau at the last meeting about having someone from the Town of Ossipee attend the School Board meetings to represent the Town and report back to the Board of Selectmen. Eldridge advised that Krystal Eldridge has volunteered to take on that task. Eldridge made a motion to approve that Krystal Eldridge represent the Town at School Board Meetings going forward. Martin seconded. A unanimous vote was taken.

#### **New Business:**

Simpson commented that multiple people have approached her regarding the great job the Highway department has done with keeping the roads cleared and safe during inclement weather. Martin confirmed that she has been told that as well. Thank you Highway Department for all your hard work.

#### **Second Public Input:**

Ernest Berry presented the Board with an agreement he has made with the Town of Ossipee that has been resolved and needs signatures. Martin read the agreement. Eldridge made a motion to sign. Martin seconded. A unanimous vote was taken.

Ed Comeau advised that the School Board Meeting is being held at Crescent Lake 12/9/19.

Ash Fischbein commented on the letter from Jen Berkowitz and recommends a member of the Board attend those Budget Committee Meetings. Eldridge advised that she will be the one to attend those meetings.

**Non-Public Session:**

None

The next meeting will take place on Monday, December 16, 2019

**Adjournment:**

Being no further input, Eldridge made a motion to adjourn. Simpson seconded. A unanimous vote was taken.

Adjourned at 4:50 PM.

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Sandra P. Martin, Chairman

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Martha B. Eldridge

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Susan J. Simpson

To be approved 12/16/2019