

Selectmen's Meeting Monday, October 21, 2019

These minutes were recorded by Angela Rizzitano, Secretary. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Selectman Martin called the meeting to order at 4:15 PM.
Martin opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Sandra Martin, Martha Eldridge and Susan Simpson.

Department Head Reporting:

Highway Department – William Eldridge, Highway Supervisor, thanked Ellen White, Karen Anthony and the Selectmen for being patient with him and for answering his questions. He read the Highway Department work log. They brought the new 550 truck to Viking in Maine to install the dump body. Eldridge advised they cleaned the shop, finished the steps to the Library, cleaned all the trucks and worked on the sidewalk project.

Police Department – Joe Duchesne, Police Chief, reported that the Police Department has been busy. The canine training is going well. He advised that they are 4-5 weeks from certification. He also advised that Route 16 is still a work in progress. He asked people to please have patience and the Police Department will be monitoring it as best they can.

Recreation Department – Craig Brady, Recreation Director, reported that the Field Hockey team won the Carrol County Jamboree this weekend. He also advised that the Soccer Team won the Mountain Valley Cup. He thanked the volunteer coaches and the parents. He advised that the porta-a-potty at the Center Ossipee Playground has been abused. He asked that if anyone sees anything to please report it to us immediately. He reported that on November 26, 2019 there will be a Snow Machine Safety Class for children 12 years old or older. Please call the Recreation Department or visit the Recreation Department on the website at www.ossipee.org to sign your child up.

Selectmen's Office - Town Administrator Ellen White reported that on October 22, 2019 the new phone system will be installed with a go live date of October 23, 2019. All departments will be interconnected with this new system. White advised that the assessment values have been finalized for MS1. The 2018 Town wide value was \$652,691,556.00, which was 20% under assessed according to the DRA. The 2019 Town wide value is \$771,764,108.00, which is an 18% increase.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, reported that he flushed hydrants and drained water from Grant Hill Cemetery. He advised it was business as usual.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, reported that the Tax Collector received \$21,000.00 in revenue. She advised that the Town Clerk received \$21,000.00 in total revenue.

Transfer Station – Brewster Vittum, Transfer Station Supervisor, was not in attendance but his report was presented to the Board.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported he has been busy with permits for Westward Shores. The deadline to come into compliance with FEMA regulations was October 20, 2019. McConarty advised that about 50% of the campground is in compliance. He has been busy with inspections for new buildings and also advised that O'Reilly's is up and running with a possibility of opening in the next month. Martin asked McConarty if Coleman put up a sign and if they received a permit for that sign. McConarty advised that a sign was put up without having a permit. Martin advised that is an illegal sign and needs to come down.

Public Input:

Joseph Haas discussed opportunity to appeal the School Tax Rate with the DRA. Martin advised that the current school plan is not a state statute. Discussion ensued.

Bruce Stewart asked the Board if they have located a letter from the Town giving John Jeddrey permission to maintain Polly Crossing Road. White advised she was unable to locate that letter and will have to generate one.

Meeting Minutes:

Martin made a motion to approve the minutes from the Joint Meeting and Work Session held on 10/02/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Work Session, Finance Meeting and Non-Public Session held on 10/07/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 10/07/2019. Simpson seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 10/12/2019 with a pay date of 10/15/2019 in the amount of \$38,336.89. Accounts Payable for week ending 10/12/2019 in the amount of \$28,322.25. The Water & Sewer Accounts Payable is \$8,500.44. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 10/12/2019 with a pay date of 10/15/2019 was submitted in the amount of \$3,571.27. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

The Payroll Check Voucher total was submitted for the week ending 10/19/2019 with a pay date of 10/22/2019 in the amount of \$39,532.64. Accounts Payable for week ending 10/19/2019 in the

amount of \$179,639.68. The Water & Sewer Accounts Payable is \$5,834.62. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 10/19/2019 with a pay date of 10/22/2019 was submitted in the amount of \$4,672.63. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

Water & Sewer Red Folder:

A Water & Sewer Warrant was presented for signatures for \$90.05 with penalties after December 2, 2019 for all sums not paid by this date. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

Review of Red Folder:

The Board received the Recycling Center Daily Cash Log for the month of September with a total collected of \$12,853.85.

The Board received a Raffle Permit Application from Ossipee Old Home Week for March 14, 2020 at 7:00PM. Eldridge made a motion to approve this application. Simpson seconded. A unanimous vote was taken.

The Board received a letter from HealthTrust regarding a rate adjustment. The overall average increase is 7.1%, primarily due to projected medical and prescription trend and increased claims utilization.

The Board received the GIS Internet Services Annual Maintenance Agreement. Eldridge made a motion to sign the agreement. Simpson seconded. A unanimous vote was taken.

The Board received the Public Works Department weekly report for October 7, 2019 through October 11, 2019. It will be on file in the Selectmen's Office.

The Board received the Public Works Department weekly report for October 14, 2019 through October 18, 2019. It will be on file in the Selectmen's Office.

The Transfer Station Work Log was received for the week ending 10/12/2019. It will be on file in the Selectmen's Office.

The Transfer Station Work Log was received for the week ending 10/19/2019. It will be on file in the Selectmen's Office.

A Contract for Use of Facilities was received for a baby shower on November 3, 2019 at the Town Hall. Simpson made a motion to approve this contract. Eldridge seconded. A unanimous vote was taken.

A Notice of Intent to Cut Wood or Timber for Map 134, Lot 002 for Stephen Breault and Nicholas Michaud. The logger is Richard Buswell. This is a supplemental intent. There are no cemeteries on the

property and the taxes are paid. Simpson made a motion to approve this Intent to Cut. Eldridge seconded. A unanimous vote was taken.

A Notice of Intent to Cut Wood or Timber for Map 248, Lot 010 Sub 001 for Scott and Isabelle Downing. The logger is Western Maine Timberlands. There are no cemeteries on the property and the taxes are paid. Simpson made a motion to approve this Intent to Cut. Eldridge seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received for Carrie Dixon for a birthday party on November 16, 2019 at the Town Hall from 10:00 AM -6:00 PM. Simpson made a motion to approve this contract. Eldridge seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received for Alcoholics Anonymous for AA Meetings on November 27, 2019 and November 28, 2019, December 24, 2019 and December 25, 2019, December 31, 2019 at the Town Hall. Simpson made a motion to approve this contract. Eldridge seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received for Friends of Chickville for a Christmas program and Memorial Day program on December 15, 2019 and May 17, 2020 at the Chickville Church. Simpson made a motion to approve this contract. Eldridge seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received for a penny sale for Ossipee Old Home Week on March 14, 2020 at the Town Hall. Simpson made a motion to approve this contract. Eldridge seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received for Angela Rizzitano for a birthday party on November 23, 2019 at the Town Hall. Simpson made a motion to approve this contract. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to sign the 2019 MS-1. Eldridge seconded. A unanimous vote was taken.

The Board received a letter from New Hampshire Electric Co-Op. They will be re-clearing the electric lines along Sawyer Road and Water Village Road in Ossipee, NH. For questions regarding this project please call 1-800-698-2007.

The Board received a report from the DRA on the cyclical revaluation. The report was also sent to Granite Hill Municipal Services.

The Board received a letter from the Town of Tuftonboro stating that it has been more than 7 years since the last perambulation report was completed with the Town of Ossipee. They would like to meet and discuss budget funding for the project. White advised she will contact them.

The Board received a letter from the Library Trustees regarding vacancies for Alternates. The Library Trustees recommend the Board appoint Terry Wheeler and DorisAnn Allenson, who have expressed their willingness to serve as alternate trustees, for a one year term. Martin made a motion to appoint the above named Trustees. Eldridge seconded. A unanimous vote was taken.

The Board received a letter from Soule, Leslie, Kidder, Sayward & Loughman regarding the Governor Wentworth Regional School District payment schedule. Martin read the letter. The letter states that

the State law requires the Town to make payments according to the payment schedule provided by the district. The Town of Ossipee has been making equal monthly payments. Martin made note that the letter did not state a statute or any RSA for this state law. Martin advised that the Town of Ossipee will continue to pay equal monthly payments.

The Board received a Water & Sewer Abatement Application for Kyle Amacal of 45 Huckins Street. The reason for the abatement is that on September 25, 2019 a hose burst and a few thousand gallons went into the ground and not the sewer. Martin made a motion to approve this abatement. Eldridge seconded. A unanimous vote was taken.

The Board received a Water & Sewer Abatement Application for Bonnie and Guy Eldridge of 3 Dorrs Corner Road. The reason for the abatement is that on August 13, 2019 sod laid and they had to water twice a day for 2 hours. The water did not go into the sewer. Martin made a motion to approve this abatement. Eldridge seconded. A unanimous vote was taken.

Budget Review- Selectmen's Office- Ellen White reviewed with the Board. The department request for this year is \$765,262.00 which is an overall increase of 3.16%. The salary for the staff of the Selectmen's office is subject to a 2% cost of living adjustment. White advised that most of the other line items have maintained level funding. Martin made a motion to take it under advisement. Eldridge seconded. A unanimous vote was taken.

Budget Review- Conservation Committee- Ellen White advised that everything is level funded except for an increase for the Lake Host Program of \$1600.00. Martin made a motion to take this under advisement. Eldridge seconded. A unanimous vote was taken.

Budget Review- Planning Board- Condict Billings went over with the Board. He advised an increase of \$1220.00 for insurance and supplies. Martin made a motion to take this under advisement. Eldridge seconded. A unanimous vote was taken.

Budget Review- Zoning Board of Adjustment- Basically the same as last year except for the Secretary Salary increase and \$200.00 increase for postage. Martin made a motion to take this under advisement. Eldridge seconded. A unanimous vote was taken.

Budget Review- Trustee of the Trust Funds- Condict Billings advised there is a 12.74 decrease. \$100.00 for supplies. Reduced by \$900.00. Martin made a motion to take this under advisement. Eldridge seconded. A unanimous vote was taken.

Budget Review- Police Department- Joseph Duchesne advised that the operating budget for 2019 is \$1,240,278.00. He is asking for \$1,255,696.73 for 2020 which is a 1.24% increase. Medical Insurance and Retirement decreased due to the status of new employees. Martin made a motion to take this under advisement. Eldridge seconded. A unanimous vote was taken.

Budget Review- Dog Officer- This was reviewed with the Board. There are no changes requested. Martin made a motion to take this under advisement. Eldridge seconded. A unanimous vote was taken.

Budget Review- Special Duty- This was reviewed with the Board. There are no changes requested. Martin made a motion to take this under advisement. Eldridge seconded. A unanimous vote was taken.

Old Business:

Ellen White discussed the Whittier Covered Bridge. White received a voicemail from Shawn James, the engineer from Hoyle, Tanner and Associates, that stated he spoke with NHDOT and the Town is eligible to reapply for those lost funds for phase 3.

New Business:

None Presented

Second Public Input:

None presented

Non-Public Session:

None

The next meeting will take place on Monday, October 28, 2019

Adjournment:

Being no further input, Eldridge made a motion to adjourn. Simpson seconded. A unanimous vote was taken.

Adjourned at 5:24 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 10/28/2019