

## **Selectmen's Meeting Monday, March 2, 2020**

These minutes were recorded by Angela Rizzitano, Secretary. Matt Sawyer Jr., Town Administrator, was also in attendance. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

### **Call to Order:**

Selectman Martin called the meeting to order at 4:15 PM.  
Martin opened the meeting with the Pledge of Allegiance.

### **Attendance by Roll Call:**

Present were Selectmen Sandra Martin, Susan Simpson and Martha Eldridge.

### **Department Head Reporting:**

Highway Department – Tony J. Eldridge, Superintendent of the Works, read the highway weekly work log. They checked all routes. They sanded and salted as needed. He advised that they washed all the trucks, cleaned the shop, worked on truck 8 and fixed wash outs. Roads have been posted, he is still working on a time-keeping method and he is still working with DES regarding the dams.

Police Department – Joseph Duchesne, Police Chief, presented the Board with the statistics for the month of February. There were 1371 total calls with 18 arrests. He advised that it was a pretty average month. Duchesne also advised that Officer Baker and Part time Officer, Will French, are both doing well at the Police Academy. He also advised that Officer Mullen will be meeting with Defensive Tactics Instructor regarding the self-defense class for young girls and women.

Recreation Department – Tony J. Eldridge, reported that the Barn Dance was held on Wednesday, February 26, 2020 and Mardi Gras was held on Thursday, February 27, 2020. Both events went very well. He also advised that the girls and boys travel basketball teams participated in the Carroll County Basketball Tournament during February school vacation week. Both teams did a great job and the Town of Ossipee is very proud. T.J. Eldridge also announced a Community Concert Event on March 20, 2020 with musical guests Jackie Lee as well as The Coldsteel Ramblers. Free admission but donations are appreciated to benefit the Kingswood Girls Hockey team. Refreshments also served with donation courtesy of the Kingswood Girls Hockey team.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, advised that the Town Clerk's Office received approximately \$92,000.00 in revenue. The Tax Collector received approximately \$225,000.00. Skehan advised that Candidates Night will be on March 2, 2020 and the Town Elections will be on March 10, 2020. Town meeting will be held on March 11, 2020. Chairman Martin asked Kellie if she will know when back taxes will get paid. Skehan advised that she can't say exactly but advised that 2016 back taxes will be due March 30, 2020. Discussion ensued.

Building Inspector– Steve McConarty, reported he has been busy with inspections. He provided the Board with his monthly reports for January and February. He advised that 45 permits went out. He had 2 training days and 1 court day. He also advised that Westward Shores is putting in a septic for the new pool area.

Government Buildings- Tony J. Eldridge, reported that Chris Vittum cleaned out the Government Buildings. He also advised that they are working on completing the Library lighting as well.

Selectmen's Office – Matt Sawyer Jr., Town Administrator, reported that the Town Reports are in and available. Candidate's night will take place March 2, 2020 at 6:30 PM. He also advised that a public hearing regarding the Solar Pilot Revenue will be held on March 3, 2020 at 5:00 PM at the Bub Avery Gymnasium.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, reported that he has been thawing frozen service lines and broken water lines. Also he is getting ready for Camp David to open back up. He also advised that he has done extra water testing.

**Public Input:**

None Presented

**Meeting Minutes:**

Martin made a motion to seal the minutes from the Non-Public Session held pursuant to RSA 91-A:3, II (a) for a Personnel matter. M. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Work Session and Non-Public session held on 2/24/2020. Simpson seconded.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 2/24/2020. Simpson seconded.

**Accounts Payable & Payroll Manifests:**

The Payroll Check Voucher total was submitted for the week ending 2/29/2020 with a pay date of 3/3/2020 in the amount of \$156,277.59. Accounts Payable for the week ending 2/24/2020 is \$856,038.95. Water & Sewer Accounts Payable is \$8,770.58. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 2/29/2020 with a pay date of 3/3/2020 was submitted in the amount of \$3,357.68. M. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

**Water & Sewer Red Folder:**

None Presented

**Review of Red Folder:**

Chairman Martin read a letter authorizing the Economic Development Council to pursue USDA grants to benefit the Town of Ossipee for expanding infrastructure such as sidewalks and lighting. Matt Trahan, Chairman of the EDC will act as the agent of contact for the acquisition of said grants. Dallas Emery commented that we had money for the sidewalks and was concerned about getting more Federal funding. Ash Fischbein of the EDC advised that this grant has nothing to do with the current sidewalks. Discussion ensued.

The Board received a Veteran's Exemption application. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a Veteran's Exemption application. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 110 Nichols Road for property owner David and Erin Reilly (Map 029, Lot 001, Sub 135). The request is in the amount of \$45.00. The reason for the abatement is that the camper sold in September so Mr. and Mrs. Reilly shouldn't have received a tax bill. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received the 2020 Boundary Validation Program to ensure boundary data is accurate with the Census Bureau. M. Eldridge made a motion to sign. Simpson seconded. A unanimous vote was taken.

The Transfer Station Work Log was received for February 23, 2020 through February 29, 2020. It will be on file in the Selectmen's Office.

A Contract for Use of Facilities was received for the Knox Mountain Landowners Association for May 2, 2020 at the Town Hall Gymnasium for a business meeting from 11:00AM-3:00PM. Simpson made a motion to approve. M. Eldridge seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received for the Knox Mountain Landowners Association for October 4, 2020 at the Town Hall Gymnasium for a business meeting from 1:00PM-5:00PM. Simpson made a motion to approve. M. Eldridge seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$296.62 for the Report of Cut submitted by Stephen Mosher (Map 248, Lot 039) was presented for signatures. Simpson made a motion to approve the warrant. M. Eldridge seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$1,023.02 for the Report of Cut submitted by Donald Hayward (Map 266, Lot 007) was presented for signatures. Simpson made a motion to approve the warrant. Martin seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$632.05 for the Report of Cut submitted by Elizabeth T. Bultman (Map 231, Lot 011) was presented for signatures. Simpson made a motion to approve the warrant. M. Eldridge seconded. A unanimous vote was taken.

A Notice of Intent to Cut Wood or Timber for Map 243, Lot 002 was presented for Eastern Materials LLC. The logger is Greenleaf Products. There is no cemetery on the property and the taxes are paid. Simpson made a motion to approve this Intent to Cut. M. Eldridge seconded. A unanimous vote was taken.

A Notice of Intent to Cut Wood or Timber for Map 038, Lot 0023 & Lot 8 was presented for Donald Meader. The logger is Wadsworth Woodlands. There is no cemetery on the property and the taxes are paid. Simpson made a motion to approve this Intent to Cut. M. Eldridge seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for Seth Locher of 110 Nichols Road for \$45.00. This property was sold in September 2019 but the bill of sale was received after taxes went out. Simpson made a motion to approve. M. Eldridge seconded. A unanimous vote was taken.

**Old Business:**

None Presented

**New Business:**

None Presented

**Second Public Input:**

Dallas Emery asked about the Whittier Covered Bridge Project. Tony J. Eldridge, Superintendent of the Works, advised that both he and Matt Sawyer Jr. are working on it. They needed a form from the landowners to be signed and they sent it to the Department of Transportation to be approved. They also will still need classes as well. Discussion ensued.

Frank Burke asked what it costs the Town for the Whittier Covered Bridge Project. Chairman Martin advised him to come into the Selectmen's office after town meeting and someone would assist him with getting that information as it will be a lengthy project. The Federal Government pays 80% and the State of N.H. and the Town of Ossipee pays 20% collectively. Discussion ensued.

Donna Gridley of the EDC advised that the Selectmen are invited to the Regional Coalition on March 17, 2020.

**Non-Public Session:**

None

The next meeting will take place on Monday, March 9, 2020.

**Adjournment:**

Being no further input, M. Eldridge made a motion to adjourn. Martin seconded.

Adjourned at 4:55 PM.

---

Sandra P. Martin, Chairman

---

Martha B. Eldridge

---

Susan J. Simpson

To be approved 3/9/2020