

Selectmen's Meeting
Monday, April 7, 2014

Chairman Richard Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan, Robert Freeman and Frank Riley, and Ellen White, Town Administrator, who recorded the minutes.

Freeman made a motion to approve the minutes from the 3/31/2014 Selectmen's Meeting. Riley seconded. A unanimous vote was taken.

A Timber Tax Warrant was received in the amount of \$6,118.99. Morgan made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

Freeman made a motion to approve the minutes from the 3/31/2014 Workshop on the Covered Bridge Road Parking Regulations. Riley seconded. A unanimous vote was taken.

The Board received the Highway Department Work Log for the weeks ending 3/22/2014, 3/29/2014 and 4/5/2014.

The Board received a copy of a notice sent to the Board of Tax and Land Appeals from Kellie Skehan, Tax Collector, notifying them of the date the final tax bill was sent.

The Payroll Voucher was submitted for week ending 4/5/2014 in the amount of \$102,695.53. Freeman made a motion to approve and sign the voucher. Riley seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for week ending 4/5/2014 in the amount of \$57,720.27. Freeman made a motion to approve and sign the voucher. Riley seconded. A unanimous vote was taken.

A Notice of Intent to Excavate was received from Eastside Properties for the property located on Map 277, Lot 4. The intent is to excavate a total of 11,400 cubic yards. All requirements being met, Morgan made a motion to sign the intent. Freeman seconded. A unanimous vote was taken.

A Notice of Intent to Excavate was received from Coleman Concrete for the property located on Map 124, Lot 23. The intent is to excavate a total of 1,000 cubic yards. All requirements being met, Morgan made a motion to sign the intent. Freeman seconded. A unanimous vote was taken.

An Excavation Tax Warrant was received in the amount of \$1.18. Morgan made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

A Notice of Intent to Excavate was received from Pike Industries for the property located on Map 250, Lot 8. The intent is to excavate a total of 96,500 cubic yards. All requirements being met, Morgan made a motion to sign the intent. Freeman seconded. A unanimous vote was taken.

An Excavation Tax Warrant was received in the amount of \$348.30. Morgan made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

An Excavation Tax Warrant was received in the amount of \$4.00. Morgan made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

Morgan announced there was some discussion at the recent Budget Committee meeting about monitoring timber and excavation. He added that monitoring could impact revenues.

Morgan read a copy of the Public Notice advertising vacancies on the Budget Committee, Conservation Commission and Trustee of Trust Funds.

The Board received a request from Joseph Goss requesting consideration for one of the vacancies on the Conservation Commission.

A letter addressed to Ron Adams notifying him of his re-appointment to serve as a member to the Conservation Commission was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to Ralph Buchanan Jr. notifying him of his re-appointment to serve as a member to the Conservation Commission was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A letter addressed to Dottie Kwiatkowski notifying her of her appointment to serve as Library Trustee was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Ossipee Main Street for use of the gym for their Business Fair on 4/26/2014. Morgan stated they would be setting up on 4/25/2014. Morgan made a motion to approve the request. Freeman seconded. A unanimous vote was taken.

An Application for Veteran's Credit for the property located on Map 21, Lot 10 was received. All requirements being met, Morgan made a motion to approve the request. Freeman seconded. A unanimous vote was taken.

An Application for Veteran's Credit for the property located on Map 5, Lot 30 was received. All requirements being met, Morgan made a motion to approve the request. Freeman seconded. A unanimous vote was taken.

The Recycling Center Daily Cash Log was received. The total amount collected in the month of March was \$1,252.00.

The Delegation of Deposit Authority was received from Natalie Hall, Treasurer, to delegate deposit function authority to the Town Clerk/Tax Collector. Morgan made a motion to sign the request. Riley seconded. A unanimous vote was taken.

The Board received the programming updates from Time Warner Cable.

The Board received the Green Mountain Conservation Group Watershed News 2014 Spring newsletter.

An Application for Sign Permit was received from Pamela Casinelli to erect an 8x6 sign. Because the request did not meet the requirements specified in the Sign Ordinance, Morgan made a motion to deny the permit application. Freeman seconded. A unanimous vote was taken.

An Application for Sign Permit was received from White Mountain Homes Inc. for a 10x32 illuminated billboard. Because the request did not meet the requirements specified in the Sign Ordinance, Morgan made a motion to deny the permit application. Freeman seconded. A unanimous vote was taken.

Morgan announced the conclusion of the two workshops held to discuss the Covered Bridge Road Parking Regulation. He stated that a parking restriction has been proposed on the East side of the Covered Bridge and a 15-minute parking limit has been proposed for the West side of the Covered Bridge. He added that a Public Hearing will be held to discuss the Parking Regulation with the date of the hearing to be announced at the next Selectmen's Meeting.

Brad Harriman, Public Works Director, announced that he attended a TAC meeting where there was discussion about a change in funding for highway improvement projects where Towns may now be subject to contributing 20 percent of the cost of improvements. He added that he checked to see if this change would affect the improvements proposed for the intersections of Routes 28 and 171 and was told that that project is covered through the HSIP with 100 percent funding. Morgan expressed his concern for this change making the towns responsible for providing a percentage of the funding for future State improvements.

Morgan stated he discussed the Watershed Management Plan with Jim Fitzpatrick at the recent Budget Committee meeting and they agree that the water quality analysis will not be resourceful for the treatment of milfoil in the lake.

Freeman questioned the status of the fee signage for the Transfer Station. Harriman answered that it is in progress along with directional signs.

Harriman presented the Board with a memo summarizing the three proposals he received for the plow truck purchase. Harriman stated that all trucks quoted had the same specifications and his recommendation is for the Peterbilt for a total setup cost of \$156,265. Morgan asked if the plow package was complete. Harriman answered that it is complete including a sander, plow, and wing. Morgan made a motion to approve the proposal for the Peterbilt. Freeman seconded. A unanimous vote was taken.

Harriman presented the Board with a memo regarding the purchase of a leaf vacuum from HP Fairfield in the amount of \$13,000 for cleaning out the ditch lines. Harriman stated that with money encumbered from 2013 he has enough money to make the purchase. Riley spoke in support of the leaf vacuum commenting that it will provide efficiency to the grading process. Freeman made a motion to purchase the leaf vacuum. Morgan seconded. A unanimous vote was taken.

Morgan discussed the 2012 audit which the Auditors expressed an adverse opinion on for two items: reporting of retirement and healthcare costs post-employment and the recording of capital assets and depreciation of the assets. Morgan added that the adverse opinion is holding up the processing of the application for a Tax Anticipation Note. Morgan stated that the Town is not obligated to report the healthcare and retirement costs as the Town does not contribute to either post-employment. Harriman stated that he started compiling a list of assets a few years ago and would gather the information for review. Morgan asked White to write a response to the bank informing them of the Board's intention to correct the deficiencies.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

"Ski" Kwiatkowski informed the Board that the Water and Sewer Commission wrote a letter to authorize Ellen White as contact for the water bond and grant of the public water system.

"Ski" asked if a letter to the Court had been issued regarding the bails set for recent arrests. Morgan answered that it has not, yet.

Mike Sweeney of Ossipee Valley Masonic Lodge submitted the application for Charitable Exemption to the Board. Morgan asked White to forward it to the Assessor for review.

Maria Moulton, Librarian, asked if the inventorying of capital assets would include Library contents as well. Morgan confirmed but stated they weren't sure what the threshold amount would be. Kellie Skehan, Town Clerk/Tax Collector, stated the amount to be \$1,000 per item in the past.

Being no further input, Freeman made a motion to adjourn. Morgan seconded. A unanimous vote was taken.

Adjourned at 4:50 PM.

Richard H. Morgan

Robert C. Freeman

Franklin R. Riley

To be approved 4/14/2014