

## **Selectmen's Meeting Monday, June 8, 2020**

These minutes were recorded by Angela Rizzitano, Secretary. Matt Sawyer Jr., Town Administrator, was also in attendance. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

**The Selectmen's Meeting reconvened from recess at 4:17 PM.**

### **Public Input:**

Frank Burke asked why we did not recite the Pledge of Allegiance. Selectmen Smith advised that there is a new format for the Selectmen Meetings and the Pledge of Allegiance and Roll Call are now being done upstairs during the work session.

### **Green Mountain Conservation Group Presentation:**

Moselle Spiller, Outreach Coordinator, GMCG presented the Board with a new project called Project BMP (Best Management Practices). GMCG was awarded a Watershed Assistance Grant from NHDES. BMP is a type of water pollution control. Spiller discussed the affects storm water has on the lakes water and how landscaping techniques can provide a means to prevent erosion and degradation which affects delicate habitat. Spiller advised that she is looking for a site in the Town of Ossipee that affects Ossipee Lake to participate in a preventative project. She would like the Board of Selectmen's permission to proceed. Town Administrator, Matt Sawyer Jr., asked if NHDES is involved. Spiller advised that NHDES is funding the project but GMCG is overseeing it. Selectmen Smith asked how the money get dispersed to each project. Spiller advised it gets dispersed through the grant. Smith also asked how they have found sites on private land. Spiller advised they sent out newsletters and E-blasts looking for volunteers to participate and land owners reach out to her if they are interested. Spiller advised this will not cost the Town money. They would only need approximately 10 manpower hours from the Town to complete the project. Chairman M. Eldridge asked who determines where the site should be. Spiller advised that she would work with the Town to find a site that would benefit from this project. Sawyer Jr. advised he would discuss possible sites with the Public Works Director, T.J. Eldridge. Dallas Emery asked if there are any stipulations or conditions from NHDES regarding this project. Spiller advised that there are no legal obligations to keep the project going once complete. Discussion ensued.

### **Unseal Bids:**

John Edwards - 1986 Skid Steer \$2100.00, 8ft York Rake \$510.00 and 2005 F550 dump truck \$1200.00

Wousef Dabbagh – Police Cruiser, 2014 Chevy Impala \$625.00

Andrew Catino – 1986 Skid Steer \$1645.00, Ford pick-up bed \$525.00

Lee Deschambeault – 2004 Spreader \$250.00, 1986 Skid Steer \$2500.00, 2017 F350 8ft truck bed \$530.00, 8ft York Rake \$200.00

Charon Emery – Police Cruiser, 2014 Chevy Impala \$1000.00, 8ft York Rake \$200.00

Joseph Peters – York Rake \$176.00 min bid \$345.00 max bid

Mark and Scott Mounce – Police Cruiser, 2014 Chevy Impala \$785.00, 2004 Spreader \$325.00, 1986 Skid Steer \$6785.00, 2005 F550 dump truck \$3785.00

George Ricker – 1986 Skid Steer \$2250.50

Chairman M. Eldridge advised that these bids will be reviewed by the Board and the Public Works Director. The winners will be announced next week.

**BOS Land Use Board Assignments:**

Chairman M. Eldridge will represent the Select Board for the Budget Committee meetings.  
Selectman J. Smith will represent the Select Board for the Planning Board meetings.  
There will be no Board representative for the Zoning Board meetings at this time.

Town administrator advised that the Zoning Board is currently looking for members to join the ZBA. If anyone is interested please contact the Selectmen's Office at 539-4181.

**Public Works Update:**

T.J. Eldridge advised that they will begin grading and ditching roads to get ready for summer. He also advised that he has received signatures for the Whittier Covered Bridge Project and that he is just waiting for one more. Also, he is working on a program for people to get more answers to questions they may have.

**Review of Red Folder:**

The Board received a Yield Tax Levy Warrant for \$1,625.54 for Tax Map 250 lot 005. Simpson made motion to approve. M. Eldridge seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 775 Route 16 for property owner 775 WMH Realty Group LLC (Map 250, Lot 006). The request is in the amount of \$1,625.54. The Warrant went to the wrong people because the Report of Cut Timber Warrant was inadvertently entered incorrectly. By abating, this will be corrected and sent to the proper owner. Simpson made motion to approve. M. Eldridge seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 36 & 40 Navajo Trail for property owner Robert J. Pustell (Map 011, Lot 041 & 040). The request is in the amount of \$233.82. The Assessor met with the taxpayer and reviewed the information. The property has an unusual floor plan known as a reversed floor plan. The Assessor adjusted the building under functional obsolescence. Simpson made motion to approve. M. Eldridge seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 55 White Pond Road for property owner Mary Jane Clark (Map 129, Lot 034). The request is in the amount of \$36.63. The Assessor conducted an onsite inspection of the exterior of property. A newer roof and one window was noted. The hearth is backed by fireboard. There is a ROW allowed through this property to an abutting property. The Assessor adjusted the land to reflect this. Simpson made motion to approve. M. Eldridge seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 19 Old Mill Road for property owner Gerard and Mary Johnson (Map 005, Lot 041). The request is in the amount of \$85.54. The Assessor has a walkthrough and measured the property. During the inspection it was recognized that the homes condition should be changed from good to average. There were also minor adjustments to the porch and deck dimensions as well as the entryway deck. Simpson made motion to approve. M. Eldridge seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 25 Navajo Trail for property owner Mary Power (Map 011, Lot 003). The request is in the amount of \$144.47. The Assessor completed a full walkthrough and measured with the taxpayer. Adjustments were made to condition factors on the land and building. Simpson made motion to approve. M. Eldridge seconded. A unanimous vote was taken.

The Board received an Outdoor Event Application for Lake Region Repeater Association for their annual Field Day for Amateur Radio. The event will be at Constitution Park on 6/27/2020 and 6/28/2020. Selectmen Jonathan Smith made a motion to approve this request. Simpson seconded. A unanimous vote was taken.

The Board received a Notice of Decision for case # 20-3-BLA. This is for a boundary Line Adjustment request from Marc and Ruth Swenson at 7 Pocket Mountain Road.

The Board received a Notice of Decision for case # 20-1-EERP. This is for a request for renewal of Earth Excavation & Reclamation Permit for Eastern Material LLC of Archers Pond Road.

The Board received a Notice of Decision for case # 19-8-SPR. This is for a request to withdraw the Site Plan Review application without prejudice for Frank Varney of 44 Route 28.

The Board received a Notice of Decision for case # 19-1-SPRA. This is for a Final Approval for a Site Plan Review to add a pool, pavilion and playground at Westward Shore Cottage & Resort.

#### **Accounts Payable & Payroll Manifests:**

The Payroll Check Voucher total was submitted for the week ending 6/6/2020 with a pay date of 6/9/2020 in the amount of \$41,082.94. Accounts Payable for the week ending 6/1/2020 is \$1,550,294.91. Water & Sewer Accounts Payable is \$3,863.63. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 6/6/2020 with a pay date of 6/9/2020 was submitted in the amount of \$3,638.80. M. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

#### **Water & Sewer Red Folder:**

A Water & Sewer Warrant was presented for signatures for \$787.61 with penalties after July 10, 2020 for all sums not paid by this date. M. Eldridge made a motion to sign this Warrant. Simpson seconded. A unanimous vote was taken.

#### **Review of Red Folder continued:**

A Request for a Clerical Abatement was received for the property located at 80 Main Street for property owner 80 Main Street LLC (Map 092, Lot 116). The Assessor completed an inspection of the property on May 20, 2020 and made adjustments to the number of single light poles and sprinkler system square footage. He recommends to deny this request. M. Eldridge made motion to deny this request. Simpson seconded. A unanimous vote was taken.

The Board received the Draft Financial Report, form MS-535. M. Eldridge made a motion to sign the report. Simpson seconded. A unanimous vote was taken.

The Board received a Tax Credit Exemption Application. M. Eldridge made a motion to sign it. Simpson seconded. A unanimous vote was taken.

**Old Business:**

None Presented

**New Business:**

None Presented

**Second Public Input:**

Public Works Director, T.J. Eldridge, advised that on 6/9/2020, Town crews would be working on repairing a failed culvert on Ossipee Mountain Road from 6AM-12PM. There will be one lane traffic and possibly road closure.

Marie McConarty of the Conservation Commission advised that the Conservation Committee voted and passed donating forestry cutting back to the Town of Ossipee.

M. McConarty also asked for assistance from the Town in trimming up the Windows of Ossipee on Route 16. T.J. Eldridge advised he can have some of his crew trim up the area to maintain that view. Selectman Jonathan Smith suggested the Conservation Commission find a more permanent solution to this issue as it seems this is a yearly request. McConarty advised that they are currently looking into solutions and will advise the Selectmen accordingly.

**Non-Public Session:**

None

The next meeting will take place on Monday, June 15, 2020.

**Adjournment:**

Being no further input, M. Eldridge made a motion to adjourn. Simpson seconded.

Adjourned at 5:02 PM.

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Martha B. Eldridge, Chairman

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Susan J. Simpson

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Jonathan H. Smith

To be approved 6/15/2020