

Selectmen's Meeting Monday, July 20, 2020

These minutes were typed by Angela Rizzitano, Secretary. Town Administrator, Matt Sawyer Jr. was also in attendance. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

The Selectmen's Meeting reconvened from recess at 4:15 PM.

Call to Order:

Selectman M. Eldridge called the meeting to order at 4:15 PM.

M. Eldridge opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Martha Eldridge, Susan Simpson and Jonathan Smith.

Department Head Reporting:

Transfer Station, T.J. Eldridge, Public Works Director, read the Transfer Station work log. They monitored daily activities. They sorted recyclables, baled cardboard, plastic and paper. They cleaned and replaced containers.

Highway Department, T.J. Eldridge, Public Works Director, read the weekly report. They cut brush at Granite and White Pond intersection. Cleaned drains on Bents Road and Valley Road. He advised there is a sinkhole on Moultonville Road that will be addressed this week. He took Moselle from Green Mountain Conservation around the Town and found three spots for them to work on their project. They finished grading the bays and surrounding roads and are heading back into Ossipee Mountains. He advised they will be trying out new materials and methods on Chapel and Pine Hill Road. They should be receiving Calcium by the end of the week.

Government Buildings, T.J. Eldridge, Public Works Director, read the weekly report. They worked on the new door at the library. Helped the Library with the garden and put loam fabric and mulch down. Ground stumps on the lawn of the Library and throughout the Town. They are doing trash clean up twice a week at all Parks and Beaches. He spoke with Knight Security about installing a new lock system on one of the Town Hall doors. He also read the Weekly Equipment Report. Truck 8 went to Peterbilt for a recall. Truck 10 is at Madigan's being set up for winter. Truck 6 is at Advanced Diesel with DEF codes and re-date. Transfer Station Skid Steer has a drive motor fail and will be fixed this week. Boom mower needs a new head. He is waiting to see the best option for roadside mowing.

Police Department, Joseph Duchesne, Police Chief, advised that last week was busy. The call volumes have increased. There was a rollover accident and one arrest this past weekend. He also advised that staffing levels are good right now.

Building Inspector/Zoning Officer- Steve McConarty, advised that he has been busy. The State was at Westward Shores for the installation of the new swimming pools. He advised that Hobbs is almost ready to open and that there are lots of new construction in the area.

Selectmen's Office, Matt Sawyer Jr., Town Administrator, discussed some on-going projects such as the Unassigned Funds Balance Policy and the Financial Controls Policy as well as job descriptions and hiring. He advised that the Town received a check for \$5000.00 from New Hampshire the Beautiful Foundation to promote recycling. That will be used towards the new Baler.

Public Input:

Daymond Steer of The Conway Daily Sun asked about the Whittier Covered Bridge Project. Sawyer Jr. advised that he spoke with the project manager and they are waiting for the State and Federal Funding to be approved. It will most likely be a few more weeks before we hear anything. Steer asked if the last signature was received and Sawyer advised that it was and everything has been submitted to the State.

Steer also asked what the Emergency meeting was about last week. Selectman Smith advised that those minutes have been sealed.

Steer asked about the Community Center in Ossipee. Smith advised that it was addressed last week and was inadvertently left on the agenda. Smith gave Steer an information sheet on the project.

Dallas Emery asked about the letter that was sent to the School Board regarding the District's Fund Balance. He was advised that they would be discussing that later in the meeting.

Meeting Minutes:

Chairman M. Eldridge advised that the Meeting Minutes for July 13, 2020 would be approved at the next meeting as corrections need to be made.

Chairman M. Eldridge made a motion to seal sessions 1 and 2 of the non-public meeting held July 20, 2020 under RSA 91-A:3, II (a) and RSA 91-A:3, II (b). Smith seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 7/18/2020 with a pay date of 7/21/2020 in the amount of \$41,212.18. Accounts Payable for the week ending 7/18/2020 is \$176,317.60. This included Fire Precincts of \$122,389.58 and Ambulance of \$ 31,361.00. Water & Sewer Accounts Payable is \$4,364.15. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 7/18/2020 with a pay date of 7/21/2020 was submitted in the amount of \$3,897.16. M. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

Review of Red Folder:

The Board received a letter from Mt. Washington Valley Economic Council regarding appointing a Town Representative to the Board of Directors. Currently, Donna Gridley serves as the Town Representative. M. Eldridge read the letter. M. Eldridge made a motion to appoint Donna Gridley as the Town Representative. Simpson seconded. A unanimous vote was taken.

M. Eldridge discussed the letter to the School Board regarding school taxes from the Town of Effingham in which Ossipee agreed to support. Ossipee received a letter from the School District explaining what the Town can expect in the fall in regards to a credit in taxes. The specific effect is calculated by the DRA. The letter advised that unassigned funds get returned to the taxpayers every year. Dallas Emery asked when the next School Board Meeting is. M. Eldridge advised that they usually meet every week but isn't sure if they have been due to COVID 19. Ed Comeau advised he will check on that.

Selectman Simpson read a letter from Police Chief Joseph Duchesne announcing his retirement effective January 23, 2021. In the letter, Duchesne thanked the Board, the Town of Ossipee and the Officers he has worked with over his 21 years of service.

Selectman Simpson read a letter of resignation from Steve McConarty, Building Inspector/Zoning Enforcement Officer effective October 2, 2020 or before. In the letter Steve thanked the Town of Ossipee.

The Board accepted both retirement and resignation with regret.

Simpson made a motion to approve the minutes from the Work Session and Non-Public session held on 7/13/2020. Smith seconded. A unanimous vote was taken.

The Board received a Water & Sewer Warrant for \$12,190.00. Simpson made a motion to approve this. Smith seconded. A unanimous vote was taken.

The Board received the Transfer Station work log for the week of 7/12/2020. It will be on file in the Selectmen's Office.

The Board received the Highway Department work log for the week of 7/12/2020. It will be on file in the Selectmen's office.

The Board received a Notice of Intent to Cut Wood or Timber from Donald Meader for Map 38, Lot 3. Acreage of Lot is 90. Acreage of cut is 45. The logger is Caleb Winslow, Wadsworth Woodlands. Taxes are paid and there are no cemeteries. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Notice of Intent to Cut Wood or Timber from Donald Meader for Map 38, Lot 3. Acreage of Lot is 75. Acreage of cut is 65. The logger is Caleb Winslow, Wadsworth Woodlands. Taxes are paid and there are no cemeteries. Simpson made a motion to approve. Smith seconded. A unanimous vote was taken.

The Board received a Notice of Decision from the Zoning Board of Adjustment for case number 20-2-SE for the property located at 92 Leavitt Rd. They were granted a special exception from Article 23.3.2, Expansion of a Non-Conforming Structure to add an addition on to an existing non-conforming structure.

The Board received a Notice of Decision from the Zoning Board of Adjustment for case number 20-2-V for the property located at 939 Route 16. They were granted a special exception from Article

23.3.2, Expansion of a Non-Conforming Structure to add an addition on to an existing home for enlarging the living room and adding a bedroom to become a permanent residence.

The Board received a Notice of Decision from the Zoning Board of Adjustment for case number 20-5-V for the property located at 760 Route 16. They were granted a Variance from Article 34.1.F Manufactured Home Subdivision, to erect 3 bedrooms manufactured home condominium units in place of the previously approved modular constructed duplex units in the corridor district where manufactured homes are not permitted.

The Board received a Notice of Decision from the Zoning Board of Adjustment for case number 20-3-SE for the property located at 3 Water Village Road. They were granted a special exception from Article 23.3.2, Expansion of a Non-Conforming Structure to add 1,538 square feet of medical space to an existing non-conforming structure.

Selectman Smith read a letter from the Department of Revenue Administration regarding the Uniform Standards of Professional Appraisal Practice submitted by Todd Haywood of Granite Hill Municipal Services for the Town of Ossipee. The letter advised that the USPAP was reviewed and it complies with all requirements set forth.

Selectman Smith read a letter from County of Carroll Office of the Commissioners regarding Annual Financial Statements for the year ending December 31, 2018, which serves as a supplement to the 2018 Carroll County Annual Report. The report is an overview of finances.

Old Business:

Chairman M. Eldridge asked Sawyer Jr. for an update on the Unassigned Funds Balance Policy. Sawyer Jr. advised that there still needs more research to be done and it is in the process of being completed.

New Business:

None Presented

Second Public Input:

Ed Comeau discussed the letter from County of Carroll Office of the Commissioners and he advised that it was an addendum. He discussed how he took them to court because the audit was late. The statute now allows them to have 120 days to complete it. Previously they had 90 days. The law was changed in the legislature because the County felt that they needed more time. Comeau discussed how Commissioner Babson and Commissioner Hounsell voted to have a paragraph added to the Annual Report in 2019 stating that Comeau caused the County to lose \$16,000.00 of taxpayer's money for a court case mentioned above. He advised the Board to keep an eye on the Government because if not the Government does what it wants. Discussion ensued.

Comeau asked if the Emergency Meeting question from Daymond Steer earlier in the meeting was the meeting that was not posted because it was an emergency. Smith advised yes. Comeau read the statute as follows. "An emergency shall mean a situation whose immediate, un-delayed action is deemed to be imperative by the Chairman or preceding officer of the public body who shall post notice of time and place of such meetings as soon as possible and shall employ what so ever any means reasonable to make the public aware you're going to have it". The statute goes on to say the meeting shall clearly spell out the need for the emergency meeting. Comeau advises Board members to always

start any meeting in public so you have to show the exemption. He concludes that Steer should be told what the emergency meeting was for. Smith advised that the contents of the meeting is sealed and M. Eldridge advised that the emergency meeting was RSA91-A:3, II(a) for a personnel issue.

Comeau discussed the County having a meeting in regards to the old nursing home expansion project. He advised that Commissioner and Delegation members are trying to figure out what to do with the old nursing home. Comeau's expressed that his opinion was that now is not the time to expand the County Government as all they want to do is spend more of your money. Discussion ensued.

Daymond Steer asked about the County audit letter and asked if it was the actual audit. Smith advised that it was supplemental documents. Comeau advised that it's an audit report for 2018 that was never completed. Steer questioned that if it is just a letter advising that the audit was not complete, then why is it such a thick stack of paperwork. Smith advised Steer that he can preview the documents if he would like to.

Comeau commented on the letter to reduce School Taxes and thinks it's great that Effingham reached out to the School District. He commented that the School Board meetings are often unattended and suggest people go to these meetings in the future. Discussion ensued.

Steer asked the Board if they are satisfied with the letter from the School District. M. Eldridge advised that we have to wait and see what happens in the fall when they set the tax rate. Smith advised that they are doing what they can within the law. Discussion ensued.

Non-Public Session:
None

The next meeting will take place on Monday, July 27, 2020.

Adjournment:
Being no further input, M. Eldridge made a motion to adjourn. Simpson seconded. A unanimous vote was taken.

Adjourned at 4:54 PM.

Martha B. Eldridge, Chairman

Susan J. Simpson

Jonathan H. Smith

To be approved 7/27/2020