

Selectmen's Meeting Monday, August 17, 2020

These minutes were recorded by Angela Rizzitano, Secretary. Town Administrator, Matt Sawyer Jr. was also in attendance. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

The Selectmen's Meeting reconvened from recess at 4:17 PM.

Call to Order/Roll Call: Completed in the Work Session.

M. Eldridge opened the meeting with the Pledge of Allegiance.

Department Head Reporting:

Town Clerk/Tax Collector, Kellie Skehan, advised that her office has received just under \$30,000.00 in tax revenue. The Town Clerk received approximately \$21,000.00. Tax reminders will be going out in early September. Skehan advised that she has extended hours for new voter registration and absentee ballot requests, listed below and it will also be posted on the website.

THE FOLLOWING EVENINGS 5:00PM – 8:00PM

AUGUST 18, 19 AND 20

AUGUST 25, 26 AND 27

THE FOLLOWING SATURDAYS 8:00AM – 2:00PM

AUGUST 22 AND 29

PLEASE REMEMBER SOCIAL DISTANCING

Highway Department, T.J. Eldridge, Public Works Director, read the weekly report. They helped flush sewer lines. They graded Thurley Road and Valley Road. They cleaned catch basins and will replace those that need it. They also cleaned drains in Granite as well.

Transfer Station, T.J. Eldridge, Public Works Director, read the Transfer Station work log. They shipped compactors and metal, monitored daily activities. They worked on Scale maintenance. They are also rearranging the traffic flow at the Transfer Station to make it more efficient for citizens to utilize the facility.

Government Buildings, T.J. Eldridge, Public Works Director, advised that they installed new locks at the Police Station and have finished working at the Library. They have begun to clean out the Recreation office and will be pressure washing the Town Hall as well. They have also been doing maintenance to the Y Field and Constitution Park.

Police Department – Anthony Castaldo, Lieutenant, advised that it was a busy week with typical calls to dispatch. He advised that there were a lot of motor vehicle accidents and 3 major motorcycle

accidents. He advised that he believes the influx of accidents may be due to the increased traffic in the area as well as the construction through the Town.

Selectmen's Office, Matt Sawyer Jr., Town Administrator, advised that he has had a busy week working on payroll and the budget process. He advised that the ZBA meeting regarding White Horse Addiction Center was postponed and that the ZBA will be responsible for that discussion. He advised that the Effingham Planning Board meeting on August 13, 2020 to discuss Dows Pit was held and continued by the Board.

Public Input:

Kimberly Tessari introduced herself to the Board. She is running for County Commissioner, 2nd District. She is currently a State Police Prosecutor. She has 2 areas of concern for the Commissioner's Office which are audit concerns and budget and Administration Office concerns. She mentioned the White Horse Addiction Center project and feels people should be heard to get the full perspective as a project like this can create an influx of issues both good and bad. Dallas Emery asked what her thoughts were on the White Horse Addiction Project. She advised that there is a need for recovery and treatment but it's just a matter of finding the perfect place. Discussion ensued. Tessari also mentioned the old nursing home and her goal would be to make that a profitable facility for the County.

Dallas Emery spoke to the Board about mask use in Town Facilities. He advised that he supports the Board and believes masks should not be mandated. Discussion ensued. Emery also mentioned the reopening of schools and he believes they should be fully opened. He encouraged parents to look at how the schools will be functioning and referred to it as mini prison for the kids. Discussion ensued.

Ed Comeau shared a letter with the Board regarding the Audit process at the Carroll County Commissioner's office. Comeau expressed his concerns with the incompleteness of the 2019 Audit. He asked the Board to compose a letter asking the Commissioner's why it is not completed and to explain the situation. Selectmen Smith said it is embarrassing that it is still not complete and does not understand the incompetence. Tessari adds that there has been issues with the County paying benefits to deceased people or to people that shouldn't be receiving benefits. Discussion ensued.

Meeting Minutes:

Chairman M. Eldridge made a motion to approve the Work Session and the non-public meeting held August 10, 2020. Smith seconded. A unanimous vote was taken.

Chairman M. Eldridge made a motion to approve the minutes from the Selectmen's Meeting held on 8/10/2020. Simpson seconded. A unanimous vote was taken.

Chairman M. Eldridge made a motion to approve the minutes from the Selectmen's Meeting held on 8/3/2020. Simpson seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 8/15/2020 with a pay date of 8/18/2020 in the amount of \$39,872.35. Accounts Payable is \$157,208.74. Water & Sewer Accounts Payable is \$3,982.49. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 8/15/2020 with a pay date of 8/18/2020 was submitted in the amount of \$3,664.64. M. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

Review of Red Folder:

The Board received a Professional Service Agreement from Municipal Resources, Inc. for a Municipal Finance Director to support the Town's operations during the time that it is without a Finance Director. M. Eldridge made a motion to sign the agreement. Simpson seconded. A unanimous vote was taken.

The Board received the Town of Ossipee Job Description for Building Inspector/Code Enforcement Officer/Deputy Health Officer. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received the Town of Ossipee Job Description for Recreation Director. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

Chairman Eldridge read a note from Jen Delaney. The note thanked Jessi O'Blenes for going above and beyond and for all her help on a matter last week.

The Board received a letter of appointment from the Zoning Board of Adjustment. The ZBA requests Doreen French to be appointed as an alternate to the Zoning Board to replace Ralph Wurster. Simpson made a motion to appoint French as an alternate on the ZBA. Smith seconded. A unanimous vote was taken.

The Board received a Request for Abatement from Sarah Ralph, Thomas Ralph and Jennifer West of Moultonville Road. Map 090, Lot 035. The taxpayers believe it is an unbuildable lot. The Assessor recommends to deny this request as the taxpayers has not provided any compelling information contrary to the current assessment. The property is assessed as though it is unbuildable or difficult to develop. Simpson made a motion to deny this request. Smith seconded. A unanimous vote was taken.

The Board received a Request for Abatement from Andrew Millar and Sandra Millar of 14 Old Broad Bay Road. Map 035, Lot 014. The taxpayers believe the assessment exceeds market value. The Assessor recommends to deny this request. Simpson made a motion to deny this request. Smith seconded. A unanimous vote was taken.

The Board received a letter of resignation from Finance and Benefits Director, Karen Anthony. Her last day will be Friday, August 21, 2020. The Board wished her well.

The Board received a Notice of Decision from the Planning Board for case # 20-4-SE. Gary Miller of 54 Weetamoe Road was granted a Special Exception from Article 23.3.2 Expansion of a Non-Conforming Structure to add a 16x16 screen porch.

The Board received a letter from NHDRA. The letter asked if the Town will be using form PA-28 form. Smith made a motion to advise that the Town will not be using the PA-28 form. Simpson seconded. A unanimous vote was taken.

Old Business:

None Presented

New Business:

None Presented

Second Public Input:

Dallas Emery asked for an update on the Whittier Covered Bridge. Matt Sawyer Jr. advised that we should have information by the end of August.

Non-Public Session:

None

The next meeting will take place on Monday, August 24, 2020.

Adjournment:

Being no further input, M. Eldridge made a motion to adjourn. Simpson seconded. A unanimous vote was taken.

Adjourned at 4:54 PM.

Martha B. Eldridge, Chairman

Susan J. Simpson

Jonathan H. Smith

To be approved 8/24/2020