

Selectmen's Meeting Monday, August 31, 2020

These minutes were transcribed by Angela Rizzitano, Secretary. Town Administrator, Matt Sawyer Jr. was also in attendance. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

The Selectmen's Meeting reconvened from recess at 4:18 PM.

Call to Order/Roll Call: Martha Eldridge, Jonathan Smith, Susan Simpson (absent)

M. Eldridge opened the meeting with the Pledge of Allegiance.

Department Head Reporting:

Town Clerk/Tax Collector, Kellie Skehan, advised that her office has received about \$37,000.00 in revenue. \$450,000.00 is still outstanding. Auto revenue was about \$33,000.00. Tax reminder notices will be going out after the Election. She advised that her office will be open Tuesday, Wednesday, and Thursday from 5PM-8PM for absentee ballots. New voters will need to be done on Election Day. She advised that she is only doing new voter absentee ballots.

Highway Department, T.J. Eldridge, Public Works Director, advised that they got caught up on tree cutting. He asked people to bear with them in regards to the roads as they are out of funds for calcium. He is waiting on the grader to come back. They did some ditching with the back hoe. He advised that he is looking to do a 10 year equipment plan for all departments.

Transfer Station, T.J. Eldridge, Public Works Director, read the daily work log report. They baled mixed paper, cardboard and plastic. They shipped a load of tires and metal. They shipped compactor 1 and 2. They cleaned and replaced containers. Installed locks on the right side of the scale. Working on fixing the flow of the dump.

Government Buildings, T.J. Eldridge, Public Works Director, advised that painting is getting done at the Transfer Station and the Library. Mowing is being done at the Y Field and Constitution Park. Grading was completed in the parking lot of Constitution Park. Selectman Smith asked about the water levels at Mill Pond. T.J. Eldridge advised that the levels have risen with the recent rainfall. Frank Burke asked why it was drained. T.J. Eldridge advised that it wasn't drained and that the levels were from dry weather. Also the trash was raked and removed. Smith advised that the signs should be removed so the kids in the area can swim with warm weather coming Labor Day weekend.

Chairman M. Eldridge advised that starting next week they will have Recreation and Building/Zoning reports. The new employees will be starting on September 8, 2020.

Public Input:

Dallas Emery asked if the Economic Development Council is still active and providing reports to the Board. M. Eldridge advised that they are still active and have recently returned to having meetings. Smith advised that due to COVID-19, they have been stagnant but are starting to meet again. Matt Sawyer Jr. advised that the Board will be hearing from them soon due to the budget process that has recently begun.

Meeting Minutes:

Chairman M. Eldridge made a motion to approve the minutes from the Selectmen's Meeting held on 8/24/2020. Smith seconded.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 8/29/2020 with a pay date of 9/2/2020 in the amount of \$39,531.43. Accounts Payable is \$17,501.61 Water & Sewer Accounts Payable is \$3,932.33. M. Eldridge made a motion to sign. Smith seconded.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 8/29/2020 with a pay date of 9/1/2020 was submitted in the amount of \$3,598.82. M. Eldridge made a motion to sign the request. Smith seconded.

Review of Red Folder:

The Board received a Notice of Intent to Cut Wood or Timber for Map 62, Lot 37. Taxes are paid and there are no cemeteries. Smith made a motion to approve. M. Eldridge seconded.

The Board received a Notice of Intent to Cut Wood or Timber for Map 111, Lot 20. Taxes are paid and there are no cemeteries. Smith made a motion to approve. M. Eldridge seconded.

Old Business:

Fuel bids:

C N Brown- #2 11,350 gallons fixed price 1.649 or rack plus price .26 over CNB low rack. ULSD 23,000 gallons diesel fixed 1.679 rack plus .23 over CNB low rack. Diesel 1,500 gallons fixed 1.679 .23 over low rack. Gasoline 15,000 gallons 27 over Citco rack. Prices expire 9/1/2020 at 8AM.

Suburban Propane- \$1.35/gallon. Will fluctuate with daily market.

New Business:

None

Second Public Input:

Smith asked T.J. Eldridge if he knew what the Town was paying on the last contract. T.J. advised that he didn't know. Dallas Emery questioned the .30 price difference. Matt Sawyer Jr. clarified that Suburban is propane only. Smith asked if the Town would benefit by calling other providers to see if they missed the bidding process. Discussion ensued.

Ed Comeau advised the Board to review the bidding policy. He doesn't think it's fair that someone has answered a bid request with a price and the price was not liked so it went out to bid again. Selectman Smith advised that the Board does not have to accept any bid and can open the bidding process up for a second time if it chooses to.

Chairman M. Eldridge advised that there will not be a Selectmen's Meeting next week due to Labor Day.

Frank Burke asked if the audit for the County has been done yet. Comeau advised that Melanson will be at the County next week to start remotely and do some field work on the audit. Discussion ensued.

Dallas Emery asked what is needed from the County to set the tax rate. Comeau advised that the DRA needs specific documents to set the tax rate including the Vote of Commissioners, Vote of delegation and those minutes as well as other documents. They don't need the actual audit. The statute says they have 120 days to complete after the books have been closed. Discussion ensued.

Non-Public Session:

None

The next meeting will take place on Monday, September 14, 2020.

Adjournment:

Being no further input, M. Eldridge made a motion to adjourn. Smith seconded. A unanimous vote was taken.

Adjourned at 4:40 PM.

Martha B. Eldridge, Chairman

Susan J. Simpson

Jonathan H. Smith

To be approved 9/14/2020